
**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, MAY 3, 2018**

A regular meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, May 3, 2018 in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE

Mayor Pesnell requested Alderman Matthews to say the invocation over the meeting.
Mayor Pesnell requested Alderman Sisk to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were: Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman John Matthews, Alderman Mark Payne, Alderman Johnny Sisk and Attorney William Gouger, Jr.

APPROVAL OF MINUTES

On a motion by **Alderman Sisk**, seconded by **Vice Mayor Case** the Minutes of the Regular Monthly Board Meeting for April 5, 2018 and the Minutes of the Special Called Board Meeting for April 12, 2018 were approved unanimously on a board vote.

OLD BUSINESS

Mayor Pesnell had the following under old business:

- During the Special Called Meeting in April, the board hired Jerry VanAllman as the new police officer.
- The town auditors were at town hall the first week of May. This started the preliminary fiscal year work and the auditors will return in August to finish their work.
- The town has received a thank you card from the Case Family. The Whitwell Fishing Team sent a letter thanking the town and inviting the town to weigh ins.

SCHEDULED AGENDA ITEMS

- a.) **1st Reading of Ordinance No. 254 – An Ordinance of the Town of Kimball, Tennessee Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019**

The property tax rate will remain at \$0.10 for the 2018 tax year.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Payne** to approve on 1st Reading of Ordinance No. 254 – An Ordinance of the Town of Kimball, Tennessee Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019. The motion passed unanimously on a board vote.

- b.) **1st Reading of Ordinance No. 255 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2017-2018**

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve on 1st Reading of Ordinance No. 255 – An Ordinance Amending the Annual Operating Budget & Capital Program of Kimball, Tennessee for Fiscal Year 2017-2018. The motion passed unanimously on a board vote.

c.) Discuss taking bids to pave Derby Trail

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve the town to request bids to pave Derby Trail with a mandatory pre-bid meeting set for Thursday, May 24th at 10 am central time and bids due Thursday, June 7th at 4 pm central time. The motion passed unanimously on a board vote.

d.) Review Tennessee Consolidated Retirement System (TCRS) Employer Rate

This issue was tabled from last month and the town has received the Employer Actuarially Determined Contribution (ADC) Rate which states the town is required to pay a minimum of 4.45% for employer contribution rate for one-year period July 1, 2018 through June 30, 2019. However, the town may pay the minimum amount or elect to pay any amount above this percentage to help offset increases for future years and provide retirement fund stability.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the town Tennessee Consolidated Retirement System Employer Actuarially Determined Contribution Rate 5.5% for July 1, 2018 through June 30, 2019. The motion passed unanimously on a board vote.

e.) Discuss Purchasing Xerox 7556 Copy Machine from XMC in the amount of \$4,695 for town hall

Mayor Pesnell stated the town had three quotes on copy machines with prices ranging from \$4,695 to over \$8,000. The office staff is in need of a new machine as this current machine is about 8 years old. The older machine will be placed in the police department after the new one is received. The town has checked on XMC, Inc. references and they are pleased with the machine and the service from this company.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the purchase of a new Xerox Machine in the amount of \$4,695 from XMC, Inc. The motion passed unanimously on a board vote.

f.) Discuss Purchasing two (2) radar units for the Police Department from Stalker Radar Applied Concepts, Inc. in the amount of \$5,625 with \$5,000 from the THSO grant fund and the remainder from the Police Department General Budget

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve the purchase of two (2) radar units for the Police Department from Stalker Radar Applied Concepts, Inc. in the amount of \$5,625 with \$5,000 from the THSO grant and the remainder from the Police Department General Budget. The motion passed unanimously on a board vote.

g.) Ratify a Bill from Barnes Tire & Service Center for repairs and new tires on Police Car #85 in the amount of \$3,433.43

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to ratify a bill from Barnes Tire and Service Centers Tire Pros for repairs and new tires on Police Car #85 in the amount of \$3,433.43. The motion passed unanimously on a board vote.

h.) Ratify a Bill from Barnes Tire & Service Center for tires on the New Sanitation Truck in the amount of \$1,545.40

A motion was made by **Alderman Payne**, seconded by **Vice Mayor Case** to ratify a bill from Barnes Tire and Service Centers Tire Pros for rear tires for the New Sanitation Truck 2016 Freightliner in the amount of \$1,545.40. The motion passed unanimously on a board vote.

- i.) **Approve Change Order with STH & Associates, Inc. to add an insulated sheetrock ceiling in garage section of the Kimball Park Maintenance-Office-Restroom Building funded through the LPRF Grant in the amount of \$5,268.81 and add side power supply for design change in the amount of \$275.94 for a grand total of work order changes \$5,544.75**

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the change order with STH & Associates, Inc. to add insulated sheet rock ceiling in garage portion and to approve the change order to add power for the garage door operator for the Kimball Park Maintenance-Office-Restroom Building funded through the LPRF Grant in the amount of work order changes of \$5,544.75. The motion passed on a board vote with Alderman Payne abstaining.

- j.) **Approve STH & Associates, Inc. to install a water line to the soccer concessions stand in the amount of \$2,759.40**

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve STH & Associates, Inc. to install a water line to the soccer concessions stand in the amount of \$2,759.40. The motion passed on a board vote with Alderman Payne abstaining.

- k.) **Approve Additional Soccer Coaches**

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to approve four additional soccer coaches that have been added since the Kimball Soccer League Spring Season started with background checks being completed and satisfactory results. The motion passed unanimously on a board vote.

POLICE REPORT

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$58.00
Court Costs	\$242.00
Fines	\$333.50
Report Fee	\$16.00
DVD Request	\$0.00
Sessions Court	\$1154.25
Total	\$1,803.75

Vice Mayor Case has provided the CAD Incident Count Report from Marion County E911 which shows the number of complaints per type with the Kimball Police Department responding to a total of 251 calls for the month of April.

FIRE REPORT

Alderman Sisk gave the fire report for April 2018; the department responded to four calls during the month which were two mutual aids, one rescue and one dumpster fire.

PARK AND RECREATION BOARD REPORT

Alderman Matthews stated the Park and Recreation meeting was held on April 26, 2018. The park board discussed the softball program and the soccer program. They also discussed the progress on the LPRF grant which has almost completed the first phase which is the building near the soccer fields. The next phase will be the playground equipment near the barn. Mr. King stated he had attended an Abuse Prevention Training class that is required for the soccer program. The next meeting is scheduled for Thursday, May 31, 2018 at 5:30 pm for its regular monthly meeting.

PLANNING COMMISSION REPORT

Vice Mayor Case stated the Kimball Planning Commission meeting for April was cancelled. The next planning meeting is scheduled for May 15, 2018 at 6:00 pm.

SEWER REPORT

Alderman Payne stated the board had been working with the town attorney on the draft sewer agreement. The new agreement will basically take the original agreement plus all the addendums and combine into one sewer agreement between all the entities involved. The new agreement will be designed to accurately demonstrate what is current practice by each entity. This is only a draft for all involved until all have reviewed and resolved any questions. Some of the board still have a few minor questions to be verified on the draft.

ATTORNEY REPORT

Attorney Gouger wanted to be clear of the boards' desires on the agreement as this is still in draft format.

A motion was made by **Alderman Payne**, seconded by **Alderman Matthews** to approve the town attorney to send the draft sewer agreement to the other entities involved after the minor details have been clarified. The motion passed unanimously on a board vote

NEW BUSINESS

Mayor Pesnell had items under new business as follows:

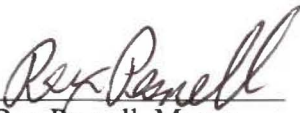
- South Pittsburg Board of Water and Sewer will be notifying the residents from Kimball City Limits on Hwy 2 to the beginning of Old Dixie Highway near the old college site that they will be experiencing water loss or low pressure beginning May 15th until August 31st. The company will begin replacing water lines during this timeframe.
- The TWRA will be hosting the annual free fishing day Saturday, June 9th. They will be stocking the pond near the Kimball Barn. The TWRA, Walmart and town will have refreshments and a drawing for door prizes for those ages 1-16 years old that are participating in the fishing day. The event normally starts at 7 am with refreshments and door prizes beginning at 10 am.
- Marion County will be hosting the 2018 State Fishing Tournament East Divisional with boaters arriving May 10th for registration at Kimball Church of Christ. The tournament will be held on Nickajack Lake Friday, May 11th and Saturday, May 12th.
- The town has been approached by the company doing the site work for Advance Financial to connect their property line with the town's property line. The company will be connecting the two lots with paving in order to allow for the drainage of the water runoff to go into the storm inlet near Main Street.
- Town Hall and Maintenance Department will be closed Monday, May 28, 2018 for the Memorial Day Holiday. The Sanitation Route will run Tuesday, May 29, 2018.
- The Town Financial Report is as follows:
 - General Fund \$1,519,009
 - State Street Aid Fund \$ 30,280
 - Drug Fund \$ 7,987
 - Sewer Fund \$ 620,896
 - Grand Total \$2,178,171

Alderman Matthews wanted to verify that the towns funds were secure with collateral pledged for anything over the coverage FDIC provides. All the town's funds are secured with the extra pledged collateral.

- The town will have two meetings next week, one with Susan Jones, a representative of Brixmor Property Group, concerning the shopping center. The other will be with Chad Reese with SETDD and a Gametime representative to review the LPRF Grant second phase which is concerning the playground equipment near the Kimball Barn.
- The next regular scheduled meeting is scheduled for Thursday, June 7, 2018.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Alderman Sisk** to adjourn. The motion was seconded by **Vice Mayor Case**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder