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**MINUTES OF THE REGULAR MEETING**  
**KIMBALL, TENNESSEE**  
**THURSDAY, AUGUST 5, 2021 – 6:00 P.M.**

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A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, August 5, 2021, in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee. Mayor Pesnell called the regular meeting to order at 6:00 p.m.

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**INVOCATION AND PLEDGE**

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Mayor Pesnell requested Vice Mayor Case to say the invocation over the meeting. Mayor Pesnell requested Alderman Lofty to lead the Pledge of Allegiance.

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**ROLL CALL**

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Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Teresa Lofty, and Attorney William Gouger.

The following were absent from the meeting: Alderman Johnny Sisk and Alderman John Matthews.

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**APPROVAL OF MINUTES**

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On a motion by **Alderman Lofty**, seconded by **Vice Mayor Case** the Minutes of the Public Hearing and Regular Monthly Board Meeting for July 1, 2021, were approved unanimously on a board vote.

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**OLD BUSINESS**

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Mayor Pesnell had the following under old business:

- The town received a letter from the Tennessee Comptroller of the Treasury's Office stating that they had reviewed the town's annual financial report with fiscal year ending June 30, 2020. The report will be filed as part of the public records of the State of Tennessee. These letters appear to be delayed, possibly due to the pandemic.
- The Marion County Highway Department (MCHD) has built the temporary bridge on Kimball Cove Road and removed the other bridge. There is going to be a delay due to the metal received for the bridge was the wrong strength and the MCHD had to order the correct metal which will be about two (2) weeks before it is received.
- The town has received its funds from FEMA for the storm damage back in April of 2020.

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**SCHEDULED AGENDA ITEMS**

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**a.) Open bids on the 30x30x14 Pole Barn and 18x40 Open Lean-To to Existing Building on Kimball Cove Road at the Kimball Maintenance Storage Area**

There were no bids submitted; however, the mayor had previously obtained quotes from two companies which was why the project was bid for the price per structure. After carefully considering the two quotes, the mayor recommended to use a local company, Troyer, to build the two structures as this was the lower of the two quotes.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Lofty** to accept the mayor's recommendation to use Troyer Post Buildings to build the 30x30x14 Pole Barn and the 18x40 Open Lean-To to Existing Building on Kimball Cove Road at the Kimball Maintenance Storage Area. The motion passed unanimously on a board vote.

**b.) Consider Quotes on Building a concrete wall for the security of the roadway salt**

Mayor Pesnell had solicited quotes on the building of a concrete wall for holding the roadway salt at the Kimball Cove Road Maintenance Storage Area. The town has received quotes from Chad Hibbs Construction for the construction of a 4' tall concrete wall around 3 sides of proposed pole barn slab with 8" thickness with #5 rebar tied in place for reinforcement for a cost of \$7,000. The other quote was from Jason Collins Construction for 52' of 12"x4' concrete wall around back of pad using 3000 psi concrete with steel reinforcement bars for a cost of \$9,675.

After reviewing the specifications submitted, a motion was made by **Vice Mayor Case**, seconded by **Alderman Lofty** to accept the proposal from Jason Collins Construction to add a concrete wall at the Kimball Maintenance Storage area for holding the roadway salt as specified by the quote 52' of 12"x4' concrete wall around the back of the pad using 3000 psi concrete with steel reinforcement bars for a cost of \$9,675. The motion passed unanimously on a board vote.

**c.) Consider Quotes on concrete for the pole barn**

Mayor Pesnell had solicited quotes on pouring a concrete pad under one of the future pole barns at the Maintenance Storage Area on Kimball Cove Road. Chad Hibbs Construction submitted a quote for \$5,430 to form and pour approximately 13'4"x28' with ramp approach to accommodate grade change using 4000# concrete with wire reinforcement. Jason Collins Construction submitted a quote of \$6,000 for material and labor to form and pour 12'x30'x6" concrete pad with footings.

After reviewing the specifications submitted, a motion was made by **Alderman Lofty**, seconded by **Vice Mayor Case** to accept the proposal from Jason Collins Construction to form and pour a 12'x30'x6" concrete pad with footings in the amount of \$6,000. The motion passed unanimously on a board vote.

**d.) Discuss Bidding Out Paving on Glovers Hill Road and Haggard Lane for paving inside Kimball City Limits**

A motion was made by **Vice Mayor Case**, seconded by **Alderman Lofty** to bid out the 2021 Paving Project to include Glovers Hill Road and Haggard Lane. The motion passed unanimously on a board vote. Mayor Pesnell noted that there will be a mandatory pre-bid meeting on August 26, 2021, at 9:00 am.

**e.) Review the Southern Duplicating of Chattanooga Maintenance Agreement for \$0.01 for Black and White Copies and \$0.05 for Color Copies Effective August 2, 2021, to August 1, 2022**

These rates remain unchanged from the prior year.

A motion was made by **Alderman Lofty**, seconded by **Vice Mayor Case** to approve the mayor to sign the Southern Duplicating of Chattanooga Maintenance Agreement for \$0.01 for Black and White and \$0.05 for Color Copies Effective August 2, 2021, to August 1, 2022. The motion passed unanimously on a board vote.

**f.) Marion County Partnership for Economic Development annual Partnership Dues in the amount of \$5,000**

A motion was made by **Alderman Lofty**, seconded by **Vice Mayor Case** to approve the Marion County Partnership for Economic Development annual Partnership Dues in the amount of \$5,000. The motion passed unanimously on a board vote.

**g.) Approve the Public Official and Employee Practice Liability Insurance in the amount of \$4,852 from First Volunteer Insurance and Greenwich Insurance**

This premium is a slight increase from last year's rates.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Lofty** to approve the Public Official and Employee Practice Liability Insurance in the amount of \$4,852 from First Volunteer Insurance and Greenwich Insurance. The motion passed unanimously on a board vote.

**h.) Discuss changing the part time employee in Maintenance Department to a fulltime employee**

Mayor Pesnell stated that the part time employee has been with the town since April 2021. This department is in need of an additional employee on a full-time basis. It was recommended that the town hire Nathan Holder to work with the maintenance department with hire in rate at 80% of the maintenance worker wages, then after 6-months he moves to 90% of the maintenance worker wages and will top out after he has been with the town for a year.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Lofty** to approve the hiring of Nathan Holder to the Kimball Maintenance Department per the Mayor's recommendation at the said rates: hire in 80%, 6-month anniversary 90% and at 1 year top out at 100% of a maintenance employee wages. The motion passed unanimously on a board vote.

**i) Discuss accepting a recommendation from the Park and Recreation Board to send a Healthy Place Proposal to BlueCross BlueShield Healthy Place for our Community Grant**

A motion was made by **Alderman Lofty**, seconded by **Vice Mayor Case** to accept the Kimball Park and Recreation Board recommendation to apply for the BlueCross Healthy Places Grant for our Kimball Park. The motion passed unanimously on a board vote.

**m) Maintenance Report**

Nothing to report.

**n.) Fire Report**

Vice Mayor Case gave the fire report for July 2021; the department responded to six calls during the month which were one (1) vehicle fire, four (4) mutual aids and one (1) signal nine.

**o.) Parks and Recreation Report**

Alderman Lofty stated the Parks and Recreation Board meeting for July was held at Kimball Town Hall. The town will be holding Fall Soccer Registration from August 9<sup>th</sup> – August 20<sup>th</sup> at town hall during normal business hours. There will be registration on Saturday, August 14<sup>th</sup> and Saturday, August 21<sup>st</sup> at town hall from 9:00 am until 12:00 (noon) pm. The soccer league is planning to play a 9-week season. The Parks and Recreation Board discussed painting the concessions stand and building duck boxes. Alderman Lofty has contacted the local schools about assisting in the building of these duck boxes. The Parks and Recreation Board has recommended to build a new full-size basketball court at the Kimball Park. The Parks and Recreation Board would also like to recommend applying for the BlueCross Healthy Places Grant. The next meeting is scheduled for August 26, 2021, at 5:30 pm.

**p.) Police Report**

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$44.25
Court Costs	\$239.75
Fines	\$100.00
Report Fee	\$90.00
Department of Safety	\$60.00
Sessions Court	\$244.15
<b>Total</b>	<b>\$778.15</b>

Vice Mayor Case stated that the Kimball E-911 report showed that our police officers responded to 280 calls during the month of July.

#### q.) Planning Commission Report

Vice Mayor Case stated the Kimball Planning Commission met on July 20, 2021 at Kimball Town Hall. The Planning Commission approved the final plat for Marion Farms, Phase 3 Subdivision. The board reviewed a request concerning tree services and outdoor storage of wood chips/mulch and whether a potential greenhouse/nursery and landscaping business would be allowed in a Flood Zone in the C-2 Highway Commercial Zone. Documentation was given to those in question about this type of business. The next planning commission meeting is scheduled for August 17, 2021, at 5:30 pm.

#### r.) Attorney Report

Attorney Gouger stated he had nothing new to report.


### NEW BUSINESS

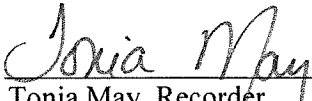
Mayor Pesnell had items under new business as follows:

- The town had new signs made for Town Hall and the Municipal Building to help the public distinguish the two buildings.
- There has been a change to the requirements to keep the CMFO certification. There must be 16 hours of financial classes credited in each calendar year. There is no roll over from previous year and the 8-hour electives have been taken away.
- The town board has an opportunity to get 9.5 hours of Utility Training at the TML Conference in Chattanooga this September 18-21<sup>st</sup>. Vice Mayor Case, Alderman Matthews and Mayor Pesnell have registered for this training.
- The town has made donations to the following: Marion County Veteran's Memorial Park and Bridgeport Trail of Tears. Both were budgeted and both entities are 501(c)3 charitable organizations.
- The Town of Kimball Financial Report is as Follows:
  - **General Fund**                 \$ 2,872,368
  - **State Street Aid**             \$    59,647
  - **Drug Fund**                    \$    10,291
  - **Sewer Fund**                  \$ 1,068,386
  - **Grand Total**                 \$ 4,010,692
- The next regular scheduled meeting will be September 2, 2021, at 6:00 p.m.

### ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Lofty** to adjourn. The motion was seconded by **Vice Mayor Case**. The motion passed unanimously on a board vote.

  
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Rex Pesnell, Mayor

  
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Tonia May, Recorder