

**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, NOVEMBER 3, 2022**

A meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, November 3, 2022, in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 pm.

INVOCATION AND PLEDGE

Mayor Pesnell requested Vice Mayor Case to say the invocation over the meeting.

Mayor Pesnell requested Alderman Lofty to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Teresa Lofty, Alderman John Matthews, Alderman Johnny Sisk, and Attorney William Gouger.

APPROVAL OF MINUTES

On a motion by **Alderman Lofty**, seconded by **Alderman Matthews** the Minutes of the Regular Monthly Board Meeting for October 6, 2022, were approved unanimously on a board vote.

OLD BUSINESS

Mayor Pesnell had the following items under old business:

- The Town received its second and final ARPA NEU distribution this week. The amount was \$214,968.91.
- Food City had its groundbreaking yesterday. This was a great day for Kimball and our county. We look forward to the completion and addition to our town and county.
- Luke Woodfin with the Kimball Maintenance Department passed his CDL test in October. The town would like to congratulate him on the completion of the CDLs.

SCHEDULED AGENDA ITEMS

a.) Open Bids on the Digital Message Board for Town Hall

Mayor Pesnell opened the only bid for this project from **Ortwein** Sign Company. The total bid was \$57,087.42. Attorney Gouger reviewed the paperwork and stated that all proper licensing **information** was noted on the envelop and all insurance appears to be in place.

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to approve the bid from **Ortwein** Sign Company in the amount of \$57,087.42 for a new Digital Message Board for Town Hall. There was some discussion on this topic. The sign will have a seven-year warranty on parts and labor. The motion passed on a board vote with Mayor Pesnell and Vice Mayor Case voting no.

b.) Approve Payment to the State of Tennessee on the amendment which adds Right of Way to the contract with an estimated cost of \$17,392.50 with Kimball's portion to be \$8,696.25 on State Industrial Access Serving Valmont Industries and Mueller Water Products Kimball/Jasper, Marion County Tennessee

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the town to pay Kimball's portion for the amendment to the State of Tennessee Project on State Industrial Access Serving Valmont Industries and Mueller Water Products in Marion County, Tennessee in the amount of \$8,696.25 for the Right of Way to be added to the existing contract. The motion passed unanimously on a board vote.

c.) Approve the mayor to sign a Proclamation that proclaims the month of November as Hospice Month

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to approve the mayor to sign a Proclamation that proclaims the month of November as Hospice Month. The motion passed unanimously on a board vote.

d.) Approve the Kimball Police Department to send in an Intent to Apply due by 12/15/2022 for the Fiscal Year 2023 Violent Crime Intervention Fund State Funding

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the Kimball Police Department to submit its intent to apply for the Fiscal Year 2023 Violent Crime Intervention Fund State Funding. This grant has Kimball allocated \$57,029 with no match from the town. The motion passed unanimously on a board vote.

e.) Consider Proposal from Southern Duplicating of Chattanooga for a new Kyocera 4054ci digital color copier similar to the existing one in the amount of \$8,727 with the same maintenance plan as the existing copy machine

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the town to purchase a new Kyocera 4054ci digital color copy machine from Southern Duplicating of Chattanooga. The copy machine will have the same maintenance plan as the existing Kyocera which will be moved to the Police Department. The motion passed unanimously on a board vote.

f.) Review Peace Communication 3-year or 5-year Voice Service Contract

Mayor Pesnell stated that the company has sent a 3-year or 5-year Voice Service Contract with the same amounts for either.

After some discussion, a motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve the town to enter into a 3-year Voice Service Contract with Peace Communications with the base amount per month to be \$470.50. The motion passed unanimously on a board vote.

g.) Accept JD Genter's Resignation from the town as the Park Director

A motion was made by **Alderman Lofty**, seconded by **Alderman Matthews** to accept the resignation of JD Genter from the town as the Park Director. The motion passed unanimously on a board vote.

h.) Set Sanitation Route Schedule for Holidays during November 2022 – January 2023

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the town maintenance sanitation route schedule for the Holidays during November 2022-January 2023. The department will run the Sanitation Route on Thursday, November 10th, Monday, November 21st, Monday, November 28th, Thursday, December 22nd, Tuesday, December 27th and Friday, December 30th for 2022 along with Tuesday, January 3, 2023. The motion passed unanimously on a board vote.

i.) Discuss Gift Cards for Thanksgiving and Christmas Holidays for employees and committee members

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve the town to purchase one \$75 gift card for the holidays for each employee, Planning Commission Member, Beautification **Committee**, and BZA members. The motion passed unanimously on a board vote.

j.) Discuss Christmas Bonuses for Full-Time and Part-Time Employees

Mayor Pesnell stated last year the town gave the full-time employees \$750 and the part-time employees \$400. A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve the Christmas Bonuses for the employees giving \$750 to the full-time employees and \$400 for the part-time employees which is the same as last year. The motion passed unanimously on a board vote.

k.) Maintenance Report

Alderman Matthews stated that he had nothing to report. Matthew Tucker with James C. Hailey and Company gave an update on the grinder station located just before the main sewer lift station. The contractor has run into several small issues while installing the grinder; however, for the most part the grinder installation is complete.

l.) Fire Report

Alderman Sisk gave the fire report for October 2022; the department responded to five calls during the month which were three fires, and two rescues.

m.) Parks and Recreation Report

Alderman Lofty stated that the Parks and Recreation Board meeting for October was cancelled. The Fall 2022 coaches have been picking up the medallions, pictures, and returning equipment. There are still a few coaches left to pick up items and return items.

n.) Police Report

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$0.00
Court Costs	\$0.00
Fines	\$0.00
Report Fee	\$40.00
Sessions Court	\$684.66
Total	\$724.66

The department responded to 212 calls for the month of October 2022.

o.) Planning Commission Report

Vice Mayor Case stated the Kimball Planning Commission meeting was held on October 18, 2022. The final plat for Sandra's Way 4-Lot Subdivision was approved and the site plan for Food City & Gas-N-Go was also approved. The next meeting is scheduled for November 15, 2022, at 5:30 pm.

p.) Attorney Report

Attorney Gouger stated that Stephen Spangler with Food City has contacted him about moving forward on the pilot program. This is a time sensitive issue and work will begin to complete the paperwork. It was stated that Marion Natural Gas was working to get the waterline relocated and this would be covered by Kimball as it was part of our incentive plan. The mayor has been working to get the Charter and AT&T lines moved that went across the Food City Property.

NEW BUSINESS

Alderman Lofty stated that she had the park computer and phone. She also has a list of the soccer coaches and has been in touch with them concerning the changes.

Vice Mayor Case stated he wanted to thank Attorney William Gouger, Jr. for all his hard work and dedication to help secure the Food City project.

Alderman Sisk wanted the board to be aware that the dip is starting to occur again on Waterfront Place. The next time the town has a paving company in town, this section will be included.

Alderman Matthews stated he has received numerous compliments on the town fall decorations. The town appreciates the Beautification Committee and maintenance crew for decorating the town.

Mayor Pesnell had items under new business as follows:

- Don't forget that Sunday, November 6th at 2 am daylight savings time ends. Please set your clocks back one hour at this time in order to fall back.
- Town Hall and Maintenance Department will be closed for the Veteran's Day Holiday on Friday, November 11, 2022, and Thanksgiving Holiday on Thursday, November 24th and Friday, November 25th.

The Town Financial Report is as follows:

General Fund	\$4,006,895
State Street Aid Fund	\$ 67,920
Drug Fund	\$ 9,869
Sewer Fund	\$ 998,713


- The next monthly meeting will be December 1, 2022, at 6 pm.

Marion County Publisher David Riley wanted to know about the plans for the property on Battle Creek near the Tabernacle of Praise Church. The purchaser had wanted to put in a rock yard; however, the plans for this must be approved by the Kimball Planning Commission. At this time, it is the town's understanding that they are only creating a driveway that has been approved by TDOT.

Roger Haggard asked about the new Subway's status. At this time, they are working to get it opened at the new location; however, there has been no projected opening date announced.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Alderman Lofty**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder