

# **KIMBALL BOARD OF MAYOR AND ALDERMEN**

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## **Monthly Board Meeting Thursday, November 6, 2014 6:00 P.M.**

### **AGENDA**

1. Call the Meeting of Kimball Board of Mayor and Aldermen to Order
2. Prayer
3. Pledge of Allegiance
4. Roll Call
5. Approval of October 2, 2014 Minutes of Regular Meeting and October 9, 2014 Minutes of Special Called Meeting
6. Old Business
7. Marion County Sheriff's Department Christmas for Kids
8. Hams and Turkeys
9. Bonuses
10. Set Holiday Sanitation Schedule for Thanksgiving and Christmas Holiday
11. Thanksgiving Dinner at Fire Hall on Thursday, November 27, 2014
12. BZA Member
13. Play Structure recommendation from the Park and Recreation Board
14. Honor Guard Sign at City Limit Entrances
15. Discuss Awarding Bid on Sewer Pump from Bids Opening on October 16, 2014
16. Discuss Bucket Truck
17. Ratify Bill from CPI Technologies, Inc. for Moving the Telemetry System from Town Hall to the Maintenance Building in the amount of \$2,623
18. Police Report
19. Fire Report
20. Park Board Report
21. Planning Commission Report
22. Sewer Report
23. Attorney Report
24. New Business
25. Adjourn

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**MINUTES OF THE REGULAR MEETING  
KIMBALL, TENNESSEE  
THURSDAY, NOVEMBER 6, 2014**

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A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, November 6, 2014 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

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**INVOCATION AND PLEDGE**

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Mayor Pesnell requested Vice Mayor Case to say the invocation over the meeting.  
Mayor Pesnell requested Alderman Matthews to lead the Pledge of Allegiance.

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**ROLL CALL**

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Mayor Pesnell asked Recorder May to call roll.  
Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Mark Payne, Alderman John Matthews, and Attorney William Gouger, Jr.  
Alderman Johnny Sisk was absent from the meeting.

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**APPROVAL OF MINUTES**

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On a motion by **Vice Mayor Case**, seconded by **Alderman Matthews** the Minutes of the Regular Monthly Board Meeting for October 2, 2014 and the Minutes of the Special Called Meeting for October 9, 2014 were approved unanimously on a board vote.

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**OLD BUSINESS**

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Mayor Pesnell had the following items under old business:

- The Kimball Municipal Election was held with Mark Payne and Johnny Sisk winning their alderman positions on Tuesday; however, neither had opposition.
- On October 9, 2014, the town awarded Tinsley Asphalt the 2014 Paving Bid. The company was in town today and appears to have finished all the work in the bid specifications to the town's approval.
- Leon Bailey is working on the unisex restroom at the Kimball Park near the Blevins Pavilion. This project appears to be approximately 80% complete with fixtures and minor items remaining to finish the job.
- STH and Associates has finished with the repairs to the fire hall with hopes that these adjustments will alleviate the bat problems.
- Beth Duggar and Scott Hawkins are working to see the ADA accessible pier at the Kimball Park into the pond become a reality. This project began in 2013 when Rebecca Helm wanted to do a Community Project; however, funding, labor and design all three had to work together. With the assistance of the Sequachee Valley Electric Cooperative Cares Program, Rotary Club and others, this project has begun to take off and should be completed by the end of the year.

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**SCHEDULED AGENDA ITEMS**

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**a.) Marion County Sheriff's Department Christmas for Kids**

A motion was made by **Alderman Payne**, seconded by **Vice Mayor Case** to approve the donation to the Marion County Sheriff's Department Christmas for Kids in the amount of \$500. The motion passed unanimously on a board vote.

**b.) Hams and Turkeys**

A motion was made by **Alderman Matthews**, seconded by **Alderman Payne** to approve the town to purchase turkeys for Thanksgiving and hams for Christmas for employees, committee members and non-elected board members. The motion passed unanimously on a board vote.

**c.) Bonuses**

A motion was made by **Alderman Payne**, seconded by **Alderman Matthews** to approve bonuses for full time employees in the amount of \$400 and part time employees in the amount of \$200. The motion passed unanimously on a board vote.

**d.) Set Holiday Sanitation Schedule for Thanksgiving and Christmas Holiday**

The board discussed the holiday schedule and decided the sanitation truck would only run once during Thanksgiving week which would be Monday, November 24, 2014. With the Christmas Holiday Schedule being a normal sanitation week as follows: Monday, December 22, 2014 and Friday, December 26, 2014.

**e.) Thanksgiving Dinner at Fire Hall on Thursday, November 27, 2014**

Mayor Pesnell stated that he had a desire to give back to those that make Kimball what it is and he felt that Thanksgiving was just the time to do this giving back. He wanted to have a dinner at the fire hall on Thanksgiving Day from 11:00 am until 2:00 pm with a desire to reach out to those that could not afford to have all the trimmings for dinner or those that would normally spend it alone. This is also a time for people to gather and fellowship one with another to remember how blessed we are here in Kimball to be surrounded by good people. Stevarino's in South Pittsburg has offered to cater the dinner for \$10 per plate. If someone cannot get out, the town can deliver to those shut in as well. A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the town to spend up to \$3,500 for catering by Stevarino's for the Thanksgiving Dinner on November 27, 2014 to be held at the Kimball Fire Hall for the public to attend. The motion passed unanimously on a board vote.

**f.) BZA Member**

Mayor Pesnell recommends George Vaughan to the BZA Board to fill a vacancy. A motion was made by **Vice Mayor Case**, seconded by **Alderman Payne** to approve the recommendation of George Vaughan to the BZA Board. The motion passed unanimously on a board vote. Mr. George Vaughan thanked the Board of Mayor and Aldermen for the opportunity to serve the town.

**g.) Play Structure recommendation from the Park and Recreation Board**

Alderman Matthews explained the decision the Park and Recreation Board had made and the recommendation they were requesting for the play structure which would be two bid quotes with each bid containing two different play structures to give the Board of Mayor and Aldermen options after the bids were received. The play structures would accommodate approximately 75 children with ages ranging from 2 to 12 year olds.

After some discussion, a motion was made by **Alderman Payne**, seconded by **Alderman Matthews** to accept bids on the play structures contingent upon the approval of the bid specifications from play ground consultants, park board, attorney, grant administrator and granting authority. The motion passed unanimously on a board vote.

**h.) Honor Guard Sign at City Limit Entrances**

The Sequatchie Valley Honor Guard now calls Kimball its home and would like to have some signs at the entrances to town. After some discussion, it was recommended to table the issue until the honor guard presents the design to see how big the signs will be and where the signs may need to be placed.

**i.) Discuss Awarding Bid on Sewer Pump from Bids Opened on October 16, 2014**

Anthony Pelham, with James C. Hailey and Company, was at the meeting with the bid results from the October 16, 2014 sewer pump. After reviewing all the bids, he recommended purchasing the Flygt from Nedrow and Associates for \$7,750 for the spare pump for Wal-Mart pump station and the Keen from Southeast Crane & Mechanical for \$13,070 for the spare pump for the main pump station. A motion was made by **Alderman Payne**, seconded by **Vice Mayor Case** to accept the recommendation from Anthony Pelham to purchase the spare pumps for the sewer pump stations with the Flygt from Nedrow and Associates for \$7,750 and the Keen from Southeast Crane & Mechanical for \$13,070. The motion passed unanimously on a board vote.

Other business regarding sewer pump stations concerned the one on Nelson Lane. The town cannot locate an easement for this pump station and, considering its state, needs to make adjustments at this site.

A motion was made by **Alderman Payne**, seconded by **Alderman Matthews** to authorize Attorney Gouger to work on obtaining acquisition of an easement for the location where the sewer pump is on Nelson Lane and to authorize Anthony Pelham to work on this acquisition in anyway necessary as well. The motion passed unanimously on a board vote.

**j.) Discuss Bucket Truck**

Mayor Pesnell stated that he had been in discussion with Leon Bailey concerning the use of his bucket truck on an hourly basis. The terms Mr. Bailey had determined would be fair would be \$70 per hour for the bucket truck and driver or \$85 per hour for bucket truck, driver and additional man. After some discussion, a motion was made by **Alderman Payne**, seconded by **Vice Mayor Case** to approve Attorney Gouger to draft a contract service agreement between the Town of Kimball and Leon Bailey for the use of his bucket truck and either a driver only at a rate of \$70 per hour, or a driver and an additional man at a rate of \$85 per hour on an as needed basis for one (1) year with a thirty (30) day cancellation clause. The motion passed unanimously on a board vote.

**k.) Ratify Bill from CPI Technologies, Inc. for Moving the Telemetry System from Town Hall to the Maintenance Building in the amount of \$2,623**

A motion was made by **Alderman Matthews**, seconded by **Alderman Payne** to ratify the bill from CPI Technologies, Inc. for moving the telemetry system from town hall to the maintenance building in the amount of \$2,623. The motion passed unanimously on a board vote.

**POLICE REPORT**

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$147.50
Court Costs	\$552.50
Fines	\$175.00
Report Fee	\$10.00
Sessions Court	\$430.82
<b>Total</b>	<b>\$1,315.82</b>

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## **FIRE REPORT**

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Vice Mayor Case gave the fire report for October 2014; the department responded to five calls during the month which were one removal of guard rail cable from vehicle, one investigation (electrical problem) and three mutual aids.

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## **PARK AND RECREATION BOARD REPORT**

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Alderman Matthews stated the Park and Recreation Board met on October the 9<sup>th</sup> and also on October 23<sup>rd</sup>. The meetings addressed the LPRF Grant and requirements for the grant. The board looked at the play structures and site for the structure including meeting with a representative from a play structure. Fall soccer has finished with the players receiving a trophy and Chevy sponsored t-shirt. The next meeting is scheduled for November 13, 2014 at 6:00 pm.

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## **PLANNING COMMISSION REPORT**

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Vice Mayor Case stated the Kimball Planning Commission met on October 21, 2014. The commission reviewed a request from John Thornton for access control at the former Eye Ear Optical location. The new access was granted for entrance from Battle Creek Road which included a 30' curb cut. The annual training for committee members and BZA members was held on October 28, 2014 at Sulphur Springs United Methodist Church. The next planning meeting is scheduled for November 18, 2014 at 6:00 p.m.

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## **SEWER REPORT**

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Alderman Payne stated that most items were already covered on the sewer earlier. However, he did want to make sure that when the town rehabbed the other sewer pump station that it keep with the same as the others so all items are interchangeable. In this way spare parts can be stored at the maintenance building which will cover all pump stations without having too many items.

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## **ATTORNEY REPORT**

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Attorney Gouger had nothing to report.

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## **NEW BUSINESS**

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Mayor Pesnell had items under new business as follows:

- Town Hall and Maintenance Department will be closed on Tuesday, November 11, 2014 to observe Veteran's Day. The town appreciates and thanks all those that have served or are serving for our freedom.
- The Town of Jasper is having a Veteran's Day Parade Saturday, November 8, 2014 which will start at 1:00 pm.
- The Kimball Property Tax cards have been mailed out.
- Little Caesar's will be opening this month. There store is located near Hibbett Sports.
- The sales tax for September was up \$16,665.61.
- Chevy Program sponsors the Kimball Soccer League and part of the benefit is a \$500 donation and equipment. In an effort to receive additional funds, the town needs people to go to our local Gentry Chevrolet Dealership and test drive vehicles in the league name. The league gets \$20 per person up to \$500 for anyone that will help by test driving a vehicle.

- Finances

**General Fund**

Checking	\$ 207,017
Payroll	\$ 29,703
Checking FJB	\$ 96,287
Savings FVB	\$ 205,049
Savings FJB	\$ 256,200
Savings CSB	\$ 40,069
CD FJB	\$ 462,964
Total	\$1,297,289

**State Street Aid**

Checking	\$ 25,275
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**Drug Fund**

Checking	\$ 3,661
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**Sewer Fund**

Checking	\$ 107,969
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Savings	\$ 25,525
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CD	\$ 78,296
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Total	\$ 211,790
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<b>Grand Total</b>	<b>\$1,538,015</b>
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**ADJOURNMENT**

As there was nothing further to come before the board, motion was made by **Vice Mayor Case** to adjourn. The motion was seconded by **Alderman Matthews**. The motion passed unanimously on a board vote.

  
 Rex Pesnell, Mayor

  
 Tonia May, Recorder