

KIMBALL BOARD OF MAYOR AND ALDERMEN

Monthly Board Meeting Thursday, July 2, 2015 6:00 P.M.

1. Call to Order Public Hearing
2. Ordinance Number 232 – An Ordinance to Amend the Official Zoning Ordinance to Require Principal Structures to Face Dedicated Local Streets in Residential Districts in the Town of Kimball, Tennessee
3. Ordinance Number 233 – An Ordinance to Amend the Official Zoning Ordinance to Limit Self –Storage Mini-Warehouses to the Industrial District in the Town of Kimball, Tennessee
4. Ordinance Number 234 – An Ordinance to Amend the Official Zoning Ordinance to Better Define Building Setbacks in the Town of Kimball, Tennessee
5. Close Public Hearing

AGENDA

1. Call the July 2, 2015 Meeting of Kimball Board of Mayor and Aldermen to Order
2. Prayer
3. Pledge of Allegiance
4. Roll Call
5. Approval of June 4, 2015 Minutes of Public Hearing and Regular Meeting and June 24, 2015 Minutes of Public Hearing and Special Called Meeting
6. Old Business
7. Approval on Second and Final Reading of Ordinance Number 232 – An Ordinance to Amend the Official Zoning Ordinance to Require Principal Structures to Face Dedicated Local Streets in Residential Districts in the Town of Kimball, Tennessee
8. Approval on Second and Final Reading of Ordinance Number 233 – An Ordinance to Amend the Official Zoning Ordinance to Limit Self –Storage Mini-Warehouses to the Industrial District in the Town of Kimball, Tennessee
9. Approval on Second and Final Reading of Ordinance Number 234 – An Ordinance to Amend the Official Zoning Ordinance to Better Define Building Setbacks in the Town of Kimball, Tennessee
10. Re-Appoint Roger Ford to the Board of Zoning Appeals for another 5-year term

11. Re-Appoint Margaret King to the Kimball Planning Commission for another 5-year term
12. Ratify a Bill from E.H. Marsh Service Co. Inc. for Installation of Heating and Cooling System at town hall with 1 year labor and parts warranty in the amount of \$5,800
13. Ratify a Bill from Hibbs Construction Co for ADA Compliance at the Kimball Complex for dirt work, seed and straw in the amount of \$5,400
14. Approve the purchase of four (4) ADA Compliant picnic tables for the Kimball Complex
15. Approve the Bill from VFIS for the Fire Department's Accident and Sickness Policy in the amount of \$3917
16. Approve the bill from Local Government for website hosting, computer software and hardware for annual support in the amount of \$17,226
17. Discuss the Open Roads Policy Quick Clearance for Safety and Mobility between the Tennessee Department of Transportation, Tennessee Department of Safety and Homeland Security and Tennessee Counties and Cities
18. Discuss Hiring Jerry Rollins to the Maintenance Department
19. Discuss Hiring Mikey Tuders to the Maintenance Department
20. Discuss accepting applications for the Maintenance Department
21. Police Report
22. Fire Report
23. Park Board Report
24. Planning Commission Report
25. Sewer Report
26. Attorney Report
27. New Business
28. Adjourn

**MINUTES OF THE PUBLIC HEARING
KIMBALL, TENNESSEE
THURSDAY, JULY 2, 2015 – 6:00 P.M.**

A Public Hearing of the Town of Kimball Board of Mayor and Aldermen was held on Thursday, July 2, 2015 at 6:00 p.m. in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee. Those members present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman John Matthews, Alderman Johnny Sisk, Alderman Mark Payne and Attorney William Gouger, Jr.

Mayor Pesnell called the public hearing to order concerning Ordinance Number 232 – An Ordinance to Amend the Official Zoning Ordinance to Require Principal Structures to Face Dedicated Local Streets in Residential Districts in the Town of Kimball, Tennessee, Ordinance Number 233 – An Ordinance to Amend the Official Zoning Ordinance to Limit Self-Storage Mini-Warehouses to the Industrial District in the Town of Kimball, Tennessee and Ordinance Number 234 – An Ordinance to Amend the Official Zoning Ordinance to Better Define Building Setbacks in the Town of Kimball, Tennessee.


NEW BUSINESS

- a) **Ordinance Number 232 – An Ordinance to Amend the Official Zoning Ordinance to Require Principal Structures to Face Dedicated Local Streets in Residential Districts in the Town of Kimball, Tennessee**
- b) **Ordinance Number 233 – An Ordinance to Amend the Official Zoning Ordinance to Limit Self-Storage Mini-Warehouses to the Industrial District in the Town of Kimball, Tennessee**
- c) **Ordinance Number 234 – An Ordinance to Amend the Official Zoning Ordinance to Better Define Building Setbacks in the Town of Kimball, Tennessee**

There were no comments from the other board members or public.

ADJOURNMENT

As there was nothing further to come before the public hearing, motion was made by **Vice Mayor Case** to adjourn. The motion was seconded by **Alderman Matthews**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder

**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, JULY 2, 2015**

A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, July 2, 2015 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order after the public hearing which began at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Vice Mayor Case to say the invocation over the meeting. The town wanted to remember the Sarah Reed family due to the recent passing of Mark Reed after injuries sustained in a motorcycle accident and Eddie Reed which has had a vehicle accident.

Mayor Pesnell requested Alderman Matthews to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Johnny Sisk, Alderman John Matthews, Alderman Mark Payne and Attorney William Gouger, Jr.

APPROVAL OF MINUTES

On a motion by **Alderman Matthews**, seconded by **Alderman Sisk** the Minutes of the Public Hearing and Regular Monthly Board Meeting for June 4, 2015 and the Minutes of the Public Hearing and Special Called Meeting for June 24, 2015 were approved unanimously on a board vote.

OLD BUSINESS

Alderman Matthews stated the playground had been approved for public usage by the granting agency.

Mayor Pesnell had the following items under old business:

- The mayor, Chad Reese, Tonia May, and David Hill from GameTime met with April Johnson from TDEC on June 23, 2015 at the park to review the new playstructure built with LPRF grant funds. GameTime representatives had made corrections to the structure and April Johnson had approved the playstructure after the third inspection as it was now in compliance according to TDEC regulations.
- On June 24, 2015, the mayor, board members, VFW Ladies Auxiliary Post 6362 and others were in attendance at Cumberland View Cemetery at the unveiling of the plaque of Sergeant Raymond H. Cooley a medal of honor recipient who served in World War II.

SCHEDULED AGENDA ITEMS

- a.) **Approve the Second and Final Reading of Ordinance Number 232 – An Ordinance to Amend the Official Zoning Ordinance to Require Principal Structures to Face Dedicated Local Streets in Residential Districts in the Town of Kimball, Tennessee**

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve on Second and Final Reading of Ordinance Number 232 – An Ordinance to Amend the Official Zoning Ordinance to Require Principal Structures to Face Dedicated Local Streets in Residential Districts in the Town of Kimball, Tennessee. The motion passed unanimously on a board vote.

b.) Approve the Second and Final Reading of Ordinance Number 233 – An Ordinance to Amend the Official Zoning Ordinance to Limit Self–Storage Mini-Warehouses to the Industrial District in the Town of Kimball, Tennessee

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve on Second and Final Reading of Ordinance Number 233 – An Ordinance to Amend the Official Zoning Ordinance to Limit Self–Storage Mini-Warehouses to the Industrial District in the Town of Kimball, Tennessee. The motion passed unanimously on a board vote.

c.) Approve the Second and Final Reading of Ordinance Number 234 – An Ordinance to Amend the Official Zoning Ordinance to Better Define Building Setbacks in the Town of Kimball, Tennessee

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve on Second and Final Reading of Ordinance Number 234 – An Ordinance to Amend the Official Zoning Ordinance to Better Define Building Setbacks in the Town of Kimball, Tennessee. The motion passed unanimously on a board vote.

d.) Re-Appoint Rodger Ford to the Board of Zoning Appeals for another 5-year term

A motion was made by **Alderman Payne**, seconded by **Alderman Sisk** to Re-Appoint Rodger Ford to the Board of Zoning Appeals for another 5-year term. The motion passed unanimously on a board vote.

e.) Re-Appoint Margaret King to the Kimball Planning Commission for another 5-year term

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to Re-Appoint Margaret King to the Kimball Planning Commission for another 5-year term. The motion passed unanimously on a board vote.

f.) Ratify a Bill from E.H. Marsh Service Co. Inc. for Installation of Heating and Cooling System at town hall with 1 year labor and parts warranty in the amount of \$5,800

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to ratify a bill from E.H. Marsh Service Co. Inc. for Installation of Heating and Cooling System at town hall with 1 year labor and parts warranty in the amount of \$5,800. The motion passed unanimously on a board vote.

g.) Ratify a Bill from Hibbs Construction Co. for ADA Compliance at the Kimball Complex for dirt work, seed and straw in the amount of \$5,400

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to ratify a bill from Hibbs Construction Co. for ADA Compliance at the Kimball Complex for dirt work, seed and straw in the amount of \$5,400. The motion passed unanimously on a board vote.

h.) Approve the purchase of four (4) ADA compliant picnic tables for the Kimball Complex

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the purchase of four (4) ADA compliant picnic tables from Belson Outdoors for the Kimball Complex in the amount of \$3,887.90. The motion passed unanimously on a board vote.

i.) Approve the bill from VFIS for the Fire Department’s Accident and Sickness Policy in the amount of \$3917

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the bill from VFIS for the Fire Department’s Accident and Sickness Policy in the amount of \$3917. The motion passed unanimously on a board vote.

j.) Approve the bill from Local Government for website hosting, computer software and hardware for annual support in the amount of \$17,226

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the bill from Local Government for website hosting, computer software and hardware for annual support in the amount of \$17,226. The motion passed unanimously on a board vote.

k.) Discuss the Open Roads Policy Quick Clearance for Safety and Mobility between the Tennessee Department of Transportation, Tennessee Department of Safety and Homeland Security and Tennessee Counties and Cities

Sergeant Webb stated this Memorandum of Understanding is an agreement to open the roadways as soon as possible when a wreck happens within our town in an effort to keep secondary accidents from occurring from the slowing traffic for the first incident.

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve and authorize the signing of the Memorandum of Understanding "Open Roads Policy" Quick Clearance for Safety and Mobility Between the Tennessee Department of Transportation, Tennessee Department of Safety and Homeland Security, and Tennessee Counties and Cities. The motion passed unanimously on a board vote.

l.) Discuss hiring Jerry Rollins to the Maintenance Department

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to hire Jerry Rollins as a full time maintenance department worker. The motion passed unanimously on a board vote.

m.) Discuss hiring Mikey Tuders to the Maintenance Department

A motion was made by **Alderman Payne**, seconded by **Alderman Sisk** to hire Mikey Tuders as a full time maintenance department worker. The motion passed unanimously on a board vote.

n.) Discuss accepting applications for the Maintenance Department

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to accept applications for a maintenance department employee. The advertisement will be in the local papers on July 14th and July 16th with applications being accepted until July 28, 2015 until 4:00 pm. The motion passed unanimously on a board vote.

POLICE REPORT

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$44.25
Court Costs	\$180.75
Fines	\$50.00
Report Fee	\$12.00
Sessions Court	\$706.32
Total	\$993.32

FIRE REPORT

Alderman Sisk gave the fire report for June 2015; the department responded to twelve calls during the month which were one mutual aid, one vehicle fire, three rescues, three stand bys, two spills, one brush fire and one signal nine.

PARK AND RECREATION BOARD REPORT

Alderman Matthews stated the Park and Recreation Board meeting for June was cancelled. The next meeting is scheduled for July 9, 2015 at 6:00 pm.

PLANNING COMMISSION REPORT

Vice Mayor Case stated the Kimball Planning Commission meeting was held on June 16, 2015. The public hearing on the Subdivision Regulation Amendment was held then the regular meeting was held and the Resolution 2015-1P was approved which amended the building setback definitions in the Subdivision Regulations. The next meeting is scheduled for July 21, 2015 at 6 pm.

SEWER REPORT

Board will wait for Anthony Pelham before discussing Sewer items.

ATTORNEY REPORT

Attorney Gouger had nothing to report.

NEW BUSINESS

Alderman Payne wanted to note that the town's tax rate is as low as it can legally be set in the State of Tennessee.

Alderman Sisk stated the town had some street lights out in town and would like the police to mark these and report back to the office for these to be fixed by SVEC.

Mayor Pesnell had items under new business as follows:

- The town had received a bill from Southeast Tennessee Development District for the Administration Fees for the 2012 Local Parks and Recreation Fund Grant in the amount of \$15,000.

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to ratify the payment of the Southeast Tennessee Development District for Administration Fees for the 2012 Local Parks and Recreation Fund Grant in the amount of \$15,000. The motion passed unanimously on a board vote.

- The sales tax for May 2015 was \$29,085 more than this time last year.
- Finances

General Fund	\$1,340,168
State Street Aid	\$27,091
Drug Fund	\$4,947
Sewer Fund	\$275,828
Grand Total	\$1,648,034

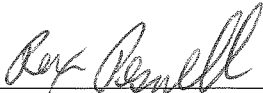
- The town will be observing the July 4th Holiday with Town Hall and Maintenance Closed tomorrow, Friday, July 3rd.
- The next regular scheduled meeting will be Thursday, August 6, 2015 at 6:00 p.m.

Anthony Pelham stated the new sewer pump station on Nelson Lane has been started. There was one issue with a line being a different size than originally stated; however, this fix will be minimum on changes necessary. Mr. Pelham also had two bills ready for payment.

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the bills from Southeast Company in the amount of \$23,915.50 for half the payment on the Sewer Pump Station at Nelson Lane and James C. Hailey and Company, Inc. for \$5,100 for Engineering and Inspection on the Sewer Pump Station at Nelson Lane. The motion passed unanimously on a board vote.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Alderman Matthews**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder