

KIMBALL BOARD OF MAYOR AND ALDERMEN

Monthly Board Meeting Thursday, March 5, 2015 6:00 P.M.

AGENDA

1. Call the March 5, 2015 Meeting of Kimball Board of Mayor and Aldermen to Order
2. Prayer
3. Pledge of Allegiance
4. Roll Call
5. Approval of February 5, 2015 Minutes of Regular Meeting and February 16, 2015 Minutes of Special Called Meeting
6. Old Business
7. Open Bids on the Mowing Service for the 2015 Mowing Season
8. Discuss lawn mower for maintenance department
9. Approve the submittal of the Unpaid 2013 Property Tax to the Town Attorney for Collection
10. Approval of Spring 2015 Soccer Coaches
11. Fire Chief Keef – Acceptance of New Member Steve McBee for Kimball Fire and Rescue Department
12. Discuss Bidding out the Sewer Lift Station on Nelson Lane
13. Police Report
14. Fire Report
15. Park Board Report
16. Planning Commission Report
17. Sewer Report
18. Attorney Report
19. New Business
20. Adjourn

**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, MARCH 5, 2015**

A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, March 5, 2015 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Alderman Matthews to say the invocation over the meeting.

Mayor Pesnell requested Vice Mayor Case to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Johnny Sisk, Alderman John Matthews, and Attorney William Gouger, Jr.

Alderman Mark Payne was absent from the meeting.

APPROVAL OF MINUTES

On a motion by **Alderman Sisk**, seconded by **Alderman Matthews** the Minutes of the Regular Monthly Board Meeting for February 5, 2015 and the Minutes of the Special Called Meeting for February 16, 2015 were approved unanimously on a board vote.

OLD BUSINESS

Mayor Pesnell had the following items under old business:

- The town had received its renewed State Operating Permit for the Kimball Collection System from the State of Tennessee which is valid until April 2020.
- The town made final payout of the borrowed capital outlay funds to the county toward the infrastructure and first phases of the new college site. The town will make the first payment toward the loan on these funds in April.
- The town will host its first movie in the park on June 6th at the Kimball Complex. The movie will be shown beginning at dark with concessions being served.
- The new play structure required more site work than originally planned for in the bid specifications. Playcore/Gametime met onsite and evaluated the area after a raining time and made some suggestions.

After reviewing the recommendations, a motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the Playcore/Gametime to install french drains at the playground site for an additional \$2,150. The motion passed unanimously on a board vote.

SCHEDULED AGENDA ITEMS

a.) Open Bids on the Mowing Service for the 2015 Mowing Season

Mayor Pesnell opened the bids as follows:

Bidder's Name	Bid to Mow All Areas	Bid to Mow Kimball Park Only	Insurance Provided
Vinson Lawn Service	\$1,330 per week	\$1,000 per week	Yes
Cutting Edge Lawncare	\$1,210 per week	\$810 per week	No
Exteriorscapes, LLC	\$840 per week	\$520 per week	Yes

Mayor Pesnell recommended that the board table this issue to review the two options until next Thursday, March 12, 2015 at 5:00 p.m. during an already scheduled special called meeting.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to table the mowing bids until the special called meeting on March 12, 2015 at 5:00 p.m. The motion passed unanimously on a board vote.

b.) Discuss a lawn mower for the maintenance department

Mayor Pesnell had some information concerning lawn mowers and plans to have the state bid information for the board at the special called meeting on March 12, 2015 at 5:00 p.m. The department is in need of a mower based on the fact there are still areas of town the department mows during the mowing season.

c.) Approval of the unpaid 2013 property taxes to the town attorney for collection

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve the submittal of the unpaid 2013 property taxes to the town attorney for collection as this is required by law. The motion passed unanimously on a board vote.

d.) Approval of the Spring 2015 Soccer Coaches

Mayor Pesnell stated all the coaches listed had a background check. He had reviewed them and was in approval of the coaches.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the following coaches for the Spring 2015 Soccer Season: Robert Akers, Robert Barnette, Timothy Beck, April Bush, Ryan Carter, Amy Carver, Thomas Carver, Darrell Davis, William Grider, Brandon Hammonds, Samantha Holloway, John Marshall, Charlene McDevitt, Mykel Meeker, Emily Sartain, Nicole Smith, Jared Vinson and John Woodfin. The motion passed unanimously on a board vote.

e.) Acceptance of New Member Steve McBee for Kimball Fire and Rescue Department

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to accept Steve McBee on the Kimball Fire and Rescue Department as the department has already approved his application and recommended him to the Kimball Board. The motion passed unanimously on a board vote.

f.) Discuss bidding out the Sewer Lift Station on Nelson Lane

Anthony Pelham with James C. Hailey and Company gave the board an estimated cost to build a new sewer lift station on Nelson Lane beside the existing lift station of approximately \$67,000. The costs are more elevated than the preliminary estimate due to the existing sewer lift station remaining in existence up until the new pump station comes online and then the old pump station would be demolished. The town has all the proper utility easements in place now for the construction to take place if the board decides to move forward with this project.

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to accept bids on the sewer lift station on Nelson Lane and authorize Mayor Pesnell to sign any paperwork to proceed with this project. The bids will be due and opened on Thursday, March 26, 2015 at 4:00 p.m. The motion passed unanimously on a board vote.

POLICE REPORT

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$73.75
Court Costs	\$301.25
Fines	\$30.00
Report Fee	\$48.00
Sessions Court	\$153.42
Total	\$606.42

FIRE REPORT

Alderman Sisk gave the fire report for February 2015; the department responded to seven calls during the month which were two rescues, two fires, two signal nines and one gas leak.

Mayor Pesnell stated he has been working with Randy McClure who is looking into a way to make the smaller electric lines visible to lifeforce helicopter.

PARK AND RECREATION BOARD REPORT

Alderman Matthews stated the Park and Recreation Board met on February 12th. The meeting addressed the movie in the park, soccer host dates, Marion Rotaract using Complex for kickball and set fee for outside tournament host fees. The outside host fees for baseball/softball tournaments have been recommended to be 1-day tournament \$300, 2-day tournament \$500, and 3 day tournament \$600 with hosting league responsible for controlling trash receptacles. The next meeting is scheduled for March 12, 2015 at 6:00 pm.

PLANNING COMMISSION REPORT

Vice Mayor Case stated the Kimball Planning Commission was cancelled for February 2015. The next planning meeting is scheduled for March 17, 2015 at 6:00 p.m.

SEWER REPORT

Nothing further in this area.

ATTORNEY REPORT

Attorney Gouger stated that the Kimball Park and Recreation recommended tournament fees for outside hosting leagues needed to be approved by the Board of Mayor and Aldermen.

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to accept the Kimball Park and Recreation Board's recommendation concerning the outside host fees for baseball/softball tournaments as follows: 1-day tournament \$300, 2-day tournament \$500, and 3 day tournament \$600 with hosting league responsible for controlling trash receptacles and placing trash in a designated area at end of the each day. The motion passed unanimously on a board vote.

NEW BUSINESS

Vice Mayor Case stated that he wanted to acknowledge the coming home of Private First Class Lotchie Jones and the family being able to have closure to their loved ones service and time given to this country. He wanted to thank all the service personnel present and past for their time for our country.

Alderman Sisk stated he had citizens complaining of the wreckage at the local Wrecker Service Center. The board has requested that the town attorney check into the situation and verify if there are any issues at this site and report back to the mayor.

Mayor Pesnell had items under new business as follows:


- The town witnessed the return of Private First Class Lotchie Jones's body to Marion County on Wednesday, March 4, 2015. This was a touching site for those that were able to witness the arrival.
- The county is still seeking funding to have a Regional Wastewater Authority.
- The sales tax for January was up \$20,719.
- Finances

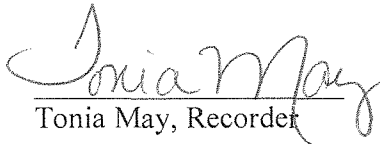
General Fund	\$1,364,837
State Street Aid	\$19,721
Drug Fund	\$4,216
Sewer Fund	\$239,935
Grand Total	\$1,628,699

- Reminder that Daylight Savings Times begins March 8, 2015
- The next regular scheduled meeting will be Thursday, April 2, 2015 at 6:00 p.m.
- Town Hall and the Maintenance Department will be closed April 3, 2015 for the Good Friday Holiday. The Maintenance Department will run the garbage route on Thursday, April 2, 2015.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Vice Mayor Case** to adjourn. The motion was seconded by **Alderman Sisk**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder

KIMBALL BOARD OF MAYOR AND ALDERMEN

**Special Called Meeting
Thursday, March 12, 2015 at 5:00 P.M.**

1. Call to Order Special Called Meeting of Kimball Board of Mayor and Aldermen, Thursday, March 12, 2015 at 5:00 p.m. concerning opening of bids on the dugout covers and two (2) pavilions funded through the LPRF Grant, discuss the bids from the 2015 Mowing Season previously submitted, discuss the purchase of a lawn mower for the maintenance department and consider any other properly presented business that may come before the board.

2. Roll Call

Mayor Pesnell Vice-Mayor Case Alderman Payne
Alderman Matthews Alderman Sisk Attorney Gouger

3. Open bids on the dugout covers and two (2) pavilions to be built at Kimball Park funded through the LPRF Grant

Bidder	Dugouts/Pavilions	Dugouts/Pavilions and Concrete in Dugouts	Dugouts/Pavilions and Concrete in Dugouts and Pavilions
STH & Associates, Inc.	\$	\$	\$

4. Discuss the bids for the 2015 Mowing Season previously submitted

5. Discuss purchasing the maintenance department a lawn mower

6. Consider Any Other Properly Presented Business

7. Adjourn

**MINUTES OF THE SPECIAL CALLED MEETING
KIMBALL, TENNESSEE
THURSDAY, MARCH 12, 2015**

A special meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, March 12, 2015 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the special meeting to order at 5:00 p.m. concerning opening the bids on the dugout covers and two (2) pavilions funded through the LPRF Grant, discuss the bids from the 2015 mowing season previously submitted, discuss purchase of a lawn mower for the maintenance department and any other pertinent business that may come before the board.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice-Mayor Jerry Don Case, Alderman John Matthews and Alderman Johnny Sisk.

Alderman Mark Payne and Attorney William Gouger, Jr. were absent from the meeting.

SCHEDULED AGENDA ITEMS

a.) Open Bids on the dugout covers and two (2) pavilions to be built at Kimball Park funded through the LPRF Grant

Mayor Pesnell opened the only bid from STH & Associates, Inc. as follows:

Option 1 Dugouts and two (2) Pavilions (No Concrete) \$79,000

Option 2 Dugouts and two (2) Pavilions with Concrete Pads in Dugouts \$95,000

Option 2 Dugouts and two (2) Pavilions with Alternate Concrete in Dugouts and Pavilions \$102,000

Chad Reese with SETDD was present at the meeting to discuss the bids and remaining funds available in the LPRF grant. The grant funds available are approximately \$70,000-\$71,000 after the park equipment and site work has been finalized. All board members were in agreement that they would like to see the dugout have concrete installed; however, with the funds in the budget as is the town needs to be conservative.

After much discussion, a motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to accept the bid from STH & Associates, Inc. for the dugouts and two (2) pavilions to be installed at Kimball Park for \$79,000 with funding through LPRF Grant contingent upon approval from Attorney Gouger that the bid meets the specification and from TDEC, the granting administration authorizing to proceed to award. The motion passed on a board vote.

Alderman Payne abstained from voting.

b.) Discuss the bids for the 2015 Mowing Season previously submitted

A motion was made by **Alderman Payne**, seconded by **Alderman Matthews** to approve the bid from Exteriorscapes, LLC to mow the Kimball Park for \$520 per week from April 1, 2015 until October 31, 2015. The motion passed unanimously on a board vote.

c.) Discuss purchasing the maintenance department a lawn mower

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the Mayor to purchase a lawn mower for the maintenance department from the state bid with the purchase not to exceed \$15,000 and to purchase two (2) bush hogs for the maintenance department with the purchase not to exceed \$8,000. The motion passed unanimously on a board vote.


d.) Any Other Properly Presented Business


Alderman Matthews stated that the 2015 Soccer Season is underway and the players are in need of restroom facilities. The mayor stated he would see that the concessions stand restrooms were cleaned and opened for the soccer season. The board discussed the possibility of applying for another park grant in the 2016 cycle to include a restroom facility on the soccer field site. Mayor Pesnell wanted to encourage the use of the concessions stand restroom since the concessions will be served from this site when Kimball hosts soccer during the month of May.

Alderman Payne introduced Citizen and Property owner Jeffery Mount who has property adjacent to the town property. Mr. Mount is still interested in selling his property adjacent to the park property which is 3.02 acres. He would like the town to make an offer to him if they are interested in this piece of property. The board will review the previous property purchase in the area and the value appraisal of his property and discuss at a later date.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Matthews** to adjourn. The motion was seconded by **Alderman Sisk**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder

KIMBALL BOARD OF MAYOR AND ALDERMEN

Special Called Meeting Thursday, March 26, 2015 at 5:00 P.M.

1. Call to Order Special Called Meeting of Kimball Board of Mayor and Aldermen, Thursday, March 26, 2015 at 5:00 p.m. concerning awarding of bids on the dugout covers and two (2) pavilions funded through the LPRF Grant and consider any other properly presented business that may come before the board.

2. Roll Call

Mayor Pesnell	Vice-Mayor Case	Alderman Payne
Alderman Matthews	Alderman Sisk	Attorney Gouger

3. Awarding of bids on the dugout covers and two (2) pavilions to be built at Kimball Park funded through the LPRF Grant

4. Consider Any Other Properly Presented Business

5. Adjourn

**MINUTES OF THE SPECIAL CALLED MEETING
KIMBALL, TENNESSEE
THURSDAY, MARCH 26, 2015**

A special meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, March 26, 2015 at Town Hall, 675 Main Street, Kimball, Tennessee.

Vice Mayor Case called the special meeting to order at 5:00 p.m. concerning awarding the bid on the dugout covers and two (2) pavilions funded through the LPRF Grant and consider any other properly presented business that may come before the board.

ROLL CALL

Vice Mayor Case asked Recorder May to call roll.

Those present were: Vice Mayor Jerry Don Case, Alderman Mark Payne, Alderman Johnny Sisk and Attorney William Gouger, Jr.

Mayor Rex Pesnell and Alderman John Matthews were absent from the meeting.

SCHEDULED AGENDA ITEMS

a.) Awarding of Bid on the dugout covers and two (2) pavilions funded through the LPRF Grant to be built at Kimball Complex

Vice Mayor Case stated the town had approval from TDEC to proceed with the awarding of the bid to STH and Associates for the dugout covers and pavilions in the amount of \$79,000. TDEC has also approved the contract previously submitted by Grant Administrator, Chad Reese.

A motion was made by **Alderman Sisk**, seconded by **Alderman Payne** to authorize the Mayor to sign the contract and the certification of contractor form and award the bid to STH & Associates, Inc. for the dugout covers and two (2) pavilions to be installed at Kimball Complex for \$79,000 as bid with funding through LPRF Grant provided the contractor submits stamped engineered plans by a Tennessee licensed engineer for the design of the dugouts and pavilions within fourteen (14) days of the execution of the contract. Alderman Payne asked Attorney Gouger for clarification on the Tennessee licensed engineer whether a licensed architect would satisfy this requirement. Attorney Gouger stated that either was covered by the statute for this requirement. The motion passed unanimously on a board vote.

b.) Any Other Properly Presented Business

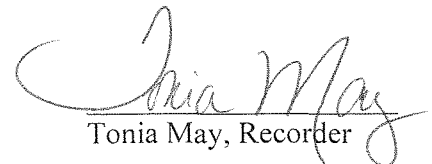
There was no other business at this meeting.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Payne** to adjourn. The motion was seconded by **Alderman Sisk**. The motion passed unanimously on a board vote.



Rex Pesnell, Mayor



Tonia May, Recorder