

**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, OCTOBER 1, 2020**

A meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, October 1, 2020 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Alderman Matthews to say the invocation over the meeting.

Mayor Pesnell requested Alderman Sisk to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Teresa Lofty, Alderman Johnny Sisk and Alderman John Matthews.

Attorney William Gouger, Jr was absent.

APPROVAL OF MINUTES

On a motion by **Alderman Matthews**, seconded by **Alderman Sisk** the Minutes of the Regular Monthly Board Meeting for September 3, 2020 were approved unanimously on a board vote.

OLD BUSINESS

Alderman Sisk asked about the pole near the Kelly Residence that was broken. The phone company has been notified twice.

Mayor Pesnell had the following items under old business:

- Mayor Pesnell stated that he has spoken with the engineer and the contractor concerning the project at Mountain View Drive. The contractor is awaiting materials before work can begin.
- Mayor Pesnell stated that the town has completed the FEMA application process. The town has submitted \$49,338.55 in total damages which FEMA will reimburse \$37,003.92 upon completion of all projects. The town has one small project still pending before this is totally closed out. This is the town's FEMA claim from the flood damage along the town's right of ways and street damage due to the flooding and unusual weather during April 2020.

SCHEDULED AGENDA ITEMS

a.) Presentation by Chief Timothy Allison

Chief Allison presented Sergeant Gouger and Patrolman Vanallman with a Life Savings Award for their efforts on September 13, 2020 to assist in the incident concerning a very dangerous suspect that had taken a young lady and her unborn child hostage. This suspect had already been involved in several other cases of violent crimes in nearby counties. The police chief wanted to recognize these officers with the Life Saving Certificate as well as accommodation bars.

Mayor Pesnell stated he wanted to commend the men that received these awards, as well as, recognize all the Kimball Police Department for the job they do on a daily basis.

b.) Review Beer Application for Cracker Barrel Old Country Store, Inc. #565 located at 550 Kimball Crossing Drive, Kimball, TN 37347 concerning On Premises Permit

Mayor Pesnell stated that the Police Chief has run the proper background checks on the individuals listed and there were no concerns on these background checks.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Lofty** to approve the beer application for Cracker Barrel Old Country Store, Inc. #565 located at 550 Kimball Crossing Drive, Kimball, TN 37347 concerning On Premises Permit. The motion passed on a board vote with Alderman Matthews voting no.

c.) Approve Lofty Grading & Paving, Inc. to Complete the Four Sites as Noted in the FEMA Work to bring these areas back to pre-flood condition due to the April 12-13 Flooding in the amount of \$2,500

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve Lofty Grading & Paving, Inc. to complete the four sites as noted in the FEMA work to bring these areas back to pre-flood condition due to the April 12-13 flooding in the amount of \$2,500. The motion passed unanimously on a board vote.

d.) County/Municipal and Other Non-Profit Entities sharing of the cost of the estimated \$39,000 for the Project Description: New Hope, Marion County, Tennessee New Rail Spur Line and at-grade crossing upgrade Nashville-Zone, Chattanooga Subdivision, DOT 349980E MP 00J 127.38

A motion was made by **Alderman Matthews**, seconded by **Alderman Lofty** to approve the town contributing \$3,000 towards the Project Description: New Hope, Marion County, Tennessee New Rail Spur Line and at-grade crossing upgrade Nashville-Zone, Chattanooga Subdivision, DOT 349980E MP 00J 127.38. The motion passed unanimously on a board vote.

e.) Jake Marshall Service, Inc. Quotes on the iWave Air Purifiers for Town Hall and Police Department for \$2,593 and EMS and Municipal Building for \$2,230 or a combination of Town Hall, Police Department, EMS and Municipal Building for \$4,668

Mayor Pesnell requested the board to revisit the iWave Air Purifiers as the town was provided the information at the September meeting which the board wanted to review the product in more detail. The town is planning to use this as part of the Tennessee Cares Act Grant Submission since it is supposed to kill mold, bacteria, and viruses including COVID-19.

After some discussion, a motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the quote from Jake Marshall Service, Inc. on the iWave Air Purifiers in the amount of \$4,668 to be installed at the Town Hall, Police Department, Municipal Building and Ambulance Rented Section of the Municipal Building using the Tennessee Cares Act Funding as this product will kill mold, bacteria, and viruses including COVID-19. The motion passed unanimously on a board vote.

f.) Approve Property and Equipment Insurance Policy with Public Entity Partners for 8/1/2020 to 8/1/2021 in the amount of \$27,626

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve the property and equipment insurance policy with Public Entity Partners for 8/1/2020 to 8/1/2021 in the amount of \$27,626. The motion passed unanimously on a board vote.

g.) Approve General Liability and Auto Insurance Policy with Public Entity Partners for 8/1/2020 to 8/1/2021 in the amount of \$29,189

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the general liability and auto insurance policy with Public Entity Partners for 8/1/2020 to 8/1/2021 in the amount of \$29,189. The motion passed unanimously on a board vote.

h.) Approve a Bill from Southeast Company, Inc. in the amount of \$1,550 for repairs to Sewer Lift Station off Nelson Lane

A motion was made by **Alderman Matthews**, seconded by **Alderman Lofty** to approve the bill from Southeast Company, Inc. in the amount of \$1,550 for repairs to Sewer Lift Station off Nelson Lane. The motion passed unanimously on a board vote.

i.) Approve a Bill from Southeast Company, Inc. in the amount of \$15,998.32 for repairs to Sewer Lift Station at Walmart

Mayor Pesnell stated that the chain broke that guides the rail system. It broke off the wall and the chain fell to the bottom and went into the pump. The pumps were saved; however, in order to retrieve these pumps, the sewer lift station was required to be completely cleaned out with a super sewer vacuum. After this was done, the pumps were retrieved and

switched out then the railing and chain repaired. Vice Mayor Case recommended to file a claim with the insurance company to see if there is anything covered. He also stated if there is not already documentation in place per lift station, then some sort of records needs to be maintained per lift station on the pumps, repairs and issues pertaining to each lift station easily accessible to qualified employees.

A motion was made by **Alderman Matthews**, seconded by **Alderman Lofty** to approve the bill from Southeast Company, Inc. in the amount of \$15,998.32 for repairs to Sewer Lift Station off Nelson Lane under emergency repairs required to keep this operable. The motion passed unanimously on a board vote.

j.) Discuss Dump Truck Options for the Maintenance Department

Mayor Pesnell stated that he has spoken with three different state bid dealers concerning a new dump truck for the maintenance department. All three came back with a rough estimate close to \$85,000. The only issue that arose was the dealers requested to know whether the town wanted gasoline or diesel.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve the town to appropriate \$90,000 in the budget amendments to purchase a dump truck for the maintenance department in the future through state bids. The motion passed unanimously on a board vote.

k.) Discuss Employee Benefits effective January 1, 2021

Mayor Pesnell stated that the town had originally gone with the State Comptroller's recommendation for the 2020-2021 fiscal year which included a basic budget with no raises nor any large capital expenses. Mayor Pesnell recommends giving all full-time employees a 3% payroll increase effective January 1, 2021.

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the Mayor's recommendation to give all full-time employees a 3% raise effective January 1, 2021. The motion passed unanimously on a board vote.

l.) Discuss Fire Department Maintenance Part Time Employee Effective January 1, 2021

Mayor Pesnell stated that the fire department maintenance parttime employee is currently only working 10 hours per pay period. After he spoke with Fire Chief Keef, he wanted to recommend that the fire department maintenance part time employee be allowed to work up to 16 hours per pay period effective January 1, 2021.

A motion was made by **Alderman Matthews**, seconded by **Alderman Lofty** to approve the Mayor's recommendation to increase the fire department maintenance part-time employee up to 16 hours per pay period effective January 1, 2021. The motion passed unanimously on a board vote.

m.)Lowe's Lift Station Sewer Pump Issues

Mayor Pesnell stated that the Lowe's Lift Station had a sewer pump replaced; therefore, the town has used the spare and now needs to order another one to have on hand.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the town to order a new pump in the amount of \$8,900 plus freight for the spare sewer pump for the Lowe's Sewer Lift Station from Byrd Electric. The motion passed unanimously on a board vote

n.) Discuss Halloween amid COVID-19 and the CDC recommendations

Mayor Pesnell stated that amid COVID-19 and the CDC recommendations there were lots of information available to the public. However as a local government it was his recommendation for each citizen and parent to review the guidelines as provided by the CDC or their health care provider and make their own determination concerning Halloween and the tradition of Trick or Treating. Police Chief Tim Allison and other members of the police department will be at town hall with candy. Kimball Fire and Rescue Department will also be at town hall with candy Halloween night. Jerry Don Kennemore stated that the Kimball Baptist Church would be doing a drive thru style Trick or Treat Event.

o.) Maintenance Report

Alderman Matthews stated he had nothing more to report.

p.) Fire Report

Alderman Sisk gave the fire report for September 2020; the department responded to three calls during the month which were a brush fire, a rescue, and a combustible liquid spill.

Fire Chief Keef stated that the department has air packs that need to be sent off for updating along with bottles that need updating. The Fire Department Maintenance Part Time worker will be either sending these off or taking these bottles to get the proper updates.

Also mentioned was a repair to the 1972 Peterbilt which will require some welding. The town has gotten one estimate so far and is trying to get another estimate. After some discussion, the board will check with the college to see if this could be a training exercise for their welding class, otherwise, it was recommended to get the repairs done with one of the estimates. A motion was made by **Alderman Sisk**, seconded by **Vice Mayor Case** to approve the repairs to the 1972 Peterbilt. The motion passed unanimously on a board vote

q.) Parks and Recreation Report

Alderman Lofty stated the Park and Recreation Board meeting for September 2020 was cancelled due to lack of agenda items. The next regularly scheduled meeting is set for October 29th at 5:30 pm.

r.) Police Report

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$28.50
Court Costs	\$121.50
Fines	\$22.00
Report Fee	\$90.00
Sessions Court	\$40.85
Total	\$302.85

The report from Marion County E-911 is not included again this month but should be in the next monthly packet.

s.) Planning Commission Report

Vice Mayor Case stated the Kimball Planning Commission meeting was held on September 15, 2020 at 5:30 pm. The commission reviewed and approved a site plan for Mueller Water Products Addition. The BZA met on September 15, 2020 at 5:00 pm concerning a variance request for 45 N. Kingsberry Drive, which was granted. The yearly training for the planning commission and BZA board will be online this year due to COVID-19. The next planning commission meeting is scheduled for October 20, 2020 at 5:30 pm.

NEW BUSINESS

Vice Mayor Case stated that the reason for the police department funds being lower are due to COVID-19. Court is being held every other month instead of monthly.

Mayor Pesnell had items under new business as follows:

- The Town will be doing another Annual Shred Day this Saturday, October 3, 2020 from 9 am until noon. This event is open to anyone interested in getting rid of sensitive papers.
- The Greater Jasper Jaycees will be hosting the 2020 Spencer Wayne Memorial ODBA Drag Boat Races on October 10-October 11, 2020 at the Marion County Park.
- There will be a Jasper Jack-O-Lantern Jamboree. This will be a drive thru style Halloween event held at the Jasper Parks and Sports Complex due to the COVID-19. The event will be held on Halloween, October 31st from 4pm-6pm.
- Jasper Drug Representatives will be at town hall on October 13th from noon until 1:30 pm giving flu shots. They will file your insurance, or you may pay at the time of service for the shot.
- Finances

General Fund	\$ 2,271,189
State Street Aid	\$ 53,030
Drug Fund	\$ 8,017
Sewer Fund	\$ 957,796
Grand Total	\$ 3,290,032


- Reminder that the State/Federal General Election along with the Mayor and Alderman Election will be Tuesday, November 3, 2020 with early voting starting October 14, 2020 through October 29, 2020.
- The next regular scheduled meeting will be November 5, 2020 at 6:00 p.m.

Patrolman Wampler wanted to thank the board for the continued support of the Drag Boat Races.

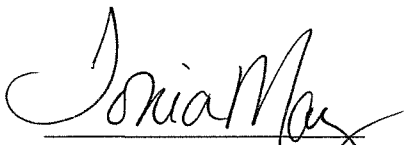
Roger Haggard would like to ask the board if they could reach out to the owners of the Kimball shopping center concerning lights out in the center, the condition of signage in and around the center along with the roadway into and around the center. Mayor Pesnell stated that he has been in contact with the company on numerous occasions about various issues; however, he would be glad to make another attempt to contact them with these concerns.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Alderman Lofty**. The motion passed unanimously on a board vote.



Rex Pesnell, Mayor



Tonia May, Recorder