

# **KIMBALL BOARD OF MAYOR AND ALDERMEN**

---

## **Monthly Board Meeting Thursday, February 2, 2012 6:00 P.M.**

### **AGENDA**

1. Call to Order the Meeting of the Kimball Board of Mayor and Aldermen
2. Prayer
3. Pledge of Allegiance
4. Roll Call
5. Approval of January 5, 2012 Minutes of Public Hearings and Regular Meeting and January 10, 2012 Public Hearing
6. Old Business
7. Resolution 2012-02 – A Resolution Recommending Adoption of the Kimball Urban Growth Boundary Amendment by the Marion County Growth Boundary Coordinating Committee
8. Resolution 2012-03 – A Resolution of the Board of Mayor and Aldermen of the Town of Kimball, Tennessee requesting that the State of Tennessee not cease Youth Corrections and Redevelopment Operations at the Taft Youth Development Center
9. Discuss SBA Communications Request to Extend the Existing Ground Lease
10. Discuss the TBF Student Anglers Federation (SAF) High School Tennessee State Championship Series
11. Appointment of BZA Member
12. Ratify Bill from CPI Technologies Inc for Replacement of Bad RTU Primary Micro Controller and Radio with Equipment and Labor in Amount of \$2,570
13. Ratify Bill from Dwight Miller for Painting Walls, Trim and 7 Doors in Municipal Building and also repairing Sheetrock in the Amount of \$2,275
14. Jere Davis Memorial Scholarship for 2012
15. Siege of Bridgeport
16. Discuss Bidding out Mowing Service
17. Kimball Lane Speeding Issue
18. Discuss Sealing and Striping Parking Lots
19. Discuss Fence and Gate for Entrance to Baseball/Softball Fields leading to Concessions Stand
20. Main Sewer Pump Station Issues
21. Police Report
22. Fire Report
23. Park Board Report
24. Planning Commission Report
25. Sewer Report
26. Attorney Report
27. New Business
28. Adjourn

---

---

**MINUTES OF THE REGULAR MEETING  
KIMBALL, TENNESSEE  
THURSDAY, FEBRUARY 2, 2012**

---

---

A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, February 2, 2012 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Jackson called the regular meeting to order after the public hearing which was held at 6:00 p.m.

---

**INVOCATION AND PLEDGE**

---

Mayor Jackson requested Jerry Don Case to say the invocation over the meeting. Alderman Sisk led the Pledge of Allegiance.

---

**ROLL CALL**

---

Mayor Jackson asked Recorder May to call roll.

Those present were: Mayor David Jackson, Vice-Mayor Rex Pesnell, Alderman Jerry Don Case, Alderman Mark Payne, Alderman Johnny Sisk and Attorney William Gouger, Jr.

---

**APPROVAL OF MINUTES**

---

On a motion by **Alderman Sisk**, seconded by **Vice-Mayor Pesnell** the Minutes of the Public Hearings and Regular Monthly Board Meeting for January 5, 2012 and the Minutes of the Public Hearing for January 10, 2012 were approved unanimously on a board vote.

---

**OLD BUSINESS**

---

Mayor Jackson had items under old business as follows:

- The town has received the paperwork and documents requested from CTI Engineering with the exception of an invoice to the town for the town's portion of fees for services on the Regional Wastewater Treatment Plant.
- The town has processed all the police officers back pay for the calculation error on the holiday checks for current and former employees. These checks have all been received by the officers with a couple mailed to their home addresses.
- The beverage agreement with Coca-Cola Refreshments USA, Inc. d/b/a Scottsboro Coca-Cola Refreshments was signed on Friday, January 27, 2012 with the change for the laws from the State of Georgia to the State of Tennessee. The Coca-Cola Refreshments USA, Inc. d/b/a Scottsboro Coca-Cola Refreshments will submit a check to the town for the purchase of the scoreboards for the four baseball/softball fields.
- The joint grant application for the Marion County/Town of Kimball – EDA Application for Infrastructure for the Marion County Regional Technical & Community College did not receive funding. This application will be refiled again in March 2012.

---

**SCHEDULED AGENDA ITEMS**

---

- a.) **Resolution 2012-02 – A Resolution Recommending Adoption of the Kimball Urban Growth Boundary Amendment by the Marion County Growth Boundary Coordinating Committee**

Attorney Gouger stated that by passing this resolution, this is the official action of the Board of Mayor and Aldermen which will be sent to County Mayor Graham. This resolution will trigger the convening of the county coordinating committee and notification of the other municipalities.

A motion was made by **Alderman Case**, seconded by **Alderman Payne** to approve Resolution 2012-02 – A Resolution Recommending Adoption of the Kimball Urban Growth Boundary Amendment by the Marion County Growth Boundary Coordinating Committee. The motion passed unanimously on a board vote.

**b.) Resolution 2012-03 – A Resolution of the Board of Mayor and Aldermen of the Town of Kimball, Tennessee requesting that the State of Tennessee not cease Youth Corrections and Redevelopment Operations at the Taft Youth Development Center**

Mayor Jackson requests that if this resolution is approved to forward a letter along with a copy of this resolution to Representative Harmon and Senator Berke.

A motion was made by **Alderman Payne**, seconded by **Alderman Sisk** to approve Resolution 2012-03 – A Resolution of the Board of Mayor and Aldermen of the Town of Kimball, Tennessee requesting that the State of Tennessee not cease Youth Corrections and Redevelopment Operations at the Taft Youth Development Center. The motion passed unanimously on a board vote.

**c.) Discuss SBA Communications Request to Extend the Existing Ground Lease**

Attorney Gouger has spoke with Dee Ware with SBA Communications in which she provided the town a copy of an amended contract to extend SBA Communications' ground lease with the town. The amended proposal came in on the day of the town's last board meeting in which the attorney did not have time to properly review the document. After further review, the amendment allows for an additional 25 year term to the existing lease in which it will expire on April 30, 2049. The town will receive an increase of 15% every five years starting when the existing 13 year contract expires which will be 2024. The lease for the town's part of the property at the beginning of this new contract will start at \$6,037 per year with the above increase and end at \$10,500. After some discussion, the board requested Attorney Gouger to make contact with Ms. Ware and advise her that the Town of Jasper needs to be updated before action can be made since this property is jointly owned by the two towns.

A motion was made by **Alderman Sisk**, seconded by **Vice-Mayor Pesnell** to table the requested ground lease contract extension from SBA Communications until the Town of Jasper is involved since property is jointly owned. The motion passed unanimously on a board vote.

**d.) Discuss the TBF Student Anglers Federation (SAF) High School State Championship Series**

Mayor Jackson stated the TBF representative had made contact with him concerning the town hosting this championship for the students. The championship is a one day event with potential to influence the youth and bring visitors to our community. The event will take place on Nickajack Lake with headquarters in and from Kimball. The town will become known as the home of the championship in the State of Tennessee. The event is scheduled for Saturday, May 12 with registration set for Friday, May 11 and reserve Sunday, May 13 as a backup date in case of severe or threatening weather. The town will have to provide the TBF Student Anglers Federation with \$2,500, 3 hotel rooms and a meeting area. Attorney Gouger wanted to point out that this contract is a 2 year contract.

A motion was made by **Alderman Payne**, seconded by **Alderman Case** to approve the Mayor to sign the Confidential Host Site Agreement with the TBF Student Anglers Federation (SAF) High School State Championship. The motion passed unanimously on a board vote.

**e.) Appointment of BZA Member**

Mayor Jackson recommends that Jerry Don Kennemore be place on the BZA to fill the vacancy.

A motion was made by **Alderman Case**, seconded by **Alderman Sisk** to approve the recommendation from Mayor Jackson to appoint Jerry Don Kennemore to the BZA. The motion passed unanimously on a board vote.

**f.) Ratify bill from CPI Technologies Inc for replacement of bad RTU primary micro controller and radio with equipment and labor in the amount of \$2,570**

A motion was made by **Alderman Case**, seconded by **Vice-Mayor Pesnell** to ratify the bill from CPI Technologies Inc. for the replacement of a bad RTU primary micro controller and radio with equipment and labor in the amount of \$2,570. The motion passed unanimously on a board vote. Attorney Gouger recommended the town file this on the property insurance since the cause for damage is noted as lightning damage.

**g.) Ratify bill from Dwight Miller for Repairing Sheetrock, Painting Walls, Trim and 7 Doors in the Municipal Building in the amount of \$2,275**

A motion was made by **Alderman Sisk**, seconded by **Alderman Payne** to ratify the bill from Dwight Miller for repairing sheetrock, painting walls, trim and doors in the Municipal Building in the amount of \$2,275. The motion passed unanimously on a board vote.

**h.) Jere Davis Memorial Scholarship**

A motion was made by **Alderman Payne**, seconded by **Alderman Sisk** to approve the Jere Davis Memorial Scholarship for 2012. The motion passed unanimously on a board vote.

**i.) Siege of Bridgeport**

A motion was made by **Alderman Sisk**, seconded by **Alderman Case** to approve the donation to the Siege of Bridgeport in the amount of \$250. The motion passed unanimously on a board vote.

**j.) Discuss bidding out Mowing Service**

A motion was made by **Vice-Mayor Pesnell**, seconded by **Alderman Case** to accept bids for the 2012 Mowing Service from April 1 through October 31 with bids being due next month. The board will meet with interested bidders on Friday, February 24, 2012 at 10:00 am at town hall to show the areas to be mowed and the time intervals for same for bid calculation purposes. The motion passed unanimously on a board vote. The board will review the bids in March and gather information concerning other avenues to cover the mowing service prior to the next meeting.

**k.) Kimball Lane speeding issues**

Mayor Jackson stated the citizens on Kimball Lane are still having issues with speeders on this street. The police department has been more visible on this stretch of roadway; however, the citizen with the concern stated there is still a need in his opinion for some type of intervention to help encourage drivers to maintain within the speed limit. There was some discussion of placing temporary mat type speed humps on Kimball Lane.

A motion was made by **Alderman Sisk**, seconded by **Alderman Case** to purchase the mat type speed humps to be placed on Kimball Lane. After further discussion, this motion was amended.

The amended motion was made by **Alderman Sisk**, seconded by **Alderman Case** to purchase rumble strips to be placed on Kimball Lane to try and reduce the speed of traffic on this roadway. The motion passed unanimously on a board vote.

**l.) Discuss Sealing and Striping Parking Lots**

A motion was made by **Alderman Case**, seconded by **Alderman Payne** to seal and restripe all three parking lots based on the quotes given by Professional Sealcoating & Striping. The motion passed unanimously on a board vote.

**m.) Discuss Fence and Gate for Entrance to Baseball/Softball Fields leading to Concessions Stand**

Mayor Jackson requested the fencing leading to the Concessions Stand to keep visitors from driving around the building and damaging any of the town’s property. The fence will connect to the existing fence with a drive and walk through gate into the property.

A motion was made by **Alderman Payne**, seconded by **Alderman Sisk** to approve the quote from Quality Fence Company to install a fence and gate for the entrance to the baseball/softball fields leading to the Concession Stand in the amount of \$3,008. The motion passed unanimously on a board vote.

**n.) Main Sewer Pump Station Issues**

Alderman Payne explained to the board the issues surrounding the main sewer pump station. The existing system has major corrosion on the discharge pipe and check valves which require immediate attention. Alderman Payne recommends removing the existing discharge pipe, check valves, and fittings from the existing base elbows on the pumps with installation of a new pipe, check valves and pump by Southeast Company Inc. not to exceed \$9,438. This site is scheduled for upgrades when the new motel is built by the motel builder; however, due to the state of the piping, no date confirmed for when these upgrades will be made and the cost to bypass this main sewer lift station if piping collapses the board will make these repairs to keep the infrastructure operating properly.

Motion was made by **Alderman Payne**, seconded by **Alderman Case** to approve Southeast Company, Inc. to repair the discharge pipe, check valves and fittings at the main sewer lift station not to exceed \$9,438. The town will be required to provide the excavation services, crane and pumping services as seen necessary to complete this project. The motion passed unanimously on a board vote.

**POLICE REPORT**

---

Alderman Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$44.25
Court Costs	\$230.75
Fines	\$40.00
Report Fee	\$130.00
Sessions Court	\$164.82
<b>Total</b>	<b>\$609.82</b>

**FIRE REPORT**

---

Vice-Mayor Pesnell gave the fire report for January 2012; the department responded to one call during the month which was a rescue.

**PARK AND RECREATION BOARD REPORT**

---

Alderman Sisk gave the park and recreation board report as follows: the board is trying to schedule a field day and the prices to charge for allowing tournaments, Uniroyal donated \$514 to the soccer program to be used for equipment and uniforms, soccer registration will be Saturday, February 11, 2012 and Saturday, February 18, 2012 from 9:00 am until 12:00 pm. The next park and recreation board meeting will be Thursday, February 9, 2012 at 5:00 pm.

**PLANNING COMMISSION REPORT**

---

Alderman Case stated the planning commission meeting for the month of January was cancelled. The next planning commission meeting is scheduled for February 21, 2012 at 6:00 pm.

**SEWER REPORT**

Alderman Payne had no other business on sewer.

**ATTORNEY REPORT**

Attorney Gouger had nothing to report.

**NEW BUSINESS**

Alderman Sisk wanted to know if the police department was still using the part time officers. At this time, the part time officers are not being used. The part time police officers were to assist when the town had an officer out for an extended leave.

Mayor Jackson had items under new business as follows:


- Sales Tax for December 2011 was \$224,185 with December 2010 at \$220,239. This sales tax was up \$3,946.
- US Gypsum has been purging their gas lines today and will be doing so again tomorrow if anyone smells an unusual odor this may be the cause.
- The police department uses the state system TITAN for processing accident reports. The Chief received an email from the state stating Kimball was one of the first in the area to use this system and the department is also in high ranking concerning the efficiency of timely reporting. The department will be using the new mapping software with the TITAN program for the diagram. The police officers are doing a fine job on this process. Sharon Case submits the TBIRS reports with Chief Jordan and Patrolman Wampler as backup on these and these are being done well.
- The town received a letter from DDR which is a development group the town sent the marketing DVD; however, their group concentrates on the more rural areas for development.
- The Dollar Tree will have a ribbon cutting for the opening of the newly expanded Dollar Tree Store of Kimball on Saturday, February 4, 2012 at 8:45 am.
- Finances


<b>General Fund</b>		<b>State Street Aid</b>	
Checking	\$ 53,873	Checking	\$ 24,149
Payroll	\$ 20,985	<b>Drug Fund</b>	
Savings FVB	\$ 76,234	Checking	\$ 2,435
Savings FJB	\$ 169,185	<b>Sewer Fund</b>	
Savings PSB	\$ 245,352	Checking	\$ 19,729
CD	\$ 325,000	CD	\$ 76,000
Total	\$ 890,629	Savings	\$ 102,147
		Total	\$ 197,876
<b>Grand Total</b>		<b>\$1,115,089</b>	

- The next monthly board meeting will be Thursday, March 1, 2012 at 6:00 pm.

**ADJOURNMENT**

As there was nothing further to come before the board, motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Alderman Payne**. The motion passed unanimously on a board vote.

  
David Jackson, Mayor

  
Tonia May, Recorder