
**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, NOVEMBER 3, 2016**

A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, November 3, 2016 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Vice Mayor Case to say the invocation over the meeting.
Mayor Pesnell requested Alderman Sisk to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.
Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman John Matthews, Alderman Johnny Sisk and Attorney William Gouger, Jr.
Alderman Mark Payne was absent.

APPROVAL OF MINUTES

On a motion by **Vice Mayor Case**, seconded by **Alderman Matthews** the Minutes of the Regular Monthly Board Meeting for November 3, 2016 were approved unanimously on a board vote.

OLD BUSINESS

There was no old business to discuss.

SCHEDULED AGENDA ITEMS

a.) **Paul Johnson with Johnson, Murphey and Wright, P.C. CPA concerning the Town of Kimball's Fiscal Year Financial Statement Ending June 30, 2016**

Paul Johnson gave all the board members and staff at the meeting podium a copy of the Town of Kimball Annual Financial Report Year Ended June 30, 2016. He stated the town had a clean audit in his firm's opinion. The sewer system ended the year on a positive figure. The town as a whole kept the budget in line with expenditures remaining under budget and revenues exceeding budgeted projections. The town also has a limited amount of liabilities which is good for this size of town. Overall the town has done well and the board members need to be commended for a job well done to keep the funds in check including the retirement fund. Each municipality is required to have an annual audit performed after June 30th of each year and a report to the state prior to December 30th with all funds reviewed and noted.

b.) **Jim Webster concerning Landscaping at Town Hall, Municipal Building and Police Department**

Mr. Webster was unable to attend.

c.) **Discuss Awarding Bid on Kimball Cove Branch Bank Stabilization Contract 116**

Matthew Tucker, Town Engineer with James C. Hailey and Company, was at the meeting to discuss the bids that were opened at 2:00 pm and reviewed prior to the meeting. The bids were as follows:

LOFTY CONSTRUCTION CO.	\$35,500.00
CURL CONSTRUCTION& EXCAVATING, LLC.	\$36,394.00
BLEVINS ENTERPRISES, INC.	\$38,200.00
BAILEY CONTRACTING, LLC.	\$49,375.92
J & H CONSTRUCTION	\$128,000.00

Mr. Tucker reviewed all the paperwork and bid material submitted plus made a recommendation to award the bid to the lowest bidder Lofty Construction Co. with a bid at \$35,500. The total project cost with engineering fees, permit fees and contingency costs is estimated at \$43,000. Mayor Pesnell made a recommendation to award the Kimball Cove Branch Bank Stabilization Contract 116 to Lofty Construction Co. based on the engineer's recommendations. This project will consist of building a wall using large rock at the base of the box culvert on Main Street down toward the Tate property.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** based on the mayor's recommendation to award the Kimball Cove Branch Bank Stabilization Contract 116 to Lofty Construction Company and approve the project up to the estimated budget of \$43,000. The motion passed unanimously on a board vote. Attorney Gouger will get the construction easements for this project prepared.

d.) First Reading of Ordinance No. 244 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2016-2017

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve on First Reading of Ordinance No. 244 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2016-2017. The motion passed unanimously on a board vote.

e.) Review TML The Pool Property Loss Control Survey Recommendations and Responses

The insurance company comes to the town to review any potential areas of liability then makes recommendations. The town received three recommendations of items to fix, repair or purchase. The town has done the recommended items.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the TML The Pool Property Loss Control Survey Recommendations and Responses. The motion passed unanimously on a board vote.

f.) Approve Duplicator Supply Company, Inc. Equipment Maintenance Agreement

The agreement and pricing is the same as last year.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the Duplicator Supply Company, Inc. Equipment Maintenance Agreement for one year. The motion passed unanimously on a board vote.

g.) Tower Community Bank ACH Origination Annual Customer Training and Certification

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to authorize the mayor to sign the Tower Community Bank ACH Origination Annual Customer Training and Certification. The motion passed unanimously on a board vote.

h.) 2016 Donation for Marion County Sheriff's Department Christmas for Kids

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the 2016 Donation for the Marion County Sheriff's Department Christmas for Kids in the amount of \$500. The motion passed unanimously on a board vote.

i.) Hams and Turkeys

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the town to purchase turkeys for Thanksgiving and hams for Christmas for employees, Board of Zoning Appeals members, Planning Commission members, Park and Recreation Board members and Beautification Committee. The motion passed unanimously on a board vote.

j.) Bonuses

Mayor Pesnell stated the town normally gives the fulltime employees \$400 and part-time employees \$200 for Christmas Bonus.

A motion was made by Alderman Matthews, seconded by Alderman Sisk to give all fulltime employees a \$500 Christmas bonus. Vice Mayor Case stated the town sets a budget for these figures and this figure exceeds the budgeted amounts. Attorney Gouger stated a budget amendment ordinance can be amended until the second reading. The motion passed on a board vote with Mayor Pesnell voting no.

POLICE REPORT

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$44.25
Court Costs	\$180.75
Fines	\$50.00
Report Fee	\$34.00
Sessions Court	\$372.87
Total	\$681.87

FIRE REPORT

Alderman Sisk gave the fire report for October 2016; the department responded to six calls during the month which were one mutual aid, one spill, two brush fires and two signal nine.

PARK AND RECREATION BOARD REPORT

Alderman Matthews gave the Park and Recreation report stating that the October meeting was held on October 27, 2016. The board discussed a variety of issues from insurance requirements for the park and players, future of baseball/softball programs at the park, LPRF grant and Kimball Soccer League for fall ending season and spring dates to register.

The next meeting is scheduled for Thursday, November 17, 2016 at 5:30 pm for its regular monthly meeting.

PLANNING COMMISSION REPORT

Vice Mayor Case stated the Kimball Planning Commission meeting for October was cancelled. The required four hours of annual training for planning commission and BZA members was held on Tuesday, October 25, 2016 at Sulphur Springs UMC. The next planning meeting is scheduled for November 15, 2016 at 6:00 pm.

SEWER REPORT

Alderman Payne was absent and no one else had any sewer information to report.

ATTORNEY REPORT

Attorney Gouger had nothing new to report.

NEW BUSINESS

Mayor Pesnell had items under new business as follows:


- On November 5th, United States Stove Company and the area Fire Departments will be hosting the 6th Annual Marion County Christmas for Kids at the Kimball Park. This will be a car show with food vendors and arts and crafts. The event will start at 8:00 am with the awards for the car show beginning at 3:00 pm. Everyone is invited to attend.
- Town Hall and Maintenance Department will be closed Friday, November 11, 2016 in honor of Veteran's Day. The Sanitation Route will be run on Thursday, November 10, 2016.

- Town Hall and Maintenance Department will be closed Thursday, November 24, 2016 and Friday, November 25, 2016 for the Thanksgiving Holiday. The Sanitation Route will be run on Monday, November 21, 2016 and again the following Monday, November 28, 2016.
- Daylight Savings Times Ends Sunday, November 6, 2016; therefore, the town wanted to remind everyone to set their clocks back an hour. This is also a time to change the batteries in your home smoke detectors.
- The next board meeting is scheduled for Thursday, December 1, 2016 at 6:00 pm.

Citizen Lamarr Manis wanted to encourage everyone to assist in the cleanup efforts at Raulston Cemetery. There are several citizens planning to meet Saturday, November 5, 2016 at the cemetery to begin the efforts to clean this area up. There is no record of ownership of this cemetery; therefore, it has been neglected with the exception of the front area which is being upkept by a local citizen. Anyone willing to volunteer time please meet at the site or contact Lamarr Manis for more details as this is a great community project.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Vice Mayor Case** to adjourn. The motion was seconded by **Alderman Sisk**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder