

**TOWN OF KIMBALL**

675 MAIN STREET

KIMBALL, TN 37347

Phone: 423 837-7040

Fax: 423 837-1039

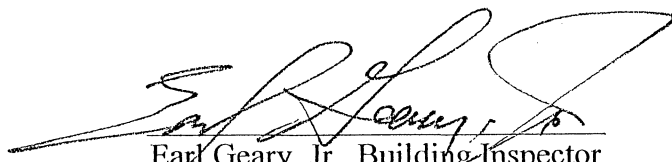
E mail egeary@townofkimball.com

Earl Geary, Jr., Building Inspector

## **FREQUENTLY ASKED QUESTIONS REGARDING KIMBALL'S SIGN ORDINANCE**

1. ALL SIGNS REQUIRE A SIGN PERMIT  
SIGN PERMIT APPLICATIONS WITH INSTRUCTIONS ARE AVAILABLE AT TOWN HALL
2. ATTACHED SIGNS TO BUILDING PRIMARY FACE ARE PERMITTED PROVIDED THEY DO NOT EXCEED 20% OF FACE AREA.
3. SIGNS ATTACHED TO BUILDING ROOF ARE NOT PERMITTED
4. PORTABLE SIGNS ARE NOT PERMITTED
5. SIGNS WITH FLASHING LIGHTS, RIBBONS, STREAMERS, ETC., ARE NOT PERMITTED AFTER 30 DAYS OF BUSINESS GRAND OPENING
6. BANNERS ARE PERMITTED PROVIDING THEY ARE ATTACHED TO BUILDING STRUCTURE AT ALL 4 CORNERS.
7. BANNERS ARE FREE FOR 30 DAYS AFTER BUSINESS GRAND OPENING, THEN \$100 PER YEAR

THESE ARE ONLY A LIMITED FEW OF THE SIGN CONTROLS ADDRESSED IN KIMBALL'S SIGN ORDINANCE. IF YOU HAVE QUESTIONS PLEASE CALL OR REVIEW THE ORDINANCE AT TOWN HALL.



Earl Geary, Jr., Building Inspector  
Tennessee State Fire Marshal's Office  
#836

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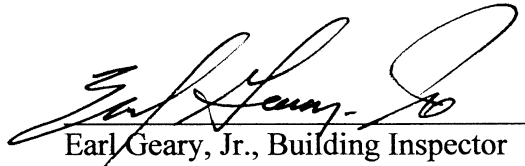
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**The sign application shall include but not necessarily be limited to the following information:**

1. Location of property
2. Name and address of all persons owning or claiming as interest in said property
3. Sketch of property showing dimensions of tract and prox location of the sign
4. Sketch of sign with dimensions
5. The materials to be used in construction, erection, maintenance or repair
6. The name, address and all contact numbers of the applicant or applicants agent
7. Estimated construction costs including installation

The cost of a sign is \$2.00 per sq ft. If your sign is double faced, the sign would be priced seperately for each side.

This is only a brief summary of sign requirements. The sign ordinance is available at Town Hall or you may call the Building Inspector with questions. Calls are typically returned after 3:00 central time.



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Tennessee State Fire Marshal's Office  
#836

# Sign Permit Application



Town of Kimball  
Building Department  
Earl Geary, Building Inspector

Permit #: \_\_\_\_\_  
Date: \_\_\_\_\_  
Permit Fee: \_\_\_\_\_

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## LOCATION OF SIGN:

Street Address: \_\_\_\_\_ Zoning Classification: \_\_\_\_\_

## APPLICANT INFORMATION:

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Sign Installer: \_\_\_\_\_ License: \_\_\_\_\_ State: \_\_\_\_\_

## PERMANENT SIGN INFORMATION:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> On Building Wall       | <input type="checkbox"/> Freestanding           | <input type="checkbox"/> Canopy          |
| <input type="checkbox"/> Illuminated (Exterior) | <input type="checkbox"/> Illuminated (Interior) | <input type="checkbox"/> Non-Illuminated |

Sign Message: \_\_\_\_\_  
Sign Dimensions: Length: \_\_\_\_\_ Ft. \_\_\_\_\_ Inches Width: \_\_\_\_\_ Ft. \_\_\_\_\_ Inches  
Sign Area: \_\_\_\_\_ Square Feet Sign Height: \_\_\_\_\_ Ft. \_\_\_\_\_ Inches (measured from top of sign to grade)  
Number of Faces: \_\_\_\_\_ Building Frontage: \_\_\_\_\_ Feet  
Total Area of existing signs currently on building/premises: \_\_\_\_\_ Square Feet  
Materials used in Construction: \_\_\_\_\_ Estimated costs: \_\_\_\_\_

**Please Attach Drawing of Proposed Sign** Cost is \$2.00 per sq ft. Double faced signs are charged accordingly

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## TO BE READ BY APPLICANT:

Any information that the applicant has set forth in this application that is false or misleading may result in the rejection of this application. A condition for the issuance of this permit is that the proposed construction will comply at all times with the plans as approved by the Kimball Building Department. I hereby declare and affirm, under the penalty of perjury, that all matters and facts set forth in this sign permit application are true and correct to the best of my knowledge, information and belief.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Inspectors Signature

\_\_\_\_\_  
Date

APPROVED \_\_\_\_\_

APPROVED WITH NOTES \_\_\_\_\_

DENIED \_\_\_\_\_