#### **ORDINANCE NO. 228**

## AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET & CAPITAL PROGRAM OF KIMBALL, TENNESSEE FOR FISCAL YEAR 2013-2014

- WHEREAS, the budget process is one of the most important activities undertaken by governments for the public welfare with the budget process being used to make program, service and capital decisions and allocate scarce resources to programs, services and capital;
- WHEREAS Tennessee Code Annotated Title 6 Chapter 56 Section 208 allows the governing body to amend the annual budget and capital program ordinance in the same manner as any other ordinance may be amended;
- WHEREAS Tennessee Code Annotated Title 9 Chapter 1 Section 116 requires that all funds first be appropriated before being expended and that only funds that are available may be appropriated;
- WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of there source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds;
- WHEREAS the budget and capital program ordinance is the legal document whereby the governing body appropriates funds and thereby gives the legal authority for expenditures of the Town as required by state law;

Now, therefore be it ordained by the board of Mayor and Aldermen of Kimball, Tennessee, that:

Section 1: The following sources will be to amend the budget to accommodate increases and decreases in revenues, expenditures, and capital project during the 2013-2014 fiscal year:

| General Fund   | Beginning | Amendment  | Ending    |
|----------------|-----------|------------|-----------|
| Federal Grants | \$0       | \$111,500  | \$111,500 |
| State Grants   | \$158,000 | (\$41,900) | \$116,100 |
| Sale of Notes  | \$0       | \$750,000  | \$750,000 |

| Town Property – Utilities  | \$130,000 | \$12,000    | \$142,000 |
|--|-----------|-------------|-----------|
| Data Processing Services   | \$20,000  | \$7,000     | \$27,000  |
| Other Professional Services                                      | \$20,000  | \$8,000     | \$28,000  |
| Mowing Services  | \$25,000  | \$7,000     | \$32,000  |
| Worker's Compensation  | \$32,000  | \$4,500     | \$36,500  |
| Police - Overtime  | \$40,000  | \$5,800     | \$45,800  |
| Police - Repair & Maint. Motor Vehicle                           | \$3,000   | \$2,000     | \$5,000   |
| Police - Operating Supplies                                      | \$3,500   | \$1,500     | \$5,000   |
| Police - Tires, Tubes & Etc                                      | \$3,000   | \$2,000     | \$5,000   |
| Highways & Streets - Motor Vehicle Repairs                       | \$2,000   | \$3,000     | \$5,000   |
| Highways & Streets - Other Contractual Services                  | \$2,500   | \$2,000     | \$4,500   |
| Parks - Registrations, Memberships                               | \$2,800   | \$2,400     | \$5,200   |
| Parks - Concessions Items to Sale                                | \$0       | \$10,000    | \$10,000  |
| Parks - Concessions Contract                                     | \$0       | \$8,700     | \$8,700   |
| Capital projects and proposed funding amendments are as follows: |           |             |           |
| Town Property – Insurance Repairs                                | \$0       | \$10,000    | \$10,000  |
| Land   | \$275,001 | (\$275,001) | \$0       |
| Institutional (Schools)  | \$0       | \$428,356   | \$428,356 |
| Water & Sewer Line Improvements                                  | \$0       | \$422,000   | \$422,000 |
| Police - Insurance Repairs                                       | \$0       | \$5,500     | \$5,500   |
| Parks - Recreational Facilities                                  | \$5,000   | \$13,000    | \$18,000  |
| Parks - Grant LPRF   | \$316,000 | (\$123,000) | \$193,000 |
| State Street Aid Fund  |           |             |           |
| State Gas Tax  | \$34,000  | \$845       | \$34,845  |
|  | \$34,025  | \$845       | \$34,870  |
| Street Light Electricity   | \$34,023  | D042        | \$34,07U  |

- Section 2: After adoption by this governing body, this amendment will be presented to the Director of Local Finance as required by Tennessee Code Annotated Title 9 Chapter 21 Section 403 for continuing approval of a balanced budget.
- **Section 3**: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.
- **Section 4:** If any section, clause, provision or portion of this ordinance is held to be invalid or un-constitutional by any Court of competent jurisdiction, such holdings shall not affect any other section, clause, provision or portion of this ordinance.

This Ordinance shall take effect at the earliest date allowed by law, the public Section 5: welfare requiring it.

PASSED AND APPROVED by the Board of Mayor and Aldermen on the second and final reading on the day of June, 2014.

ATTEST:

APPROVED AS TO FORM:

William L. Gouger, Jr., Attorney

Passed on First Reading June 5, 2014

Public Hearing June 24, 2014

Passed on Second Reading June 24, 2014

#### ORDINANCE NO. 229

## AN ORDINANCE OF THE TOWN OF KIMBALL, TENNESSEE ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015

#### WHEREAS,

Tennessee Code Annotated Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

#### WHEREAS.

the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

#### WHEREAS,

the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

#### NOW THEREFORE BE IT ORDAINED BY THE TOWN OF KIMBALL, TENNESSEE AS FOLLOWS:

**SECTION 1:** That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

| General Fund              | FY 2013     | FY 2014     | FY 2015     |
|---------------------------|-------------|-------------|-------------|
|                           | Actual      | Estimated   | Proposed    |
| Local Taxes               | \$1,603,425 | \$1,687,490 | \$1,573,900 |
| Intergovernmental Revenue | \$139,809   | \$349,695   | \$270,123   |
| Fines and Forfeitures     | \$17,060    | \$14,910    | \$10,000    |
| Miscellaneous Revenue     | \$83,619    | \$111,490   | \$66,500    |
| Debt Proceeds             | \$0         | \$750,000   | \$0         |
| Total Revenues            | \$1,843,913 | \$2,913,585 | \$1,920,523 |
| Beginning Fund Balance    | \$1,218,742 | \$1,263,430 | \$1,272,304 |
| Total Available Funds     | \$3,062,655 | \$4,177,015 | \$3,192,827 |

| State Street Aid Fund     | FY 2013  | FY 2014   | FY 2015  |
|---------------------------|----------|-----------|----------|
|                           | Actual   | Estimated | Proposed |
| Intergovernmental Revenue | \$35,905 | \$36,180  | \$34,000 |
| Miscellaneous Revenue     | \$29     | \$31      | \$25     |
| Total                     | \$35,934 | \$36,211  | \$34,025 |
| Beginning Fund Balance    | \$27,625 | \$29,509  | \$30,850 |
| Total Available Funds     | \$63,559 | \$65,720  | \$64,875 |

| Drug Fund              | FY 2013 | FY 2014   | FY 2015  |
|------------------------|---------|-----------|----------|
|                        | Actual  | Estimated | Proposed |
| Court Fines and Costs  | \$60    | \$1,849   | \$500    |
| Total                  | \$60    | \$1,849   | \$500    |
| Beginning Fund Balance | \$2,797 | \$1,829   | \$3,178  |
| Total Available Funds  | \$2,857 | \$3,678   | \$3,678  |

| Solid Waste Fund             | FY 2013   | FY 2014   | FY 2015   |
|------------------------------|-----------|-----------|-----------|
|                              | Actual    | Estimated | Proposed  |
| Sanitation Fees              | \$3,675   | \$3,750   | \$3,500   |
| Real & Personal Property Tax | \$55,454  | \$58,883  | \$54,000  |
| Wholesale Beer Tax           | \$88,322  | \$43,507  | \$41,000  |
| Total                        | \$147,451 | \$106,140 | \$98,500  |
| Beginning Fund Balance       | \$129,174 | \$165,846 | \$155,736 |
| Total Available Funds        | \$276,625 | \$271,986 | \$254,236 |

The town has designated current year property taxes and half of wholesale beer tax to the Solid Waste Fund in order to cover the expenditures.

| Sewer Fund             | FY 2013     | FY 2014     | FY 2015     |
|------------------------|-------------|-------------|-------------|
|                        | Actual      | Estimated   | Proposed    |
| Operating Revenues     | \$134,581   | \$420,100   | \$137,600   |
| Non-Operating Revenues | \$918       | \$923       | \$1,000     |
| Total Revenues         | \$135,499   | \$421,023   | \$138,600   |
| Beginning Assets       | \$1,474,563 | \$1,533,468 | \$1,891,461 |

**SECTION 2:** That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

| General Fund                     | FY 2013     | FY 2014     | FY 2015     |
|----------------------------------|-------------|-------------|-------------|
|                                  | Actual      | Estimated   | Proposed    |
| Administrative Salaries          | \$141,000   | \$151,840   | \$153,230   |
| Town Property/Building/Other     | \$147,043   | \$173,460   | \$184,200   |
| Other General Government         | \$680,313   | \$1,573,005 | \$835,837   |
| Police Department                | \$479,565   | \$508,880   | \$491,334   |
| Fire Department                  | \$24,882    | \$25,270    | \$33,760    |
| Rescue Squad Department          | \$8,999     | \$8,330     | \$8,600     |
| Public Works Department          | \$217,052   | \$133,580   | \$220,300   |
| Department of Parks & Recreation | \$23,915    | \$253,880   | \$169,700   |
| Debt Service Administration      | \$76,456    | \$76,465    | \$85,075    |
| Total Appropriations             | \$1,799,225 | \$2,904,710 | \$2,182,036 |
| Surplus/(Deficit)                | \$44,688    | \$8,875     | (\$261,513) |
| Ending Fund Balance              | \$1,263,430 | \$1,272,305 | \$1,010,791 |

| State Street Aid Fund | FY 2013  | FY 2014   | FY 2015  |
|-----------------------|----------|-----------|----------|
|                       | Actual   | Estimated | Proposed |
| Public Works          | \$34,050 | \$34,870  | \$34,025 |
| Total Appropriations  | \$34,050 | \$34,870  | \$34,025 |
| Surplus/(Deficit)     | \$1,884  | \$1,341   | \$0      |
| Ending Fund Balance   | \$29,509 | \$30,850  | \$30,850 |

| Drug Fund            | FY 2013 | FY 2014   | FY 2015  |
|----------------------|---------|-----------|----------|
|                      | Actual  | Estimated | Proposed |
| Police Department    | \$1,028 | \$500     | \$500    |
| Total Appropriations | \$1,028 | \$500     | \$500    |
| Surplus/(Deficit)    | (\$968) | \$1,349   | \$0      |
| Ending Fund Balance  | \$1,829 | \$3,178   | \$3,178  |

| Solid Waste Fund     | FY 2013   | FY 2014    | FY 2015    |
|----------------------|-----------|------------|------------|
|                      | Actual    | Estimated  | Proposed   |
| Salaries             | \$71,002  | \$78,190   | \$77,330   |
| Other Expenses       | \$39,777  | \$38,060   | \$41,500   |
| Total Appropriations | \$110,779 | \$116,250  | \$118,830  |
| Surplus/(Deficit)    | \$36,672  | (\$10,110) | (\$20,330) |
| Ending Fund Balance  | \$165,846 | \$155,736  | \$135,406  |

| Sewer Fund           | FY 2013     | FY 2014     | FY 2015     |
|----------------------|-------------|-------------|-------------|
|                      | Actual      | Estimated   | Proposed    |
| Sewer Expenses       | \$76,594    | \$63,030    | \$92,500    |
| Total Appropriations | \$76,594    | \$63,030    | \$92,500    |
| Surplus/(Deficit)    | \$58,905    | \$357,993   | \$46,100    |
| Ending Assets        | \$1,533,468 | \$1,891,461 | \$1,937,561 |

### **SECTION 3:** At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

| General Fund          | \$1,272,304 |
|-----------------------|-------------|
| State Street Aid Fund | \$30,850    |
| Drug Fund             | \$3,178     |
| Solid Waste Fund      | \$155,736   |
| Sewer Fund            | \$1,891,461 |

**SECTION 4:** That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

| Bonded or Other<br>Indebtedness | Debt<br>Redemption | Interest<br>Requirements | Debt<br>Authorized<br>and Unissued | Condition of<br>Sinking Fund |
|---------------------------------|--------------------|--------------------------|------------------------------------|------------------------------|
| Notes – General                 | \$62,500           | \$22,575                 | \$0                                | \$0                          |

**SECTION 5:** During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

| Proposed Capital Projects         | Proposed Amount<br>Financed by<br>Appropriations | Proposed Amount<br>Financed by Debt |
|-----------------------------------|--|-------------------------------------|
| General Building Improvements     | \$10,000   |                                     |
| Improvements other than Buildings | \$5,000  |                                     |
| Other Government Expenses         | \$97,587   |                                     |
| Rescue Squad                      | \$2,500  |                                     |
| Street Paving/Drainage            | \$65,000   |                                     |
| Street Equipment                  | \$25,000   |                                     |
| Parks and Recreation              | \$133,000  |                                     |

# SECTION 6: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

- SECTION 7: Money may be transferred from one appropriation to another in the same fund in an amount of up to \$1,000 by the Mayor, subject to such limitations and procedures as may be established by the Board of Mayor and Aldermen pursuant to the provisions of Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.
- SECTION 8: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached
- **SECTION 9:** If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations

for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations for no longer than 60 days after the end of the fiscal year. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

**SECTION 10:** There is hereby levied a property tax of \$0.10 per \$100 of assessed value on all real and personal property.

**SECTION 11:** All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

**SECTION 12:** This ordinance shall take effect July 1, 2014, the public welfare requiring it.

David Jackson, Mayor

ATTĘST:

Tonia May, Recorder

APPROVED AS TO FORM:

William L. Gouger, Jr., Attorney

Passed on First Reading June 5, 2014

Public Hearing June 26, 2014

Passed on Second Reading June 26, 2014