
**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, SEPTEMBER 7, 2017**

A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, September 7, 2017 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Ronnie Case to say the invocation over the meeting.

Mayor Pesnell requested Alderman Sisk to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Mark Payne, Alderman John Matthews, Alderman Johnny Sisk and Attorney William Gouger, Jr.

APPROVAL OF MINUTES

On a motion by **Alderman Matthews**, seconded by **Alderman Sisk** the Minutes of the Public Hearing and Regular Monthly Board Meeting for August 3, 2017 were approved unanimously on a board vote.

OLD BUSINESS

Mayor Pesnell had the following under old business:

- A list had been made of all the street lights in town that are either out or cycling. This list has been submitted to the Sequachee Valley Electric Cooperative (SVEC) for repairs. In making the list at night, there are areas in the Kimball Park which could use a few extra lights. These have also been noted and the mayor plans to meet with SVEC for details on adding these extra lights.
- The bucket truck previously approved from Cherokee Truck should be ready as soon as modifications have been completed.
- The pond at the Kimball Park has been sprayed for the waterprimrose by Jim Caldwell with Aquatic Resource Management, Inc. He will be making periodic visits to the pond to keep a check on the progress plus keep the fish feeder filled. This process is all a trial basis to see how the pond management will work for the town's pond.
- Mayor Pesnell stated he attended the Southeast Tennessee Development District Strategic Planning Meeting in Pigeon Forge during August. The event was informative and a great way to connect with others in similar positions.
- Members of the board and other town employees attended the Chamber Banquet in August. The town wants to thank everyone for the continued support of the Marion County Chamber.
- The town auditors were at town hall during August to finish the fiscal year 2016-2017 audit. Mayor Pesnell met with the auditors after the fact and the preliminary audit and numbers were positive. The public report will be presented at the November meeting.

SCHEDULED AGENDA ITEMS

- a.) **2nd and Final Reading of Ordinance No. 248 – An Ordinance to Amend Kimball Municipal Code Title I and Ordinance Nos. 160 and 164 to Increase Compensation of the Mayor and Vice Mayor of the Town of Kimball, Tennessee**

Mayor Pesnell recommended that the annual salary of the Mayor be set at \$26,100 with the remainder of the ordinance to remain unchanged.

A motion was made by **Alderman Payne**, seconded by **Vice Mayor Case** to approve on 2nd and Final Reading of Ordinance No. 248 based on Mayor Pesnell's recommendation to set the Mayor's annual salary at \$26,100 with the remainder of the ordinance to remain unchanged – An Ordinance to Amend Kimball Municipal Code Title I and Ordinance Nos. 160 and 164 to Increase Compensation of the Mayor and Vice Mayor of the Town of Kimball, Tennessee. Mayor Pesnell requested a roll call vote as follows: Mayor Pesnell – yes, Vice Mayor Case – yes, Alderman Matthews – no, Alderman Payne – yes, Alderman Sisk – no. The motion passed on a board vote. Alderman Payne stated that he had been researching the town's finances for the past three years and the leadership has kept the town in positive financial standing. In light of this an increase was due to reward the person sitting in that position. The mayor is ultimately responsible for all of the day to day activities and watching the budget and how the town spends the funds. Mayor Pesnell stated the board as a whole keeps things in line and he appreciates each one on the board.

b.) 1st Reading of Ordinance No. 249 – An Ordinance to Amend Ordinance Nos. 206 and 241 to Amend and Delete portions of the International Building Codes Applicable within the Town of Kimball, Tennessee

The State of Tennessee audits Building Officials' Offices concerning their permits and codes to enforce. In light of reviewing our town, their office made a recommendation to change these ordinances to be clearer on 1&2 family dwellings concerning sprinkler systems where firewalls have been installed. This ordinance will be in compliance with the state's requirements.

A motion was made by **Vice-Mayor Case**, seconded by **Alderman Matthews** to approve on 1st Reading of Ordinance No. 249 – An Ordinance to Amend Ordinance Nos. 206 and 241 to Amend and Delete portions of the International Building Codes Applicable within the Town of Kimball, Tennessee. The motion passed unanimously on a board vote.

c.) 1st Reading of Ordinance No. 250 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2017-2018

A motion was made by **Vice-Mayor Case**, seconded by **Alderman Payne** to approve the 1st Reading of Ordinance No. 250 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2017-2018. The motion passed unanimously on a board vote.

d.) Review quotes on the Roof Repairs to the Police Department, Town Hall, Municipal Building, Park Restroom on Main Street, and Davis Pavilion with 30-year Architectural Shingles due to storm damage from March 2017

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve Jordan's Roofing to repair the Police Department, Town Hall, Municipal Building, Park Restroom on Main Street and Davis Pavilion with 30-year Architectural Shingles in the amount of \$43,796 which will be covered by insurance payment since damaged by storm in March. The motion passed unanimously on a board vote.

e.) Re-Appoint Lamarr Manis to the Kimball Planning Commission

A motion was made by **Alderman Sisk**, seconded by **Alderman Payne** to Re-Appoint Lamarr Manis to the Kimball Planning Commission. The motion passed unanimously on a board vote.

f.) Re-Appoint Robert Joe Blevins to the Board of Zoning and Appeals

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to Re-Appoint Robert Joe Blevins to the Board of Zoning and Appeals. The motion passed unanimously on a board vote.

g.) Appoint Kevin May to the Board of Zoning and Appeals

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to appoint Kevin May to the Board of Zoning and Appeals. The motion passed unanimously on a board vote.

h.) Approve the Bill from TML Risk Management Pool for 2017-2018 General, Law Enforcement and Automobile Liability and Auto Physical Damage in the amount of \$29,970.30

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the bill from TML Risk Management Pool for 2017-2018 General, Law Enforcement and Automobile Liability and Auto Physical Damage in the amount of \$29,970.30. The motion passed unanimously on a board vote.

i.) Approve the Bill from TML Risk Management Pool for 4/1/16-4/1/17 Worker's Compensation Audit Premium in the Amount of \$4,314

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the bill from TML Risk Management Pool for 4/1/16-4/1/17 Worker's Compensation Audit Premium in the amount of \$4,314. The motion passed unanimously on a board vote.

j.) Ratify a bill from Southeast Company Inc. for work done to change out the Pump at the Main Lift Station in the amount of \$2,057.50

A motion was made by **Alderman Payne**, seconded by **Vice Mayor Case** to ratify a bill from Southeast Company, Inc. for work done to change out the pump at the Main Lift Station in the amount of \$2,057.50. The motion passed unanimously on a board vote.

k.) Approve the Contract with Michael Brady, Inc. for the LPRF Grant to begin the design of the Unisex Restroom and Storage/Office Space at the Complex

There was discussion about only having one unisex restroom at this facility. The town applied for a grant which included just the one restroom. The restroom situation will be discussed with the architects/engineers.

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the contract with Michael Brady, Inc. for the LPRF Grant to begin the design of the Unisex Restroom and Storage/Office Space at the Complex. The motion passed unanimously on a board vote.

l.) Review the Health Insurance for 2018 and changes to the premiums and no major changes to the plan except not require to participate in the Partnership Promise

A motion was made by **Vice Mayor Case**, seconded by **Alderman Payne** to approve the town to continue with the State of Tennessee Health Insurance for the employees for the 2018 calendar year. The motion passed unanimously on a board vote.

m.) Approval of the Fall 2017 Soccer Coaches

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the Fall 2017 Soccer Coaches since all have had a satisfactory background check by Chief Allison. The motion passed unanimously on a board vote.

n.) Discuss the Concession Contract for the 2018 Calendar Year

Mayor Pesnell stated the concessions contract is currently at 65/35 split; however, the town had agreed if the current operators would give a trial run for a year the town would consider going back to 70/30. After this year, the town has been pleased with their efforts at the park and he would like to recommend the change to the percentages to reflect 70/30 for the 2018 calendar year.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to change the concessions contract for the 2018 calendar year which will include a 70/30 split with the current operators Darrell and Amy Layne. The motion passed unanimously on a board vote.

o.) Review quotes for Spraying manholes as general maintenance to the Sewer System

The maintenance supervisor does not have all the quotes on this item as he is trying to coordinate with another utility company to save money for the maintenance on the system.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Payne** to table the spraying of the manholes until the quotes can be obtained. The motion passed unanimously on a board vote.

p.) Review the Phone System Contract between the town and Peace Communications and consider an alternate quote for phone solutions

The mayor stated the current contract has ended and they have sent a new one for approval. The town would like to consider all options before entering into an extended contract.

A motion was made by **Alderman Sisk**, seconded by **Alderman Payne** to table the phone system contract until more details on the current contract and other options can be presented. The motion passed unanimously on a board vote.

q.) Discuss Donation to the TN Bass High School Trail

Mayor Pesnell stated the county and other municipalities were supporting this event which will be held on Nickajack Lake September 23, 2017.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the donation to the TN Bass High School Trail in the amount of \$750. The motion passed unanimously on a board vote.

r.) Discuss Bidding out Paving in Kimball

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the town bidding out the paving projects in Kimball for 2017. The motion passed unanimously on a board vote.

POLICE REPORT

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$28.50
Court Costs	\$182.50
Fines	\$51.00
Report Fee	\$68.00
DVD Request	\$25.00
Sessions Court	\$978.50
Total	\$1333.50

Vice Mayor Case also stated the Kimball Police Department had responded to 266 calls during the month of July.

FIRE REPORT

Alderman Sisk gave the fire report for August 2017; the department responded to two calls during the month which were one mutual aid and one vehicle fire.

PARK AND RECREATION BOARD REPORT

Alderman Matthews stated the Park and Recreation meeting was held on August 31, 2017. The park board reviewed the initial plans for the LPRF Grant unisex restroom and storage/office building. The park board also reviewed the concessions contract with recommendation to increase the split to 70%/30% for the operators. The next meeting is scheduled for Thursday, September 28, 2017 at 5:30 pm for its regular monthly meeting.

PLANNING COMMISSION REPORT

Vice Mayor Case stated the Kimball Planning Commission meeting for August was cancelled. The next planning meeting is scheduled for September 19, 2017 at 6:00 pm.

SEWER REPORT

Alderman Payne stated the board needed to have a workshop on the sewer system within the next few weeks. The board set the workshop for Tuesday, September 12th at 5:15 pm at town hall.

ATTORNEY REPORT

Attorney Gouger had nothing to report.

NEW BUSINESS

Vice Mayor Case stated that Chief Allison and Captain Webb went to Nashville and they are now certified to enter the TIBRS reports. Sergeant Gouger attended supervisor training in Gatlinburg which is required of ranking officers. The town appreciates all the police department does for the town and its citizens.

Mayor Pesnell had items under new business as follows:

- The Greater Jasper Jaycees will be having its Annual Outboard Drag Boat Race at the Marion County Park on October 14th and October 15th. The organization has requested a donation for the event which the town has in its budget.

A motion was made by **Alderman Payne**, seconded by **Alderman Matthews** to approve the donation to Greater Jasper Jaycees for 2017 in the amount of \$1,000. The motion passed unanimously on a board vote.

- The town received notification that it has been awarded the TML Pool "Safety Partners" Matching Grant. This is a 50/50 grant which will be used to purchase items in the fire and rescue department as applied for in the grant application.
- The town has received a letter concerning the TIBRS audit. Everything has been cleared. Vice Mayor Case stated he appreciated everyone that participated to get the audit cleared including Jasper's Lieutenant Scott Evans, and that the TIBRS audit was not a reflection on our current staff.
- The next board meeting is scheduled for Thursday, October 5, 2017 at 6:00 pm. The town will have a public hearing and special called meeting on Thursday, September 21, 2017 at 5:15 pm concerning the Budget Amendments.
- The town's finances are as follows: General Fund \$1,699,966, State Street Aid Fund \$35,629, Drug Fund \$7,327 and Sewer Fund \$532,657. This accumulates for a Grand Total of Funds \$2,275,579.

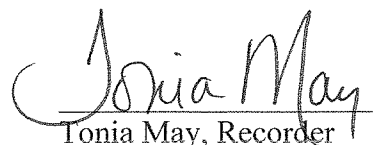
Alderman Matthews wanted to verify that the towns funds have collateral pledged to cover these amounts. Each bank has pledged extra collateral for any amounts over the \$250,000 FDIC coverage.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Vice Mayor Case** to adjourn. The motion was seconded by **Alderman Matthews**. The motion passed unanimously on a board vote.



Rex Pesnell, Mayor



Tonia May, Recorder