

KIMBALL BOARD OF MAYOR AND ALDERMEN

Monthly Board Meeting Thursday, October 2, 2014 6:00 P.M.

AGENDA

1. Call the Meeting of Kimball Board of Mayor and Aldermen to Order
2. Prayer
3. Pledge of Allegiance
4. Roll Call
5. Approval of September 4, 2014 Minutes of Regular Meeting
6. Old Business
7. Open Bids on Dugout Covers and Concrete Pads at Kimball Complex through LPRF Grant
8. RFPs for Playground Equipment Design at Kimball Complex
9. Ratify Bill from American Soccer Company for Fall 2014 Soccer Uniforms in the amount of \$1,810.68
10. Ratify Bill from CPI Technologies, Inc. for Replacing Primary Telemetry Computer in the amount of \$1,674
11. Joe Findley Maintenance Department Employee Unpaid Leave
12. Temporary Maintenance Department Employee
13. Discuss Bucket Truck
14. Resolution 2014-06 – A Resolution Authorizing the Town of Kimball, Tennessee to enter into Checking, Savings Account Agreements, and Safety Deposit Box with Citizens State Bank
15. Resolution 2014-07 – A Resolution Authorizing the Town of Kimball, Tennessee to enter into Checking and Savings Account Agreements with First Jackson Bank
16. Resolution 2014-08 – A Resolution Authorizing the Town of Kimball, Tennessee to have an Investment Savings Account with First Volunteer Bank
17. Resolution 2014-09 – A Resolution Authorizing the Town of Kimball, Tennessee to enter into an Internet Banking Agreement with Citizens State Bank
18. Duplicator Supply Maintenance Agreement for October 6, 2014 to October 5, 2015
19. Dedication and Acceptance of Dixie Lee Center Road and Carter-Wilson Road
20. Discuss Halloween Night Friday, October 31, 2014
21. Police Report
22. Fire Report
23. Park Board Report
24. Planning Commission Report
25. Sewer Report
26. Attorney Report
27. New Business
28. Adjourn

**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, OCTOBER 2, 2014**

A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, October 2, 2014 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Alderman Matthews to say the invocation over the meeting.
Mayor Pesnell requested Alderman Sisk to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Mark Payne, Alderman John Matthews, Alderman Johnny Sisk and Attorney William Gouger, Jr.

APPROVAL OF MINUTES

On a motion by **Alderman Sisk**, seconded by **Alderman Matthews** the Minutes of the Regular Monthly Board Meeting for September 4, 2014 were approved unanimously on a board vote.

OLD BUSINESS

Mayor Pesnell had the following items under old business:

- Sharon Case, Tommy Jordan and Chip Wampler attended the TIBRS Conference in Pigeon Forge to remain certified in TIBRS entry for police departments.
- Also, Steve Lamb met with Mayor Pesnell concerning the next step on the Natural Hazard Mitigation Plan. Mr. Lamb is making progress and doing a good job with this project.
- The town placed an advertisement in the Chattanooga Times Free Press for bids on the paving project with a contractors' pre-bid meeting which was held Tuesday, September 30, 2014 here at town hall to view the paving project. The town will have a special called meeting to open bids next Thursday, October 9, 2014 at 5:00 pm.
- The town hosted the Tennessee Bass Federation 2014 State Tournament East Division which was held on Nickajack Lake this past weekend. There were twenty three (23) – six (6) man teams in this tournament with the top 5 winning teams being the Sparta Bass Club, Odd Fellows Bassmasters, Monroe County Bassmasters, Knox County Bassmasters, and Grundy County Bass Club.
- The town also hosted the Southeast Conference Regional TBF Student Angler Championship Fishing Tournament on Nickajack Lake on Sunday. There were forty-one (41) boats with two (2) students per boat plus the boat captain. The winners were from North Carolina, 2nd place Alabama, 3rd place Tennessee and 4th place from Georgia.
- Vice Mayor Case and Mayor Pesnell attended the SETDD Annual Board meeting that was held Friday, September 26, 2014 at the Embassy Suites in Chattanooga.
- Twice Daily's had their ribbon cutting on the newly remodeled business with their new name. Vice-Mayor Case and Mayor Pesnell also attended this event on Friday, September 26, 2014.

- Leon Bailey has obtained all the proper permits from the state, health department and town to proceed with the restroom near the pavilion.

SCHEDULED AGENDA ITEMS

a.) Open Bids on Dugout Covers and Concrete Pads at Kimball Complex through LPRF Grant

Mayor Pesnell opened the bids with Attorney Gouger reviewing each bid for proper licensing and insurance as follows:

STH and Associates \$88,900

Bailey Contracting \$89,700

Attorney Gouger stated both bidders were in compliance based on the required documentation from the specifications.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to award to the low bidder, STH and Associates, in the amount of \$88,900 for the dugout covers and concrete pads at the Kimball Complex through the LPRF Grant. The motion passed on a board vote with Alderman Payne abstaining due to being related to the contractor.

b.) RFPs for Playground Equipment Design at Kimball Complex

David Hill with Playcore met at the Kimball Complex with Jack Keef and Mayor Pesnell to review the area to give the board the type of play structure that would be able to fit in the space and be compliant with all codes. Mayor Pesnell recommended allowing the Park and Recreation Board to review the design from Playcore and make a determination on the type of structure they would like to see at the park since the LPRF Grant has a play structure requirement as part of the grant.

c.) Ratify Bill from American Soccer Company for Fall 2014 Soccer Uniforms in the amount of \$1,810.68

A motion was made by **Vice Mayor Case**, seconded by **Alderman Payne** to ratify the bill from the American Soccer Company for Fall 2014 Soccer Uniforms in the amount of \$1,810.68. The soccer registration fees cover the uniform bills. The motion passed unanimously on a board vote.

d.) Ratify Bill from CPI Technologies, Inc. for Replacing Primary Telemetry Computer in the amount of \$1,674

A motion was made by **Alderman Matthews**, seconded by **Alderman Payne** to ratify the bill from CPI Technologies, Inc. for replacing the primary telemetry computer in the amount of \$1,674. The motion passed unanimously on a board vote.

e.) Joe Findley Maintenance Department Employee Unpaid Leave

A motion was made by **Alderman Payne**, seconded by **Vice Mayor Case** to approve the request for unpaid medical leave of absence for four (4) months by Joe Findley in the Maintenance Department. The motion passed unanimously on a board vote.

f.) Temporary Maintenance Department Employee

A motion was made by **Alderman Payne** to hire Korbin Garner as a temporary employee on a full time weekly basis. **Alderman Payne withdrew his motion.**

A motion was made by **Alderman Matthews**, seconded by **Alderman Payne** to approve the recommendation to hire Korbin Garner at \$12 per hour as a temporary employee on a full time weekly basis with no benefits to fill in during the absence of our current maintenance employee. The motion passed unanimously on a board vote.

g.) Discuss Bucket Truck

Mayor Pesnell explained that in order to get the bucket truck repaired to be usable it will cost the town approximately \$10,000. The maintenance department uses the bucket truck to hang the Christmas decorations, change the traffic signal lights and other items with the maintenance department.

After much discussion, a motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to table the discussion on the bucket truck until further investigation of the town's bucket truck or other alternatives. The motion passed unanimously on a board vote.

h.) Resolution 2014-06 – A Resolution Authorizing the Town of Kimball, Tennessee to enter into Checking, Savings Account Agreements, and Safety Deposit Box with Citizens State Bank

A motion was made by **Alderman Payne**, seconded by **Alderman Sisk** to approve Resolution 2014-06 – A Resolution Authorizing the Town of Kimball, Tennessee to enter into Checking, Savings Account Agreements, and Safety Deposit Box with Citizens State Bank. The motion passed unanimously on a board vote.

i.) Resolution 2014-07 – A Resolution Authorizing the Town of Kimball, Tennessee to enter into Checking and Savings Account Agreements with First Jackson Bank

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve Resolution 2014-07 – A Resolution Authorizing the Town of Kimball, Tennessee to enter into Checking and Savings Account Agreements with First Jackson Bank. The motion passed unanimously on a board vote.

j.) Resolution 2014-08 – A Resolution Authorizing the Town of Kimball, Tennessee to have an investment Savings Account with First Volunteer Bank

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve Resolution 2014-08 – A Resolution Authorizing the Town of Kimball, Tennessee to have an investment Savings Account with First Volunteer Bank. The motion passed unanimously on a board vote.

k.) Resolution 2014-09 – A Resolution Authorizing the Town of Kimball, Tennessee to enter into an Internet Banking Agreement with Citizens State Bank

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve Resolution 2014-09 – A Resolution Authorizing the Town of Kimball, Tennessee to enter into an Internet Banking Agreement with Citizens State Bank. The motion passed unanimously on a board vote.

l.) Duplicator Supply Maintenance Agreement for October 6, 2014 to October 5, 2015

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve the Duplicator Supply Maintenance Agreement for October 6, 2014 to October 5, 2015. The motion passed unanimously on a board vote.

m.) Dedication and Acceptance of Dixie Lee Center Road and Carter-Wilson Road

Attorney Gouger stated that these roads the main road going in front of Lowe's, Dixie Lee Center Road, and the road leading into Tractor Supply, Carter-Wilson Road, which had never been formally dedicated to and accepted by the town board, need to be accepted formally for the town to maintain the roads. The subdivision plats were approved by the Kimball Planning Commission and there were dedication certificates on the plats. However, under the law there is supposed to be an actual Deed of Dedication to put these roads in the town's name so the town will own and be able to legally maintain these streets. This is mainly a formality; however, there was an investor inquiring about property on

these roads and wanted to verify that the town owned and was maintaining these roads. The signatures have been obtained from all but one owner due to health related issues from one of the owners. Attorney Gouger's recommendation is that the board approve and accept the Deed of Dedication subject to the final signature being obtained and the deed being eligible to be recorded. A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the Deed of Dedication and Acceptance of Dixie Lee Center Road and Carter-Wilson Road subject to the final signature being obtained and the deed being recorded. The motion passed unanimously on a board vote.

n.) Discuss Halloween Night Friday, October 31, 2014

Mayor Pesnell stated that Marion County and South Pittsburg play football Friday night or Jasper and South Pittsburg play football Friday night. The Town of Jasper will be observing Halloween on Friday night due to the Little League Football games on Saturday and the City of South Pittsburg has elected to observe Halloween on Saturday night due to the High School Football Game on Friday night. Alderman Matthews stated that the holiday was geared more toward the younger generation and that most of these start around the 4:00 pm hour which would give time to celebrate the holiday and make it to the high school game also.

A motion was made by **Alderman Matthews**, seconded by **Alderman Payne** to observe the Halloween Holiday on Friday, October 31, 2014. The motion passed unanimously on a board vote.

POLICE REPORT

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$118.00
Court Costs	\$557.00
Fines	\$100.00
Report Fee	\$20.00
Sessions Court	\$803.70
Total	\$1,598.70

Vice Mayor Case discussed a radio to replace the repeater that was damaged by the lightning back in April 2014. He had a quote from Communication and Electronics for approximately \$700 for the radio and power supply.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Payne** to purchase a CM300 Radio and Power Supply for the Police Department from Communications and Electronics not to exceed \$800. The motion passed unanimously on a board vote.

Vice Mayor Case stated that the department had been checking on body cams. The quotes for eight (8) body cams from Communications and Electronics were at \$4,720 and Taser International were at \$5,200 for Eye 3 Witness Camera. Sergeant Webb stated the Hi Visibility Grant through GHSO, which is \$5,000, has been awarded to the town. The town also has a Coordinator's Grant through GHSO. The town will need to check with the coordinator at GHSO to verify that buying equipment through the grant will be possible since currently the grant is designated for overtime. It should be an eligible purchase and transfer of funds from overtime to equipment; however, with grant funds the proper steps must be followed.

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to purchase nine (9) body cams Eye 3 Witness Cameras through the Hi Visibility Grant through GHSO based on eligibility and qualifying purchase and the remainder of the funds being paid from general fund. The motion passed unanimously on a board vote.

FIRE REPORT

Alderman Sisk gave the fire report for September 2014; the department responded to four calls during the month which were one fuel leak and three mutual aids.

Fire Chief Keef stated that the tanker truck is scheduled to go to Kentucky the week of October 19th and will be picked up the following week for repairs. All repairs will be covered by warranty.

PARK AND RECREATION BOARD REPORT

Alderman Matthews stated the Park and Recreation Board meeting was held on September 11th. The meeting addressed the LPRF Grant items, soccer issues and the possibility of Richard Hardy School playing ball games at the park. The next meeting is scheduled for October 8th at 6:00 pm.

PLANNING COMMISSION REPORT

Vice Mayor Case stated the September planning commission meeting was cancelled. The next planning meeting is scheduled for October 21, 2014 at 6:00 p.m. Training is scheduled for October 28th.

SEWER REPORT

Alderman Payne stated that he spoke with Anthony Pelham and he did not see a need for Mr. Pelham to come to this meeting. The board needs to look at replacing the wet well at Nelson Lane due to the condition of the sewer lift station. The sewer pumps bid will be opened on October 16th. This may be a good opportunity to have a work session to review the sewer lift station with Anthony Pelham.

ATTORNEY REPORT

Attorney Gouger stated that he met with three of the four owners concerning the property at 120 Raulston Cove Road. They are not in a financial position to sell the property due to the bank's involvement plus they are not interested in selling since it is their home place. They have asked for time to bring the structure into compliance with building codes. They have secured a building permit from the town which allows six months to bring this property into compliance. Ms. Hibbs wanted the board to be aware of the condition of the property still at this time which includes the old boards with rusty nails. Attorney Gouger stated he could request that with the demolition work that the debris needed to be removed in a timely manner. The board was in agreement this could be requested of the owners in an effort for the health and welfare of others.

NEW BUSINESS

Vice Mayor Case stated that at approximately 5:00 pm the traffic near the new campus was congested due to students going to class. Alderman Payne stated Representative Spivey would be at the municipal building for a town hall meeting October 9th at 6:00 pm, which would be a good opportunity to make him aware of the issue and request a turn lane and signs near the campus.

Fire Chief Keef stated he had spoken with Scott Hawkins concerning the bat issue at the fire hall. Mr. Hawkins is supposed to send someone up during the month of October to try and alleviate the bat problem by doing some things to the exterior of the building to stop the bats from being able to enter the building.

Mayor Pesnell had items under new business as follows:

- The August 2013 sales taxes were at \$220,349 compared to August 2014 which were at \$245,685, an increase of \$25,335.92.
- The Greater Jaycees Boat Races will be next weekend October 10th through the 12th at the Marion County Park.
- The time will change in which we will Fall Back on Sunday Morning, November 2nd for Daylight Savings Time.
- The General Election and Municipal Election will be held Tuesday, November 4th.
- The next Regular Board meeting will be Thursday, November 6th.
- The interstate signs for Huntsville/Scottsboro have been installed. Hopefully this will result in traffic taking the correct exit and less u-turns.
- Finances

General Fund

Checking	\$ 199,273
Payroll	\$ 23,935
Checking FJB	\$ 121,378
Savings FVB	\$ 205,000
Savings FJB	\$ 255,970
Savings CSB	\$ 40,059
CD FJB	<u>\$ 462,551</u>
Total	\$1,308,166

State Street Aid

Checking	\$ 25,690
----------	-----------

Drug Fund

Checking	\$ 3,651
----------	----------

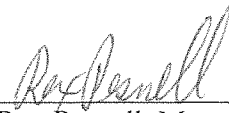
Sewer Fund

Checking	\$ 123,715
Savings	\$ 25,519
CD	<u>\$ 78,226</u>
Total	\$ 227,460

Grand Total	\$1,564,967
--------------------	--------------------

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Alderman Matthews**. The motion passed unanimously on a board vote.


 Rex Pesnell, Mayor


 Tonia May, Recorder

KIMBALL BOARD OF MAYOR AND ALDERMEN

Special Called Meeting Thursday, October 9, 2014 at 5:00 P.M.

1. Call to Order Special Called Meeting of Kimball Board of Mayor and Aldermen concerning 2014 Road Repair and Paving Project Bids and any other pertinent business that may come before the board.

2. Roll Call

Mayor Pesnell

Vice-Mayor Case

Alderman Payne

Alderman Matthews

Alderman Sisk

Attorney Gouger

3. Open Bids on 2014 Road Repair and Paving Projects
Tinsley Asphalt

			Price Per Road
1. Old Dixie Highway	approximately 21' X 375'		\$ _____
2. Misty Meadow Drive	approximately 21' X 30'		\$ _____
3. Misty Meadow Dr (Patch)	approximately 4' X 8'	Box Tack and Patch	\$ _____
4. Old Dixie Highway (Patch)	approximately 4' X 6'	Box Tack and Patch	\$ _____
5. Lofty Drive	approximately 4' X 50'	Box Tack and Patch	\$ _____
6. George Roberts Lane	approximately 21' X 335'		\$ _____
7. Virgil Thomas Drive	approximately 21' X 60'		\$ _____
Total Price for Paving			\$ _____

4. Any Other Properly Presented Business

- Dugout Covers and Concrete Pads at Kimball Complex through LPRF Grant
- STH & Associates, Inc. – Fire Hall Repairs to Eliminate Bat Issue
- Sewer Pump Bid Opening at 2:00 pm October 16, 2014
- Other Business

5. Adjourn

**MINUTES OF THE SPECIAL CALLED MEETING
KIMBALL, TENNESSEE
THURSDAY, OCTOBER 9, 2014**

A special meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, October 9, 2014 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the special meeting to order at 5:00 p.m. concerning 2014 road repair and paving project bids and any other pertinent business that may come before the board.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice-Mayor Jerry Don Case, Alderman John Matthews, Alderman Mark Payne, Alderman Johnny Sisk and Attorney William Gouger, Jr.

SCHEDULED AGENDA ITEMS

a.) Open Bids on 2014 Road Repair and Paving Projects

Mayor Pesnell opened the only bid from Tinsley Asphalt as follows:

1. Old Dixie Highway	approximately 21'X 375'	\$14,527.50
2. Misty Meadow Drive	approximately 21'X 30'	\$ 1,362.20
3. Misty Meadow Drive	approximately 4'X 8'	\$ 1,077.84
4. Old Dixie Highway	approximately 4'X 6'	\$ 858.38
5. Lofty Drive	approximately 4'X50'	\$ 2,447.50
6. George Roberts Lane	approximately 21'X335'	\$13,698.26
7. Virgil Thomas Drive	approximately 21'X 60'	\$ 3,724.40
Grand Total		\$37,696.08

Attorney Gouger reviewed the bid documents and approved that all the insurance and documents submitted met the bid specifications.

A motion was made by **Alderman Payne**, seconded by **Alderman Sisk** to accept the bid from Tinsley Asphalt for the 2014 Road Repair and Paving Projects on all the roads specified in the amount of \$37,696.08. The motion passed unanimously on a board vote.

b.) Any Other Properly Presented Business

Alderman Matthews wanted to inform the board that a representative will be meeting members of the Park and Recreation Board at the Kimball Complex at 5:30 pm to review the area for a play structure and give some advice and brochures on the types of structures that will fit in the area.

Mayor Pesnell has several items under other properly presented business as follows:

- The Dugout Covers and Concrete Pads at Kimball Complex through the LPRF Grant approved at the regular monthly board meeting need to have some items addressed. Mayor Pesnell requested that Attorney Gouger address the items that have come to his attention. Attorney Gouger stated that in the bid specifications for the dugout covers and concrete pads, since these are part of the LPRF grant, the grant administration (TDEC) had requested a fifteen (15) day period to review the bids prior to the awarding of the

bids to make sure the bids were in line with the budget. This is standard procedure for the park grants now. Also, the LPRF grant has a line item stating what the grant expects to be completed with the funds allotted per grant. The town has certain items listed that have been completed and others that have not been started yet. After reviewing the grant with Chad Reese, the board may need to complete certain items and see where the funding remains after the items listed have been finished before the dugout covers and pads are addressed. The cost of the dugout pads and concrete at the price specified by the current specifications will take the majority of the funds remaining in the grant. However, there can be ways to reduce the cost for this project and still be able to complete the dugouts and the other items as well. Scott Hawkins, owner of STH and Associates, has been contacted concerning the issues with the dugout covers and concrete pads and understands that the price was more than the town had budgeted for this item in order to complete other items in the grant. At this time, the board needs to rescind the awarding of the bid to STH and Associates for the dugout covers and concrete pads at Kimball Complex through the LPRF Grant. The board needs to recognize STH and Associates as the low bidder on the dugout covers and concrete pads for the Kimball Complex through the LPRF Grant

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to rescind the previous action during the October 2, 2014 regular board meeting to award the contract to STH and Associates for the dugout covers and concrete pads at the Kimball Complex through the LPRF grant and recognize STH and Associates as the low bidder on the dugout covers and concrete pads at the Kimball Complex through the LPRF grant. The motion passed on a board vote with Alderman Payne abstaining due to relations to the contractor.

- The fire hall is still battling the bat issue and STH and Associates have been contacted concerning a fix to the building to combat the problem. The owner, Scott Hawkins, has a plan which consists of taking the existing guttering off the building and put up flashing then re-installing the same guttering if it does not get damaged during this process. Based upon the type of work this involves, an estimate will be unavailable. This will need to be repaired under emergency powers due to the liability issues from a health standpoint and deterioration of equipment. STH and Associates have stated they will perform work for time, material and a small profit in an effort to help the town combat this problem in a timely manner.

A motion was made by **Alderman Sisk**, seconded by **Vice-Mayor Case** to approve STH and Associates to remedy the fire hall in an effort to eliminate the bats being able to enter the fire hall on an emergency repair basis. The motion passed unanimously on a board vote.

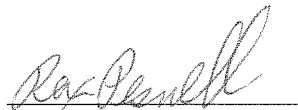
- The sewer pump bids are scheduled to be opened next Thursday, October 16, 2014 by Mr. Anthony Pelham. He has requested an extension to review the bids to verify that they meet the bid specifications and have a recommendation at the regular November board meeting.
- The board discussed the wet well pump's condition on Nelson Lane with the different possibilities to solve the issue on the rehab at this sewer lift station which could run up to an estimated \$40,000 to completely rebuild this station. The board has requested that the bid openings on the sewer pumps be scheduled for October 16, 2014 at 5:00 pm with a workshop with Anthony Pelham to following in order to discuss the wet well pump station located off Nelson Lane.

- Mayor Pesnell met with Scott Hawkins and Beth Duggar concerning the construction of an accessible fishing pier at the Kimball Park pond which was originally started by Rebecca Helm. Mr. Hawkins had drawings as to how the pier would be built and the estimated cost for the construction which is estimated at less than \$10,000. The pier will be a 12 foot by 40 foot construction along the edge of the pond near the barn. The SVEC Cares program had already submitted a donation to the town in the amount of \$3,500 to be earmarked for this project. The rotary club has committed to donating another \$5,000 for this project; therefore, the project cost will be covered either in the entirety or by majority through donations. There were some concerns over the purchase of the materials from Lowe's and the sales tax exemptions. Since this is being placed on town property, the town can purchase the materials with the town Lowe's credit card for the sales tax exemption legally. This project should begin within the next month based on weather permitting.

Attorney Gouger had one item to update the board on which was the Deed of Dedication for Carter-Wilson Road and Dixie Lee Center Road. At this time, all the signatures have been obtained from the landowners and now the mayor will need to sign authorizing the acceptance as approved at the regular board meeting in October. After his signature, the attorney will have this recorded in the Register's Office for official record that the town is responsible for these roads.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Alderman Matthews**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder