

Kimball Parks and Recreation Board Meeting
December 8, 2005
6:00 PM

Members Present: David Jackson
Butch Witcher
Terry Case
Teresa Smith
Levoy Gudger
Chester Blevins
Eric Turney
Mark O'Leary

Members Absent: none

Recreational Educational Consultant Present: Jim Hammontree

David Jackson called the meeting to order and introduced the material for each board member. The TCA for parks boards was provided for us and there was a copy of the Signal Mountain Open Space, Land Development and Facilities Assessment for us to look over. Mr. Jackson explained that our board would serve as an advisory board, and he then called for nominations for the positions of chairman, vice and secretary.

Chester Blevins was elected the Chairman of the Kimball Parks and Recreation Board. Levoy Gudger was elected the Vice-Chairman, and Teresa Smith was elected for the secretarial position.

Jim Hammontree with PARTAS was present and provided us with copies of the TCA codes for park boards and some informational material from other park boards for our benefit. Mr. Hammontree told us that it was important for us to include a mission statement with our grant application and that was a good place for us to begin. The deadline for the grant application to be turned in is March 1st, 2006 and the distribution of money would be June 2006. He said that you could take up to 3 years to finish your project, and after this time you could apply for a one year extension.

Funding for the project could be for a complete reimbursement with a minimum grant application for \$10,000 and a maximum amount of \$500,000. Mr. Hammontree also suggested within the grant, we should included volunteer time for reimbursement amounts as long as they are monitored and recorded, you can get state rates. It was also suggested that the TRI Program could provide matching funds for a recreational director in our city. They could match up to \$25,000 in the 1st year, the state could match the second year up to \$25,000 and the 3rd year and after would be the responsibility of local funds.

Mr. Hammontree suggested that conceptual drawings could be used and that architect fees could be included with the grant budget. You must have an architect if your project is above a certain amount, and that should be included in the material given to board members. The architects that were suggested were Barge Wager and David Loz and Associates, and Mr. Hammontree volunteered to send the contact information of these firms to David via email.

Chester got the meeting back on track after Mr. Hammontree left and it was decided that the meetings of the Kimball Parks and Recreation Board would be held on the second Thursday of the month, at 6:00pm.

Levoy wanted from the mayor, the scope of the city's position on building the park. Mayor Jackson says that he was surprised that the people of the city were as interested in this project as they are, and that the board of the city is equally supportive. Mr. Jackson said that he had spoken to the TDOT inspectors and that there was not a problem to crossing the railroad tracks because the board had appropriated money for a permit.

Mayor Jackson discussed the grant application that had already been applied for the walking/bicycle track that has already been sent off, and the discussion lead to Mr. Gudger suggesting starting the building of the fields down at the other end of the field and working back towards the barn rather than from it.

All members are encouraged to go to the property in question and come back with their thoughts. Some of the committee will meet up with Chester to look over the property. Members are also encouraged to read over material provided and start to focus on what our mission statement should be.

Meeting adjourned at 7:35pm.

Chester E. Blasius
Chairman

3/14/07
Date