

**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, OCTOBER 7, 2021**

A meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, October 7, 2021 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Vice Mayor Case to say the invocation over the meeting.

Mayor Pesnell requested Alderman Lofty to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Teresa Lofty, Alderman Johnny Sisk, Alderman John Matthews and Attorney William Gouger.

APPROVAL OF MINUTES

On a motion by **Alderman Matthews**, seconded by **Alderman Sisk** the Minutes of the Regular Monthly Board Meeting for September 2, 2021, were approved unanimously on a board vote.

OLD BUSINESS

Mayor Pesnell had the following items under old business:

- The Marion County Highway Department is finishing up the Kimball Cove Bridge project. Their paving machine broke, and they have contacted Lofty Grading and Paving to finish the asphalt portion of the job. Lofty Grading and Paving will be in our area for the Glover's Hill Paving Project; therefore, these projects will be done simultaneously.
- The pole barn materials will be delivered within the month with plans to install by November 1st. This will be located on the Maintenance Storage Property behind the Kimball Fire and Rescue Department.
- The concrete and walls for the salt bin have been started and should be finished within a few days.
- The paving on Glover's Hill Road is awaiting the contractor. The town has completed the preliminary work which included replacing some tiles within the job scope.

SCHEDULED AGENDA ITEMS

a.) Open Bids on Parking Lot and Pad for the Future Basketball Court at 414 Bob Lofty Lane

There were no bids submitted on this project. Attorney Gouger stated that since the town had gone through the bid process with none submitted, the town may solicit quotes for this project. After the quotes are received, the board must approve this expenditure.

b.) Open Bids on the Basketball Court Completion as a Total Lock and Key Project

Mayor Pesnell opened one bid from Grass and More for the project. The total on the Basketball Court Completion from this contractor is \$84,025.

Attorney Gouger recommended to table this project until a contractor was secured for the parking lot and pad.

A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to table consideration of the bid on the Basketball Court Completion from Grass and More until the parking lot and pad contractor has been selected. The motion passed unanimously on a board vote.

c.) Open Bids on the Christmas Décor for the Park Area on Main Street

There were no bids submitted on this project. However, Mayor Pesnell did state that the town had set a budget for this project and the amount of the lights in the Christmas Light Books would cost less than originally budgeted. Attorney Gouger stated that the town can solicit quotes on this project; however, in order for these to come in prior to Christmas, the board may want to authorize the mayor to spend up to x amount.

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to approve Mayor Pesnell to solicit quotes for the Christmas Décor and spend up to the budgeted funds set aside for this project. The motion passed unanimously on a board vote.

d.) Matthew Tucker with James C. Hailey and Company

Matthew Tucker with James C. Hailey and Company was at the meeting to update the board on the two sewer projects. Mr. Tucker will be completing the bid documents on the Pump Grinder System within a few weeks based on the previous information.

Mr. Tucker has met with Mayor Pesnell concerning the Sewer Line Relocation/Rehab between Wendy's and McDonald's for the future Subway and Dunkin Donuts Building. Mr. Tucker stated they will be getting a survey of the upcoming project and also that the original projected budget has been revised with a new estimate to accommodate the changes. The new estimate for the rehab and relocation of lines is estimated at \$82,000. This project should be ready to bid by the next meeting.

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve Matthew Tucker with James C. Hailey and Company to proceed with the revised drawings for the sewer rehab and relocation and prepare the bid documents. The motion passed unanimously on a board vote.

e.) Approve Property and Equipment Insurance Policy with Public Entity Partners for 8/1/2021 to 8/1/2022 in the amount of \$32,719

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve Property and Equipment Insurance Policy with Public Entity Partners for 8/1/2021 to 8/1/2022 in the amount of \$32,719. The motion passed unanimously on a board vote.

f.) Approve General Liability and Auto Insurance Policy with Public Entity Partners for 8/1/2021 to 8/1/2022 in the amount of \$33,805

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve the general liability and auto insurance policy with Public Entity Partners for 8/1/2021 to 8/1/2022 in the amount of \$33,805. The motion passed unanimously on a board vote.

g.) Discuss cancelling Aramark Services effective January 1, 2022

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to approve the cancellation of the Aramark Services effective January 1, 2022. The motion passed unanimously on a board vote.

h.) Discuss setting a uniform allowance for each maintenance employee effective immediately through June 30, 2022, and continue the uniform allowance each fiscal year thereafter until other arrangements

A motion was made by **Alderman Lofty**, seconded by **Alderman Sisk** to approve each maintenance worker to have a \$600 uniform allowance which is the same as the police department. This amount will be effective immediately and be done thereafter on a fiscal year basis until other arrangements are made. The motion passed unanimously on a board vote.

i.) Discuss Celebrating Halloween on Saturday, October 30th since it falls on a Sunday

A motion was made by **Alderman Sisk**, seconded by **Alderman Lofty** to approve the Town of Kimball to celebrate Halloween on Saturday, October 30, 2021, instead of on Sunday. The motion passed unanimously on a board vote.

j.) Maintenance Report

Alderman Matthews stated he had nothing more to report.

k.) Fire Report

Alderman Sisk gave the fire report for September 2021; the department responded to two calls during the month which were a mutual aid and a signal nine.

Alderman Sisk wanted to address the board about the Kimball Fire and Rescue Department dress clothes. In the past month, the department has been to several funerals and other departments have Fire Dress Clothes which makes their department stand out. The department is in need of Fire Dress Clothes, and Alderman Sisk recommended that this be approved. Fire Chief Keef stated that the uniforms could probably be purchased for close to \$500 per fireman.

After some discussion, a motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve the town to purchase Fire Dress Clothes for the Kimball Fire and Rescue Members, which will be a full uniform from the hat down to the shoes. The motion passed unanimously on a board vote.

l.) Parks and Recreation Report

Alderman Lofty stated the Park and Recreation Board meeting for September 2021 was cancelled due to lack of agenda items. Fall Soccer League is in session and most of the teams have had their pictures made. The next regularly scheduled meeting is set for October 28th at 5:30 pm.

Alderman Sisk wanted to know about the possibility of lighting the Kimball Soccer Fields. Alderman Lofty stated that this was part of the long-term goals for the parks. However, at this time the Park and Recreation Board has determined that the added parking lot and basketball court at the Kimball Park off of Industrial and Bob Lofty Lane was more of a priority at the moment. Aldermen Lofty wanted to inform the others that if the lights were to be turned on at the Kimball Sports Complex Baseball/Softball fields, these lights will provide light for the whole area in and around the ball fields including the soccer fields.

m.)Police Report

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$14.75
Court Costs	\$60.25
Fines	\$50.00
Report Fee	\$90.00
Sessions Court	\$310.65
Total	\$525.5

The report from Marion County E-911 showed that the Kimball Police Department responded to 331 calls for the month of September.

n.) Planning Commission Report

Vice Mayor Case stated the Kimball Planning Commission meeting was held on September 21, 2021 at 5:30 pm. The commission reviewed a request for rezoning by David and Angela Wooten off a Private Road at 332 Ponderosa Drive. This property is zoned: R-2 Multi-Family Residential. They were asked to bring back signed plats to the October meeting and no other action was taken. Also on the agenda was a rezoning request from R-1 to R-2 by Troy Copeland. This was 3 parcels on Glover Hill Road. This request was denied.

The next planning commission meeting is scheduled for October 19, 2021, at 5:30 pm. There will be a BZA meeting at 5:00 pm on this same day just prior to the planning commission meeting. The public is invited to attend.

o.) Attorney Report

Attorney Gouger stated he had nothing more to report.

NEW BUSINESS

Mayor Pesnell had items under new business as follows:

- The Town received a letter and a certificate from the Tennessee Comptroller of the Treasury's Office in recognition of the town for its efforts to get the 2021-2022 budget passed on time. The information submitted to the state was within 15 days of the passage, there were no issues when the budget was reviewed by their office, and the town is not under any kind of oversight by the Water and Wastewater Financial Board or Utility Management Review Board.
- The town would like to announce that Burger King has called and will be submitting their site plans to the Kimball Planning Commission in October.

- The town also would like to announce that Subway and Dunkin' Donuts will be breaking ground in the near future. The site for this new business is located between Wendy's and McDonald's just in front of America's Best Value Inn.
- The Drug Store Representatives will be at town hall on October 14th from 2:30-3:30 pm giving flu shots. They will file your insurance, or you may pay at the time of service for the shot.

- Finances

General Fund	\$ 3,047,500
State Street Aid	\$ 61,450
Drug Fund	\$ 10,456
Sewer Fund	\$ 1,103,328
Grand Total	\$ 4,222,734

- The next regular scheduled meeting will be November 4, 2021, at 6:00 p.m.

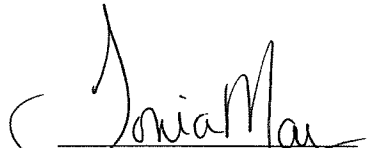
Roger Haggard stated that the Pizza Hut property in the Kimball Shopping Center has sold, and it is currently in escrow. It was questioned about the corporate owners. Attorney Gouger stated that all of these types of businesses are typically owned by Pepsi at the corporate level.

Alderman Matthews wanted to verify if the town had proper collateral pledged on the town funds. Mayor Pesnell stated that First Jackson Bank had recently visited town hall concerning the collateral pledged. Their bank has a designated individual that monitors the amount of collateral required for the funds.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Alderman Matthews**. The motion passed unanimously on a board vote.


 Rex Pesnell, Mayor


 Tonia May, Recorder