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**MINUTES OF THE REGULAR MEETING  
KIMBALL, TENNESSEE  
THURSDAY, APRIL 4, 2019**

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A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, April 4, 2019 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

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**INVOCATION AND PLEDGE**

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Mayor Pesnell requested Alderman Matthews to say the invocation over the meeting.  
Mayor Pesnell requested Alderman Sisk to lead the Pledge of Allegiance.

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**ROLL CALL**

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Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Teresa Lofty, Alderman John Matthews, Alderman Johnny Sisk and Attorney William Gouger, Jr.

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**APPROVAL OF MINUTES**

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On a motion by **Alderman Matthews**, seconded by **Alderman Sisk** the Minutes of the Regular Monthly Board Meeting for March 7, 2019 were approved unanimously on a board vote.

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**OLD BUSINESS**

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Alderman Sisk wanted to know the status on the police radios/walkies which was discussed last month. Vice Mayor Case stated the 911 Board is awaiting approval from the FAA concerning the placement of the additional towers. There is a form to be completed and approval due to requirement on the crane. The new towers cannot be higher than the existing ones. Also, letters have been sent to all those required to be informed of the tower being installed within their area and these letters must be returned as of now 8 out of 10 have been returned.

Mayor Pesnell had the following under old business:

- Tinsley Asphalt Inc. has finished the paving at the Park this was the final project of the LPRF Grant. The town will be requesting a final inspection and be closing this LPRF grant by the end of April 2019.

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**SCHEDULED AGENDA ITEMS**

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**a.) First Reading of Ordinance No. 259 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2018-2019**

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve on First Reading Ordinance No 259 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2018-2019. The motion passed unanimously on a board vote.

**b.) Approve the Tennessee Consolidated Retirement System (TCRS) Employer Actuarially Determined Contribution Rate beginning July 1, 2019**

Mayor Pesnell stated that the TCRS determined rate was 2.65% for the fiscal year 2019-2020. The town is currently contributing 5.5% which is higher than recommended last year.

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to retain the same employer Tennessee Consolidated Retirement System (TCRS) rate for fiscal year 2019-2020 as currently contributing 5.5%. The motion passed unanimously on a board vote.

**c.) Ratify Bill from Jason Collins Construction for Road Repair on River Edge Drive in the amount of \$3,000 due to flooding in February 2019 and March 2019**

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to ratify the bill from Jason Collins Construction for road repairs on Rivers Edge Drive in the amount of \$3,000 due to flooding in February 2019 and March 2019. The motion passed unanimously on a board vote.

**d.) Ratify a bill from Tinsley Asphalt for Road Repairs on Rivers Edge Drive in the amount of \$3,288 to repave the area where the sinkhole formed during the flooding in February 2019 and March 2019**

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to ratify a bill from Tinsley Asphalt for Road Repairs on Rivers Edge Drive in the amount of \$3,288 to repave the area where the sinkhole formed during the flooding in February 2019 and March 2019. The motion passed unanimously on a board vote.

**e.) Discuss Bidding out Bridge to Soccer Fields Damaged during 2019 Flooding**

Mayor Pesnell stated that Matthew Tucker with James C Hailey and Company was present to discuss this project. Mr. Tucker brought some plans along with some drawings already included in their packet. The town will have three options possible replace as originally built with stronger footers, install a concrete bridge with three culverts or install a concrete bridge with one culvert. There was discussion on the advantages on each of the three options.

After discussion, a motion was made by **Alderman Lofty**, seconded by **Vice Mayor Case** to approve James C. Hailey and Company to proceed with bid specification on behalf of the town for a single culvert concrete pedestrian ADA compliant bridge from the parking area near soccer parking lot to the soccer fields and an alternative to include the same bridge in wood composite which will replace the one damaged by the 2019 flooding. The motion passed unanimously on a board vote.

**f.) Ratify Hawkins Contracting LLC to install new manhole and extend 8” main out from underneath road for future use to include all labor, equipment and materials in the amount of \$9,800 to be paid from Sewer Fund**

Alderman Lofty Abstains prior to any discussion, motion or voting.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to ratify Hawkins Contracting LLC to install new manhole and extend 8” main out from underneath road for future use to include all labor, equipment and materials in the amount of \$9,800 to be paid from Sewer Fund. The motion passed on a board vote.

Alderman Sisk wanted to make a recommendation on future bid sheets or quotes presented for board approval. He stated he would like all future quotes to be in writing with the job to include a breakdown for labor, equipment, materials and any other expenses submitted for the board to review.

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to require all other jobs that must be approved by the board to include the job with a breakdown of the equipment, labor, materials and any other expenses for board review prior to authorization to proceed. The motion passed unanimously on a board vote

**g.) Ratify a bill from Barnes Tire & Service Center for New Tires on the Old Garbage Truck in the amount of \$2,477.14**

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to ratify a bill from Barnes Tire & Service Center for new tires on the old garbage truck in the amount of \$2,477.14. The motion passed unanimously on a board vote.

**h.) Ratify a bill from Southeast Company Inc. for repairs at the Lowe’s Lift Station to be paid from Sewer Fund in the amount of \$2,462**

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to ratify a bill from Southeast Company Inc. for repairs at the Lowe’s Lift Station to be paid from the Sewer Fund in the amount of \$2,462. The motion passed unanimously on a board vote.

**i.) Ratify a bill from Byrd's Electric Motor for rebuilding one Keen Sewer Pump that goes in Main Lift Station to be paid from Sewer Fund in the amount of \$5,539**

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to ratify a bill from Byrd's Electric Motor for rebuilding one Keen Sewer Pump that goes in Main Lift Station to be paid from Sewer Fund in the amount of \$5,539. The motion passed unanimously on a board vote.

**j.) Discuss purchasing an additional sewer pump for the Main Lift Station from Carolina Pumpworks, LLC in the amount of \$9,149 plus shipping this is a Sewer Fund Expense**

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the purchase of an additional sewer pump for the Main Lift Station from Carolina Pumpworks, LLC in the amount of \$9,149. The motion passed unanimously on a board vote.

**k.) Discuss purchasing an additional sewer pump for the Lowe's Lift Station**

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to purchase a spare pump for the Lowe's Lift Station.

Mayor stated the town has a quote from Byrd's Electric Motor in the amount of \$10,250 which is above the board's authorization amount; however, the town has no backup pump for the sewer lift station. The previous pumps were used during some technical issues in which the town had two pumps have mechanical failures. One pump was salvageable; however, the other was not. The town will be in a bind if there is another issue and these pumps usually take anywhere from 5-8 weeks to arrive once ordered.

Attorney Gouger advised that the only ways to moved passed bidding an item above the town's purchasing policy is if this is a single source vender, town has an exclusive contract with vendor or emergency purchase. **Vice Mayor Case** amends his motion, seconded by **Alderman Sisk** to authorize an emergency purchase of a replace pump sewer pump from Byrd's Electric Motor Services, Inc. in the amount of \$10,250 plus shipping this pump with be the spare for the Lowe's Lift station due to the town exhausting the existing supply of backup pumps. The motion passed unanimously on a board vote.

**l.) Discuss purchasing four (4) picnic tables to be placed at the Kimball Barn not to exceed \$3,700**

The board reviewed the two quotes one from Belson and one from Global. Global are less expense for the same type of tables.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to purchase four (4) picnic tables from Global Industrial to be placed near the barn and new playground area. The motion passed unanimously on a board vote.

**m.) Ratify the bill from Tinsley Asphalt for Road Repairs on Lofty Drive, Park Entrance and Kimball Lane in the amount of \$9,245**

A motion was made by **Alderman Lofty**, seconded by **Alderman Matthews** to ratify the bill from Tinsley Asphalt for road repairs on Lofty Drive, Park Entrance and Kimball Lane in the amount of \$9,245. The motion passed unanimously on a board vote.

**n.) Discuss the donation of the 2012 Dodge Charger Police Vehicle to the Town of Powells Crossroads another government entity in Marion County**

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to donate one of the 2012 Dodge Charger Police Vehicles to the Town of Powells Crossroads another government entity in Marion County. The motion passed unanimously on a board vote.

**o.) Discuss the Interlocal Cooperation 12<sup>th</sup> Judicial District Drug and Violent Crime Task Force donation of the 2012 Dodge Charger Police Vehicle in lieu of the monetary donation**

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to donate one of the 2012 Dodge Charger Police Vehicles to the Interlocal Cooperation 12<sup>th</sup> Judicial District Drug and Violent Task Force in lieu of the monetary donation. The motion passed unanimously on a board vote.

**p.) Approval of Kimball Police Department to apply for the Walmart Community Grant for Equipment**

A motion was made by **Alderman Matthews**, seconded by **Alderman Lofty** to authorize the Kimball Police Department to apply for the Walmart Community Grant for Equipment. The motion passed unanimously on a board vote.

**q.) Approval of Kimball Police Department applying for the grant through Tennessee Highway Safety Office (THSO) for 2019-2020 grant**

Captain Webb stated that this year’s THSO grant will be same as last few years. In which the department has \$10,000 for overtime enforcement, \$6,000 for equipment and \$4,000 for liaison travel, training and meetings.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to authorize the Kimball Police Department to apply for the Tennessee Highway Safety Office Grant for 2019-2020. The motion passed unanimously on a board vote.

**r.) Fire Chief Keef requests to add Chris Rector to the Kimball Fire and Rescue Department**

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve Fire Chief Keef’s request along with the recommendation of the Kimball Fire and Rescue Department to add Chris Rector to Kimball Fire and Rescue Department contingent upon the background and physical requirements. The motion passed unanimously on a board vote.

**s.) Fire Chief Keef requests to add Steven Barnes to the Kimball Fire and Rescue Department**

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve Fire Chief Keef’s request along with the recommendation of the Kimball Fire and Rescue Department to add Steven Barnes to Kimball Fire and Rescue Department contingent upon the background and physical requirements. The motion passed unanimously on a board vote.

**t.) Request from Fire Chief Keef to buy three (3) sets of turn out gear and spend up to \$4,500**

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to approve Fire Chief Keef to spend up to \$4,500 on three (3) sets of turn out gear. The motion passed unanimously on a board vote.

**POLICE REPORT**

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$118.00
Court Costs	\$482.00
Fines	\$280.00
Report Fee	\$170.00
Sessions Court	\$223.25
<b>Total</b>	<b>\$1,273.25</b>

Vice Mayor Case stated the Kimball Police Department attended in-service and responded to 278 calls during the month of March. Also, the New Police Tahoes are on the road with a few more items needed to complete the package which includes the kickout screens, radar mounts and cameras.

**FIRE REPORT**

Alderman Sisk gave the fire report for March 2019; the department responded to eleven calls during the month which were one dumpster fire, one spill, two mutual aids, five rescues and two signal-nines. The new rescue truck needs to be striped and then it will be complete and ready for the road.

**PARK AND RECREATION BOARD REPORT**

Alderman Lofty stated the Park and Recreation Board met on Thursday, March 14<sup>th</sup> at 5:30 pm. The park board discussed the remaining items on the LPRF grant, the soccer host dates, concessions contractor which

is Joyce Payne owner of the Jasper Snack Shack. The Annual Free Fishing Day will be June 8<sup>th</sup> at the Kimball Park Pond from 7 am to 11 am with snacks/drinks at 10 am.

### **PLANNING COMMISSION REPORT**

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Vice Mayor Case stated the Kimball Planning Commission for March was cancelled. The next planning meeting is scheduled for April 16, 2019 at 6:00 pm.

### **MAINTENANCE REPORT**

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Alderman Matthews stated the town is working on the sewer issues. The pumps have been replaced/repared in a couple of the lift stations. The lift stations have been pumped with the company removing plastics, rags and bottles form the lift stations. The roads were reviewed for budget purposes to decided about paving projects for the upcoming fiscal year.

### **ATTORNEY REPORT**

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Attorney Gouger stated that the town is still working with the tower companies concerning a new lease agreement. The information on this is included in the packet for the board to review. Regardless what Kimball decides, this is a joint property ownership and the Town of Jasper must also agree to the terms as well. The board may want to have a workshop to discuss the options for the lease agreements.

### **NEW BUSINESS**

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Vice Mayor Case wanted to thank the town for the memorial contribution made to Alzheimer's Association due to the passing of his sister Charlotte Marshall.

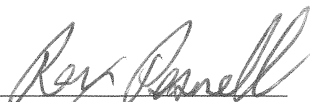
Mayor Pesnell had items under new business as follows:

- The town will have its Annual Easter Egg Hunt on Friday, April 19<sup>th</sup> at the Kimball Park starting 6 pm.
- Town Hall and Maintenance will be closed for the Good Friday Holiday, Friday, April 19<sup>th</sup>. The Sanitation Route will be run on Thursday, April 18<sup>th</sup>.
- The Town Financial Report is as follows:
  - General Fund                 \$1,470,547
  - State Street Aid Fund     \$   38,465
  - Drug Fund                   \$    8,404
  - Sewer Fund                 \$  775,055
  - Grand Total                 \$2,292,471
- The next regular scheduled meeting is May 2, 2019 at 6 pm.

### **ADJOURNMENT**

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As there was nothing further to come before the board, motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Alderman Matthews**. The motion passed unanimously on a board vote.

  
Rex Pesnell, Mayor

  
Tonia May, Recorder