

**MINUTES OF THE REGULAR MEETING  
KIMBALL, TENNESSEE  
THURSDAY, NOVEMBER 7, 2024**

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A meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, November 7, 2024, in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 pm. He expressed his sincere thanks to all Kimball residents that supported him during the recent election. He also congratulated Vice Mayor Case and Alderman Matthews on their re-election and stated he looked forward to working together with the board for the betterment of our town.

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### **INVOCATION AND PLEDGE**

Mayor Pesnell requested Vice Mayor Case to say the invocation over the meeting.

Mayor Pesnell requested Alderman Lofty to lead the Pledge of Allegiance.

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### **ROLL CALL**

Mayor Pesnell asked Recorder May to call roll.

Those present were Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman John Matthews, Alderman Johnny Sisk, Alderman Teresa Lofty and Attorney William Gouger.

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### **APPROVAL OF MINUTES**

On a motion by **Alderman Lofty**, seconded by **Alderman Sisk** the Minutes of the Public Hearing and the Regular Monthly Board Meeting for October 3, 2024, were approved unanimously on a board vote.

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### **OLD BUSINESS**

Alderman Lofty stated that the drawings for the new building have been completed by STH and Associates, Inc.

Mayor Pesnell stated that Jacob Weeks started with the Kimball Police Department on October 19<sup>th</sup>. Judge Jenkins swore in Patrolman Weeks before city court on November 4, 2024.

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### **SCHEDULED AGENDA ITEMS**

#### **a.) Paul Johnson with Johnson, Murphey and Wright, P.C. concerning the Fiscal Year Audit for July 1, 2023, through June 30, 2024**

Mr. Johnson was in attendance with hard copies of the town's audit. The audit received a clean audit opinion. The town assets were up \$500,000 with liabilities at \$30,000. The town has no liabilities in the business accounts, which is impressive for the sewer fund. The pension account has a deficit of \$171,824. However, overall, the town is in good financial condition. This is due to the Board of Mayor and Aldermen paying attention to the town finances and budgeting.

#### **b.) Ratify the Bill from Lofty Asphalt in the amount of \$8,300 for Paving Project at the Kimball Park**

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to ratify the bill from Lofty Asphalt in the amount of \$8,300 for Paving Project at the Kimball Park. The motion passed unanimously on a board vote.

#### **c.) Accept the Donated Work from Lofty Asphalt in the amount of \$5,000 for miscellaneous jobs at the Kimball Park**

Mayor Pesnell stated that Lofty Asphalt performed some work at the park as a donation to our facility.

A motion was made by **Alderman Lofty**, seconded by **Alderman Matthews** to accept the donated work from Lofty Asphalt in the amount of \$5,000 for miscellaneous jobs at the Kimball Park. The motion passed unanimously on a board vote.

**d.) Approve Resolution No. 2024-03 – A Resolution of the Board of Mayor and Aldermen of the Town of Kimball, Tennessee to Adopt an Amended Cafeteria Plan**

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve Resolution No. 2024-03 – A Resolution of the Board of Mayor and Aldermen of the Town of Kimball, Tennessee to Adopt an Amended Cafeteria Plan. The motion passed unanimously on a board vote.

**e.) Approve the Mayor to sign the Section 125 forms for all insurance for employees**

A motion was made by **Alderman Matthews**, seconded by **Alderman Lofty** to approve the mayor to sign the Section 125 forms for all insurance for employees. The motion passed unanimously on a board vote.

**f.) Discuss the Restroom/Storage/Concession Building for the Park located off Industrial Blvd**

Mayor Pesnell requested Alderman Lofty to give an update on this project. Alderman Lofty stated that the soil test has been completed and the perk test has been requested. The drawings and bid specifications were done through a donation to the park by Scott Hawkins with STH and Associates, Inc. Attorney Gouger reviewed the specifications and stated everything appears in order to request bids on this project.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to accept bids for the Restroom/Storage/Concession Building for the park located off Industrial Blvd. The bids will be due on December 4, 2024, at 3 pm with bids to be opened during the regular monthly meeting on December 5<sup>th</sup>. The motion passed unanimously on a board vote.

**g.) Discuss approving Mikey Tuders to be added to the Kimball Fire and Rescue Department**

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to approve Mikey Tuders to be added to the Kimball Fire and Rescue Department. The motion passed unanimously on a board vote.

**h.) Review Work Order Change Request from Bailey Contracting, LLC concerning the new Storage Building located at 22 Kimball Cove Road**

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the work order change request from Bailey Contracting, LLC concerning the new storage building located at 22 Kimball Cove Road in the amount of \$5,395. The motion passed unanimously on a board vote.

**i.) Approve Stringfellow, Inc. to make repairs to the Sanitation Truck in the amount of \$9,014.73**

A motion was made by **Alderman Lofty**, seconded by **Alderman Sisk** to approve Stringfellow, Inc. to make repairs to the Sanitation Truck in the amount of \$9,014.73. The motion passed unanimously on a board vote.

**j.) Set Sanitation Schedule for the Holidays**

Mayor Pesnell stated that the day after Thanksgiving will be the only day affected this holiday season. He recommended that there be no sanitation service on Friday, November 29<sup>th</sup>. Therefore, the sanitation services will be Monday, November 25<sup>th</sup> with services resuming Monday, December 2<sup>nd</sup>.

A motion was made by **Alderman Matthews**, seconded by **Alderman Lofty** to approve the sanitation schedule for the upcoming Holiday Season with services on Monday, November 25<sup>th</sup> and Monday, December 2<sup>nd</sup>. The motion passed unanimously on a board vote.

**k.) Discuss Gift Cards for Employees and Committee Members**

Mayor Pesnell stated that the town purchased \$100 gift cards for all employees and committee members in lieu of purchasing turkeys and hams for the holiday season.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the town to purchase \$100 gift cards for all employees and committee members in lieu of turkeys and hams for the holiday season. The motion passed unanimously on a board vote.

**l.) Discuss Christmas Bonuses for employees**

Mayor Pesnell stated that last year, the board approved \$750 Christmas bonuses for all full-time employees and \$400 Christmas bonuses for our part-time employees with prorated bonuses for all newly hired employees for this year. A motion was made by **Alderman Matthews**, seconded by **Alderman Lofty** to approve \$750 Christmas bonuses for all full-time employees and \$400 Christmas bonuses for our part-time employees with prorated bonuses for all newly hired employees for this year. The motion passed unanimously on a board vote.

**m.) Maintenance Report**

Alderman Matthews stated everything, but the sanitation truck is going well in this department.

**n.) Fire Report**

Alderman Sisk gave the fire report for October 2024 as follows: the department responded to three calls for the month which were one fire, one gas leak, and one cancelled in route.

**o.) Parks and Recreation Report**

Alderman Lofty stated that the Park and Recreation Board meeting for October was canceled. The department will be hosting a soccer tournament to benefit the Phillips' for the soccer field in India. There are twelve teams registered to play, and everyone is welcome to come watch. The next park board meeting is set for November 19, 2024, at 5:30 pm at the Kimball Barn.

**p.) Police Report**

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$132.75
Court Costs	\$542.25
Fines	\$450.00
Report Fees	\$60.00
Sessions Court	\$1,007.32
<b>TOTAL</b>	<b>\$2,192.32</b>

The department responded to 277 calls for October.

**q.) Planning Commission Report**

Vice Mayor Case said the Kimball Planning Commission meeting was canceled for October. The next meeting is scheduled for November 19, 2024, at 5:30 pm. All the members attended the annual 4 hours training during the month of October.

**r.) Attorney Report**

Attorney Gouger stated the Wastewater Policy is still outstanding. The town recorder will need to work with the attorney on this policy.

**NEW BUSINESS**

Vice Mayor Case stated that he wanted to thank all of his supporters for the votes during the recent election.

Alderman Matthews reiterated the comments from the Mayor and Vice Mayor and thanked everyone for their support. He also stated that Kimball had a great turn out at the polls during the November election.

Mayor Pesnell had items under new business as follows:

- Town Hall and Maintenance will be closed November 11<sup>th</sup> for the Veteran's Day Holiday. The sanitation route will be run on Tuesday, November 12<sup>th</sup>.
- Town Hall and Maintenance will be closed November 28<sup>th</sup> and November 29<sup>th</sup> for the Thanksgiving Holiday Weekend.
- The next monthly meeting will be December 5, 2024, at 6 pm.

## PUBLIC COMMENTS

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There were no public comments.

## ADJOURNMENT

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As there was nothing further to come before the board, a motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Vice Mayor Case**. The motion passed unanimously on a board vote.



Rex Pesnell, Mayor



Tonia May, Recorder