

**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, NOVEMBER 2, 2023**

A meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, November 2, 2023, in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 pm.

INVOCATION AND PLEDGE

Mayor Pesnell requested Vice Mayor Case to say the invocation over the meeting.

Mayor Pesnell requested Alderman Lofty to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Teresa Lofty, Alderman John Matthews, Alderman Johnny Sisk, and Attorney William Gouger.

APPROVAL OF MINUTES

On a motion by **Alderman Lofty**, seconded by **Alderman Sisk** the Minutes of the Regular Monthly Board Meeting for October 5, 2023, were approved unanimously on a board vote.

OLD BUSINESS

Alderman Lofty asked about the traffic flow signs on Main Street to see if the town knew when and how much of Kimball Lane and Industrial Boulevard would be closed for the upcoming road paving project. The mayor was unsure of the route, dates and times but will try and find out.

Mayor Pesnell had the following items under old business:

- The mayor recently attended the Southeast Tennessee Development District Strategic Planning Retreat in Pigeon Forge. The event had speakers on a variety of topics such as infrastructure, ARPA funds, emerging social issues, local government facilities and services along with other topics.
- Food City Representatives stopped by town hall this week and said the parts are arriving at the stores and Kimball should have their part soon. The store is set to open in February 2024 due to the part delay.

SCHEDULED AGENDA ITEMS

a.) Paul Johnson with Johnson, Murphy and Wright, P.C. concerning the Fiscal Year Audit for July 1, 2022, through June 30, 2023

Paul Johnson attended the meeting to update the Board of Mayor and Aldermen along with the public on the fiscal year audit for 2022-2023. Mr. Johnson gave a positive report on the town's finances and stated the town is in good financial condition at this time.

b.) Discuss hiring a Park and Recreation Director

Alderman Lofty stated that the boards had interviewed five applicants for the position; however, after all had been interviewed, the park and recreation board has recommended to hire Breanna Patton for the position.

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to hire Breanna Patton for the position of Park and Recreation Director. The motion passed unanimously on a board vote.

c.) Review proposal on Cyber Liability Insurance Renewal through Builtwell (formerly First Volunteer) Insurance for policy effective 12-5-2023 to 12-5-2024

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the Cyber Liability Insurance renewal through Builtwell (formerly First Volunteer) Insurance effective 12-5-2023 to 12-5-2024 in the amount of \$6,836.38. The motion passed unanimously on a board vote.

d.) Set Sanitation Route Schedule for Holidays from November - January

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the sanitation route schedule for the holidays as follows: November 9, November 22, November 27, December 27, December 28, December 29, January 2 and January 16. The motion passed unanimously on a board vote.

e.) Discuss Gift Cards or Turkeys for Thanksgiving and Hams for Christmas Holidays for employees and committee members

Mayor Pesnell stated last year the town had given a \$75 gift card for the holidays.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve giving all employees and committee members a \$100 gift card for the holiday. The motion passed unanimously on a board vote.

f.) Discuss Christmas Bonuses for Full-time and part-time employees

Mayor Pesnell stated last year the town had given full-time \$750 and part-time \$400 with any new hires prorated for the year.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the Christmas Bonuses for the full-time employees in the amount of \$750 and part-time employees in the amount of \$400. The motion passed unanimously on a board vote.

g.) Discuss Pumper for the Fire Department

The town is still waiting for the CDBG Grants to be awarded. However, in an effort to speed up the process, the fire department was asked to be getting the bid specifications together for the truck they are wanting to purchase. Alderman Matthews commended the department on their efforts.

h.) Maintenance Report

Alderman Matthews spoke with Maintenance Supervisor Henley and the department had no problems; everything was going well at the time.

i.) Fire Report

Alderman Sisk gave the fire report for October 2023 as follows: The department responded to six calls for the month which were one rescue, one mutual aid, one brush fire, one investigation, one fire and one canceled enroute.

j.) Parks and Recreation Report

Alderman Lofty stated the Park and Recreation Board met on October 26, 2023. The park board along with the Board of Mayor and Aldermen did an interview for the open Parks Director Position just prior to the special called meeting. The park board met to make a recommendation for the future park director. Kimball Soccer is winding down for the Fall Season with the last games being held in Bledsoe County on November 4th. The teams will have a year end soccer party during the month of November. The next regular meeting will be Tuesday, November 28, 2023, at 5:30 pm.

k.) Police Report

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$14.75
Court Costs	\$60.25
Fines	\$50.00
Report Fees	\$130.00
Sessions Court	\$120.43
TOTAL	\$375.43

l.) Planning Commission Report

Vice Mayor Case stated the Kimball Planning Commission meeting for October was cancelled. The next meeting is scheduled for November 21, 2023, at 5:30 pm.

m.)Attorney Report

Attorney Gouger had nothing new to discuss.

NEW BUSINESS

Vice Mayor Case stated that the streetlights just south of Interstate 24 to the Pat Layne Bridge are not working. These streetlights will be reported to SVEC.

Aldermen Sisk stated that he is continually getting complaints on the Verizon Wireless service within Kimball, Tennessee. The board recommended that the town attorney write a letter to Verizon Wireless concerning the service within our town.

Mayor Pesnell had items under new business as follows:

- The town would like to recognize a local Girl Scout troop for making the town a new duck box for the Kimball Ponds. Breanna Phillips, Molly and Xeva Kiper were the scouts involved in building the box. The town appreciates these troops and their leader Josslyn Kiper for the community activity.
- Town Hall and Maintenance will be closed Friday, November 10th for the Veteran's Day Holiday. The sanitation route will run on November 9th.
- Town Hall and Maintenance will be closed Thursday, November 23rd and Friday, November 24th for the Thanksgiving Holiday. The sanitation route will run on Monday, November 20th and Monday, November 27th.
- Remember Daylight Savings Time ends Sunday, November 5th, please remember to fall back one hour.
- The Town Financial Report is as follows:

General Fund	\$4,220,038
State Street Aid Fund	\$ 81,719
Drug Fund	\$ 10,294
Sewer Fund	\$ 968,706
- The next monthly meeting will be December 7, 2023, at 6 pm.

PUBLIC COMMENTS

Citizen Jayne Pesnell asked if the Kimball Volunteer Fire and Rescue Department had received all their Class A uniforms yet. Chief Keef stated that they are still awaiting one fireman's suit. Vice Mayor Case stated that they are also waiting on 6 ties. Fireman Hullender has continued to be in contact with the company. Alderman Lofty offered to handle this issue.

Attendee Roger Haggard stated that TDOT has postponed the widening of the roadway until 2026. He asked about Long John Silvers as well; they have a contractor now so just waiting for them to begin.

Mayor Pesnell stated the school signs should be delivered during the month of November.

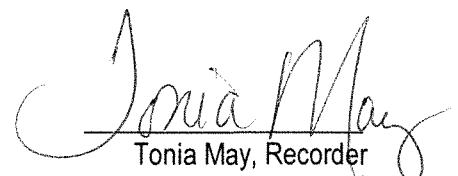
Alderman Lofty asked about T-Mobile. The town has issued sign permits for this business. Mayor Pesnell stated that the developers have been working with TDOT to get permission to access their property to get their storm drain to a storm drain located on the town's property.

ADJOURNMENT

As there was nothing further to come before the board, a motion was made by **Alderman Lofty** to adjourn. The motion was seconded by **Alderman Sisk**. The motion passed unanimously on a board vote.



Rex Pesnell, Mayor



Tonia May, Recorder