
**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, FEBRUARY 2, 2017**

A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, February 2, 2017 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Alderman Matthews to say the invocation over the meeting.

Mayor Pesnell requested Alderman Sisk to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Mark Payne, Alderman John Matthews, Alderman Johnny Sisk and Attorney William Gouger, Jr.

APPROVAL OF MINUTES

On a motion by **Alderman Sisk**, seconded by **Alderman Matthews** the Minutes of the Regular Monthly Board Meeting for January 5, 2017 were approved unanimously on a board vote.

OLD BUSINESS

Mayor Pesnell had the following under old business:

- The town received a thank you letter from the Marion County Sheriff's Department for the Donation to the Marion County Sheriff's Department Needy Child Christmas Program which assisted 203 families during the 2016 holiday.
- The town would like to wish our police officer injured while working part time at the county a speedy recovery.

SCHEDULED AGENDA ITEMS

- a.) **Resolution 2017-01 – A Resolution of the Town of Kimball Supporting the 2017 Community Development Block Grant Application for the City of South Pittsburg Water System Improvements**

The two towns have been working with CDBG for the past couple of years for this type of grant; however, the project has not been selected for funding yet. The matching portion for this year is a little higher due to making each entity match more so more projects get funding. Alderman Matthews is for the project; however, he is against Kimball paying the match since before when Kimball applied South Pittsburg was willing to pay the match. He also stated that a main break would only have Kimball without water for four to five hours according to his source at the water company. Alderman Sisk asked about the USDA funding applied for concerning the new line which will connect Jasper to South Pittsburg. It was stated this is just a source of water to add additional water to Jasper from South Pittsburg without a break off supply to support Kimball on this line.

A motion was made by **Alderman Payne**, seconded by **Vice Mayor Case** to approve Resolution 2017-01 – A Resolution of the Town of Kimball supporting the 2017 Community Development Block Grant Application for the City of South Pittsburg Water System Improvements. The motion passed with Alderman Matthews and Alderman Sisk voting no.

b.) Discuss splitting the purchase with South Pittsburg, Jasper and Sewanee for the Sewer Line Rapid Assessment Tool (SL-RAT) InfoSense's Revolutionary Acoustic Inspection Tool for Wastewater Collection System in the amount of \$6,250 per entity

This machine can detect the amount of blockages in a line to determine where the town needs to concentrate cleanouts or repairs in an effort to better maintain the sewer lines.

A motion was made by **Alderman Matthews**, seconded by **Vice-Mayor Case** to approve the purchase of the Sewer Line Rapid Assessment Tool (SL-RAT) in the amount of \$6,250 since splitting the cost with the other entities. The motion passed unanimously on a board vote.

c.) Donation to the Siege of Bridgeport in the amount of \$250

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the donation to the Siege of Bridgeport in the amount of \$250. The motion passed unanimously on a board vote.

d.) Discuss Donation Request from Richard Hardy Memorial School for Baseball Program

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the donation to the Richard Hardy Memorial School for Baseball Program in the amount of \$300. The motion passed unanimously on a board vote.

e.) Discuss the Jere Davis Memorial Scholarships for 2017

Mayor Pesnell stated that the town has been giving these scholarships to a senior at each of the high schools if there was an application made; however, in the past few years the town has seen a decline in applications for these scholarships. The town would like to find a way to encourage high school seniors to apply and to encourage more of the applicants that meet the qualifications. This scholarship is geared toward seniors planning to attend Chattanooga State with a 2.0 gpa in high school. The town is looking to have a committee to review these applications that will go to the schools and encourage the students to apply.

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to continue the Jere Davis Memorial Scholarships for 2017. The motion passed unanimously on a board vote.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Payne** to develop a committee based on the mayor's recommendation with members being from Kimball to review the scholarship applications for the Jere Davis Memorial Scholarship for 2017 and to encourage more applications. The motion passed unanimously on a board vote.

f.) AirmedCare Site Plan Membership for the Town of Kimball

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the AirmedCare Site Plan Membership for the Town of Kimball. The motion passed unanimously on a board vote.

g.) AirmedCare Benefit for the Town of Kimball Employees

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve the AirmedCare Upgrade Benefit for the Town of Kimball Employees. The motion passed unanimously on a board vote.

h.) Discuss Panel of Doctors for the Town of Kimball

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the following as Panel of Doctors for Kimball: Dr. Karin Boeck, Dr. Rory Justo and Dr. Dennis Leonard. The motion passed unanimously on a board vote.

i.) Ratify the approval of the Police Department to hire part time employees to fill in while an officer is out at the rate of \$15 per hour

Mayor Pesnell stated that after our police officer was injured with an undetermined timeframe on returning, that he requested from Police Chief Jordan and Vice Mayor Case to make a decision about the best way to cover the shift and maintain costs within the town's budget if possible. Vice Mayor Case and Chief Jordan decided part time employees would be best to cover the shift for this period of time. There was some

discussion on this topic as Alderman Sisk stated he was unaware until someone in public asked about the new employees. There was some discussion on this issue concerning covering shifts, budget, how selections were determined, notification of board members and process.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Payne** to approve hiring of part time certified police officers at a rate of \$15 per hour. The motion passed unanimously on a board vote.

j.) Accept Proposal for Concessions Stand for 2017 Season starting March 1, 2017 and concluding on December 31, 2017 from Darrell and Amy Layne

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the proposal from Darrell and Amy Layne to operate the Concessions Stand for the 2017 Season starting March 1, 2017 and concluding December 31, 2017. The motion passed unanimously on a board vote.

k.) Approval of the Limited English Proficiency Policy for the Town of Kimball, Tennessee
This has been prepared by the attorney and is required to be in place for the LPRF Grant.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the Limited English Proficiency Policy for the Town of Kimball, Tennessee. The motion passed unanimously on a board vote.

l.) Review recommended Tournament Form approved by the Park and Recreation Board with a deposit fee of \$150 at least 3 weeks before tournament

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the Tournament Form approved by the Park and Recreation Board with a deposit fee of \$150 at least three weeks before tournament. The motion passed unanimously on a board vote.

m.) Ratify a bill from Chattanooga Tractor and Equipment for work done on the 4630 Tractor in the amount of \$2,781.66

A motion was made by **Vice Mayor Case**, seconded by **Alderman Payne** to ratify a bill from Chattanooga Tractor and Equipment for work done on the 4630 Tractor in the amount of \$2,781.66. The motion passed unanimously on a board vote.

n.) Ratify bills from McKamey Landscapes, LLC for work done to the Kimball Sign, Kimball Municipal Building and the islands near the buildings in the amount of \$8,314

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to ratify bills from McKamey Landscapes, LLC for work done to the Kimball Sign, Kimball Municipal Building and the islands near the building in the amount of \$8,314. The motion passed unanimously on a board vote.

o.) Ratify bill from Southeast Diesel Inc. for work done to the F-350 in the amount of \$6,538.96

A motion was made by **Alderman Sisk**, seconded by **Alderman Payne** to ratify bill from Southeast Diesel Inc. for work done to the F-350 in the amount of \$6,538.96. The motion passed unanimously on a board vote.

POLICE REPORT

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$73.75
Court Costs	\$301.25
Fines	\$40.00
Report Fee	\$24.00
Sessions Court	\$609.90
Total	\$1048.90

Vice Mayor Case also stated the Kimball Police Department had responded to 235 calls during the month of January. The town also has placed the speed sign that will let you know your speed which was purchased through THSO grant funds. This sign will be moved throughout town to allow travelers to know their speed in various places as travelers may be unaware at times if they are going speed limit or over. This sign will let them know and also will give the police department records to know when there may be problems in the area they placed sign.

FIRE REPORT

Alderman Sisk gave the fire report January 2017; the department responded to seven calls during the month which were one mutual aid, one rescue, one brush fire, two spills, one landing zone and one signal nine.

PARK AND RECREATION BOARD REPORT

Alderman Matthews gave the Park and Recreation report stating that the January meeting was held on January 26, 2017. The board discussed the spring soccer registration dates, softball and baseball timeframes, concessions and tournament form. The next meeting is scheduled for Thursday, February 23, 2017 at 5:30 pm for its regular monthly meeting.

PLANNING COMMISSION REPORT

Vice Mayor Case stated the Kimball Planning Commission meeting for January was held on Tuesday, January 17, 2017. The preliminary plat for Marion Farms, Phase 2 was approved. It was determined that RV's should not be allowed in mobile home parks and there was discussion on proposed amendments to the subdivision regulations. The next planning meeting is scheduled for February 21, 2017 at 6:00 pm.

SEWER REPORT

Alderman Payne stated the town had been working on the main lift station near Hampton Inn. Maintenance Supervisor Mike Nelson had been actively involved with the removal of the older pumps and trying to get one of the pumps repaired. These pumps were purchased by Hampton Inn upon the relocation of the main lift station in 2012. However, since this time, the pumps have been changed in design and the town is now at a point that in order to have pumps on hand it will need to purchase two pumps. The other remaining 2012 pump in the main lift station is operating at approximately 64% of capacity. The price to replace both 2012 pumps will be \$13,780 plus \$167 for the extension cord and shipping. These pumps will have a 5-year warranty from the date of shipment.

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the purchase of two sewer pump under emergency powers for the main lift station with a 5-year warranty in the amount up to \$15,000 to include extra cords and shipping cost. The motion passed unanimously on a board vote.

ATTORNEY REPORT

Attorney Gouger stated the state is requiring all local governments, counties and cities, to approve an open record law policy by July 1, 2017. A sample policy has been provided to all board members for review which can be modified somewhat to better fit the town and which includes pricing for these records. This policy once in place will need to be reviewed every two years for accuracy.

NEW BUSINESS

Alderman Sisk stated the wall installed by Lofty Construction Company looks good.

Mayor Pesnell had items under new business as follows:

- Linda Robinson with AirMedCare will be at Town Hall Saturday, February 4th from 9:00 am until noon for citizens to upgrade their policy or for individuals to purchase a policy if not located in a town offering the site plan.

- Current Property Taxes are due without penalty until the end of February and may be paid at town hall during normal business hours.
- The next board meeting is scheduled for Thursday, March 2, 2017 at 6:00 pm.

Citizen Lamarr Manis wanted to remind everyone that the community would be cleaning up the Raulston Cemetery again Saturday, February 4th at 9:00 am. Anyone willing to volunteer time please meet at the site or contact Lamarr Manis for more details as this is a great community project.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Vice Mayor Case** to adjourn. The motion was seconded by **Alderman Sisk**. The motion passed unanimously on a board vote.



Rex Pesnell, Mayor



Tonia May, Recorder