
**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, APRIL 6, 2017**

A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, April 6, 2017 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Alderman Matthews to say the invocation over the meeting.
Mayor Pesnell requested Alderman Sisk to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.
Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Mark Payne, Alderman John Matthews, Alderman Johnny Sisk and Attorney William Gouger, Jr.

APPROVAL OF MINUTES

On a motion by **Vice Mayor Case**, seconded by **Alderman Matthews** the Minutes of the Regular Monthly Board Meeting for March 2, 2017 were approved unanimously on a board vote.

OLD BUSINESS

There was no old business to report.

SCHEDULED AGENDA ITEMS

- a.) **1st Reading of Ordinance No. 245 – An Ordinance to Amend the Official Zoning Ordinance to Set Minimum Square Footage Requirements for Residential Structures in the Residential Zoning Districts in the Town of Kimball, Tennessee**

Mayor Pesnell stated this ordinance has been reviewed and recommended by the Kimball Planning Commission and the town's planner. Alderman Payne stated the size of the home requirements are a concern which require the owner to have a gross floor area of not less than 800 square feet of living space in a R-1 zone and a gross floor area of not less than 600 square feet of living space per dwelling unit in a R-2 zone.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the 1st Reading of Ordinance No. 245 – An Ordinance to Amend the Official Zoning Ordinance to set Minimum Square Footage Requirements for Residential Structures in the Residential Zoning Districts in the Town of Kimball, Tennessee. The motion passed on a board vote with Alderman Payne voting no.

- b.) **1st Reading of Ordinance No. 246 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2016-2017**

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the 1st Reading of Ordinance No. 246 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2016-2017. The motion passed unanimously on a board vote.

- c.) **Approve the LPRF Government Grant Contract beginning May 1, 2017 and ending April 30, 2019 with \$138,000 from state funding and \$138,000 local match for building a storage building near the Baseball/Softball Complex, Unisex Restroom at Soccer Fields, replace freestanding playground equipment with ADA compliant play equipment and safety surface near the barn and pave roadway and add ADA parking access**

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve the mayor to sign the LPRF Government Grant Contract beginning May 1, 2017 and ending April 30, 2019 for a total of \$276,000 with state and local funding for improvements at the park at 414 Bob Lofty Drive. The motion passed unanimously on a board vote.

- d.) **Approve the Contract Between the Southeast Tennessee Development District and the Town of Kimball Providing for Local Planning Advisory Services for twenty-four (24) months beginning July 1, 2017 and ending June 30, 2019 at the sum of \$7,500 annually**

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the Contract Between the Southeast Tennessee Development District and the Town of Kimball Providing for Local Planning Advisory Services for twenty-four (24) months beginning July 1, 2017 and ending June 30, 2019 at the sum of \$7,500 annually. The motion passed unanimously on a board vote.

- e.) **Approve the Tennessee Consolidated Retirement System Employer Actuarially Determined Contribution Rate beginning July 1, 2017**

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve the Tennessee Consolidated Retirement System Employer Actuarially Determined Contribution Rate beginning July 1, 2017. The motion passed unanimously on a board vote.

Recorder May requested to correct this as failure to explain prior to voting. In the past, the town has continued to pay a flat fee into retirement of 6%, this year's recommended minimum rate is 5.74%. During budget workshops the amounts figured were at 6%.

After more information, another motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve that the Tennessee Consolidated Retirement Employer Contribution Rate remain at 6% for the next fiscal year. The motion passed unanimously on a board vote.

- f.) **Audit Contract with Johnson, Murphey and Wright for Town's Fiscal Year Finances July 1, 2016 through June 30, 2017 in the amount of \$26,500**

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the audit contract with Johnson, Murphey and Wright for town's fiscal year finances July 1, 2016 through June 30, 2017 in the amount of \$26,500. The motion passed unanimously on a board vote.

- g.) **Approve the Kimball Police Department applying for the THSO Coordinator's Grant in the amount of \$20,000 for the 2017-2018 grant year**

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the Kimball Police Department applying for the THSO Coordinator's Grant in the amount of \$20,000 for the 2017-2018 grant year. The motion passed unanimously on a board vote.

- h.) **Approve Quality Fence Company to install a 6' fence to enclose the new Playground near the Ball Complex at Kimball Park in the amount of \$4,815**

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve Quality Fence Company to install a 6' fence to enclose the new playground near the ball complex at Kimball Park in the amount of \$4,815. The motion passed unanimously on a board vote.

i.) Approve the Maintenance Department to purchase a lawn mower

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the Maintenance Department to purchase a XSeries Zero Turn Mower from Collins Building Supply in the amount of \$6,980. The motion passed unanimously on a board vote.

j.) Approve the Maintenance Department to purchase a steam pressure washer

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the Maintenance Department to purchase NorthStar Gas Wet Steam & Hot Water Pressure Washer from Northern in the amount \$3,999.99. The motion passed unanimously on a board vote.

k.) Approve the Fire Department to purchase 2 Darley Champion Gear Head to Toe Gear Packages at \$1,436.95 each and 6 sets of Eclipse Elk Skin Gloves at \$74.95 for an approval up to \$3,400 from Darley

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve the Fire Department to purchase 2 Darley Champion head to toe gear packages and 6 sets of Eclipse Elk Skin gloves for approval up to \$3,400. The motion passed unanimously on a board vote.

l.) Ratify responses to the TOSHA findings from visit February 14, 2107

Mayor Pesnell stated that all findings have been corrected by the town.

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to ratify the responses to the TOSHA findings from February 14, 2017. The motion passed unanimously on a board vote.

m.) Ratify a bill from Tennessee State Soccer Association for the D-4 Recreational Player Registration in the amount of \$1,840 for Fall 2016 and Spring 2017 players

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to ratify a bill from Tennessee State Soccer Association for D-4 Recreational Player Registration in the amount of \$1,840. The motion passed unanimously on a board vote.

n.) Ratify a bill from Nabco Electric for the damage during the storm on May 21, 2017 in the amount \$5,147.14

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to ratify a bill from Nabco Electric for the damages during the storm in the amount of \$5,147.14. The motion passed unanimously on a board vote.

o.) Ratify a bill from Dwight Miller for painting at the Fire Hall in the amount of \$2,375

A motion was made by **Alderman Sisk**, seconded by **Alderman Payne** to ratify a bill from Dwight Miller for painting at the Fire Hall in the amount of \$2,375. The motion passed unanimously on a board vote.

p.) Ratify a bill from American Soccer Company, Inc. for Spring soccer uniforms in the amount of \$2,482.59

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to ratify a bill from American Soccer Company, Inc. for Spring soccer uniforms in the amount of \$2,482.59. The motion passed unanimously on a board vote.

POLICE REPORT

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$73.75
Court Costs	\$366.25
Fines	\$50.00
Report Fee	\$50.00
Sessions Court	\$997.05
Total	\$1,537.05

Vice Mayor Case also stated the Kimball Police Department had responded to 245 calls during the month of March.

FIRE REPORT

Alderman Sisk gave the fire report March 2017; the department responded to ten calls during the month which were five mutual aids, two investigations, one vehicle fire and two spills.

PARK AND RECREATION BOARD REPORT

Alderman Matthews gave the Park and Recreation report stating that the March meeting was cancelled. Kimball will be hosting soccer April 22nd and April 29th. The next meeting is scheduled for Thursday, April 27, 2017 at 5:30 pm for its regular monthly meeting.

PLANNING COMMISSION REPORT

Vice Mayor Case stated the Kimball Planning Commission meeting for March was held on Tuesday, March 21, 2017. The final plat for Marion Farms, Phase 2 was approved. The commission also approved the minimum square footage requirements in R-1 and R-2 zoning districts which was reviewed earlier in the meeting. The next planning meeting is scheduled for April 18, 2017 at 6:00 pm.

SEWER REPORT

Alderman Payne stated the town is still waiting on the new pumps to arrive. The town has been informed by the state that the flow meter should be recorded daily. Currently, the maintenance supervisor inspects the sewer lift stations each work day; however, to get a flow reading he will need to make other arrangements to get these on weekends and holidays as the current SCADA system is not equipped to generate the report required to send to the state. Mike Nelson, Maintenance Supervisor, has contacted CPI Technologies, Inc. which can install a system for the town to meet the requirements for \$2,985 to comply with state requirements.

A motion was made by **Alderman Payne**, seconded by **Vice Mayor Case** to approve the town to have CPI Technologies, Inc. install a reporting system to the existing SCADA System to meet state requirements up to \$3,200. The motion was amended to approve the town to have CPI Technologies, Inc. install a reporting system to the existing SCADA System to meet state requirements up to \$2,985 which will report flow data. The motion passed unanimously on a board vote.

ATTORNEY REPORT

Attorney Gouger had nothing new to report.

NEW BUSINESS

Vice Mayor Case stated that Steve Lamb with EMA and TDOT had met concerning the Cornbread Festival Traffic. They will be having another meeting Thursday, April 13, 2017 in which the Mayor and Police Chief will be invited to attend in preparation for the festival traffic and ways to handle the overflows. The request is to have extra officers on duty for the festival traffic to help alleviate the traffic issues during the cornbread festival.

Mayor Pesnell had items under new business as follows:

- The town appreciates the bench from Marion County's Special Needs Funding (Tobacco Settlement Grant). The County and Health Department were awarded funds to purchase all municipalities a "Thank You for Not Smoking Bench". This bench will be placed in the park near the new playground.
- The town will be working with the insurance company to resolve some claims on storm damage. The lightning claim has been submitted and check should be received soon. The other claim will be for damages from March 21, 2017. The town had traffic signals that had to be repaired, a fence damaged, and several roofs that may need repaired. The town will be working with the insurance adjuster on this claim.
- Town Hall and the Maintenance Department will be closed on Friday, April 14, 2017 for Good Friday Holiday. The sanitation route will be run on Thursday, April 13, 2017. Please let your neighbors know of the change.
- The town and local businesses will be hosting an Easter Egg Hunt at the Kimball Barn on Friday, April 14, 2017 at 6 pm for those ages 12 and under with prizes in the eggs consisting of candy, coupons, and various other prizes.
- The National Cornbread Festival will be using the Sanitation Truck both Saturday and Sunday.
- On April 22, 2017, a motorcycle group will be using Space Age as part of its Poker Run stop with over 200 motorcycles coming through Kimball, weather permitting.
- The next board meeting is scheduled for Thursday, May 4, 2017 at 6:00 pm.


Vice Mayor Case was reviewing the LPRF Grant and the requirements which requires the town to post "No Smoking" signs for the buildings. He is concerned about the enforcement of this rule.

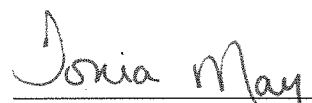
Vice Mayor Case wanted to remind everyone that the community would be cleaning up the Raulston Cemetery again Saturday, April 22nd at 9:00 am. The volunteers will be working for approximately three hours.

Mayor Pesnell stated the City of South Pittsburg normally uses Kimball's Sanitation truck for Sparkle Day; however, the request has not been made yet and their event is this Saturday. The town is still willing to allow the usage of the truck if the need is there.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Matthews** to adjourn. The motion was seconded by **Alderman Sisk**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder